

**KSOEHD APPLICATION TO PROGRAM**

Please choose the Graduate program or option and/or Advanced Credential you are applying to:

**Master of Science in Counseling, option:**

- School Counseling
- Student Affairs and College Counseling
- Marriage, Family and Child Counseling
- Master of Science in Rehabilitation Counseling**

**Advanced Credential:**

- Pupil Personnel Services Credential

(Please type below)

Last Name	First Name	Middle Initial	Gender	Fresno State Student ID	Social Security
Address		City	State	Zip Code	Date of Birth
Home Phone	Cell Phone	Work Phone	Primary Email Address	Former Name	

**EDUCATIONAL BACKGROUND**

Undergraduate Degree	Major	Institution	Term Graduated
Graduate Degree	Major	Institution	Term Graduated
Current California Credential- Type of Credential	Institution	Date Expires	

**COMPLETION OF THIS FORM DOES NOT CONSTITUTE ADMISSION TO FRESNO STATE**

**STUDENTS DO NOT TYPE OR WRITE BELOW THIS LINE**

Circle one: Mail      In Person      Staff Initials and Date: \_\_\_\_\_

1.  Proof of Fresno State Application     Dept Rec     Change Major     Reconsideration     Late Application
2.  GPA: UGRD Cumulative \_\_\_\_\_ Last 60 \_\_\_\_\_  
PBAC Cumulative \_\_\_\_\_ FRESNO STATE PBAC \_\_\_\_\_
3.  Statement of Purpose  
     Letters of Recommendation: 1)  2)  3)
5.  Writing Competency:  CBEST \_\_\_\_\_ or  CSET or  UDWE or  Waived by Dr. Tracz or  
     ENGL160W or 117W (B or better) \_\_\_\_\_
6.  COUN 174 \_\_\_\_\_  COUN 176 \_\_\_\_\_  ERA 153 \_\_\_\_\_
7. TOEFL (if foreign student verified by International Admissions)

**Additional Requirements for Advanced Credential**

1.  CBEST
2.  Certificate of Clearance or Valid Teaching Credential
3.  COUN 174     ERA 153

Faculty Review
Master's Program: <input type="checkbox"/> Admit <input type="checkbox"/> Deny Credential/ Certificate Program: <input type="checkbox"/> Admit <input type="checkbox"/> Deny
Reasons Denial: _____ _____
Coordinator _____
<input type="checkbox"/> Add Credential _____
Reconsider: <input type="checkbox"/> Admit <input type="checkbox"/> Deny
Coordinator _____

Notes

**STATEMENT OF PURPOSE**

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**Advanced Credential:**

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\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Initial

\_\_\_\_\_  
Fresno State Student ID

\_\_\_\_\_  
In the space provided below or an attached page, provide relevant information about yourself including goals, objectives, and experiences related to the master's degree and/or advanced credential certificate program to which you are applying. Please focus primarily on your short-term and long-term professional goals. You may attach additional pages. (1-2 pages max.)  
\_\_\_\_\_

**LETTER OF RECOMMENDATION**

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**Master of Science in Rehabilitation Counseling**

**Advanced Credential:**

- Pupil Personnel Services Credential

\_\_\_\_\_  
 Last Name                                      First Name                                      Middle Initial                                      Fresno State Student ID

**PRINT 3 OF THESE FORMS**

**PLEASE SUBMIT WITH APPLICATION PACKET**  
**DO NOT SEND SEPARATELY.**

**To the Applicant:** Complete the information requested above and give to the person(s) providing the reference(s). Please note that, generally, confidential recommendations often provide more useful information. **In accordance with the Family Education Rights and Privacy Act of 1974, the California Information Practices Act of 1977, and the related policies and regulations, it is also understood that upon request, this letter will not be made available to the applicant (or candidate) for examination.** If you agree, you may sign the waiver below. The decision is up to you.

I waive the rights to see or inspect this form or any statement sent to the indicated program as a result of this request.  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

**THIS PART TO BE COMPLETED BY THE EVALUATOR**

The Kremen School of Education and Human Development would appreciate a statement from you evaluating the person named above for enrollment in and successful completion of an advanced credential and/or Master degree program. If additional space is needed, the back of this form may be used. **Please provide the applicant with this form and a letter of recommendation in a sealed envelope with your signature across the seal.**

**Please rate the applicant with other individuals seeking comparable experiences.**

	Superior	Above	Average	Below
Intellectual Ability				
Imagination and Creativity				
Interest and Enthusiasm				
Ability to Communicate				
Stability				

If you alone were making the decision as to whether or not the applicant should be accepted, which of the following would you do?

- Seek out—Will be a truly outstanding student and professional
- Definitely Accept---Will complete the indicated program at a superior level
- Accept---Should complete the indicated program at a satisfactory level.
- Accept---Accept, but with reservation concerning ability or motivation (Please explain.)
- Do not accept. (Please explain.)

Signed \_\_\_\_\_ Date \_\_\_\_\_ Position \_\_\_\_\_  
 Address \_\_\_\_\_

**This rubric and a letter of recommendation is to be included with other application materials that are to be submitted in one complete packet required for admission to an advanced credential and/or Master degree program.**

## CONGRATULATIONS! NOW YOU ARE READY TO:

1. Print the program application and attached forms
2. Include the additional documentation including the Program application required and submit it in the order below- *(Do not send anything in separately)*

Use this checklist for your reference:

- \_Proof of application to FRESNO STATE or admission to FRESNO STATE
- \_Transcripts (Copy or unofficial are ok)
- \_Statement of Purpose
- \_3 Letter's of Recommendation
- \_Proof of Writing Competency
- \_Proof of completion of prerequisite coursework (If applicable)
- \_Documentation need for Advanced Credential or Certificate program-*(please note there are links within the program information to help you get to all the required documents in addition to the above.)*

3. Keep a copy of all documents submitted, for your records. We will not give you copies of your application or any documents once they are submitted to ED 100.
4. Bring the completed application and additional documents to the Education Student Services Center, ED 100 prior to the application deadline date or mail to:

Kremen School of Education and Human Development  
Attn: Graduate Technician  
5005 North Maple Ave. M/S 701  
Fresno, CA. 93740-8025

**We do not give out status regarding your application in person or on the phone.  
You must wait for the admission decision email from Program and the University.**