

**KSOEHD APPLICATION TO PROGRAM**

Please choose the Graduate program or option and/or Advanced Credential/ Certificate you are applying to:

**Master of Arts in Education, option:**

- Curriculum and Instruction
  - Early Childhood Education
  - Educational Leadership and Administration
    - Ed Leadership with specialization in Higher Ed
  - E* Reading/Language Arts
  - Multilingual and Multicultural Education
  - Counseling and Student Services
- (Please type below)*

**Advanced Credential/ Certificate:**

- Certificate of Advanced Study in Ed Technology
- Early Childhood Specialist
- Preliminary Administrative Service Credential
- Reading/ Language Arts Specialist Credential

\_\_\_\_\_  
Last Name                      First Name                      Middle Initial                      Gender                      Fresno State Student ID                      Social Security

\_\_\_\_\_  
Address    City    State                      Zip Code                      Date of Birth

\_\_\_\_\_  
Home Phone                      Cell Phone                      Work Phone                      Primary Email Address                      Former Name

**EDUCATIONAL BACKGROUND**

\_\_\_\_\_  
Undergraduate Degree                      Major    Institution    Term Graduated

\_\_\_\_\_  
Graduate Degree                      Major    Institution    Term Graduated

\_\_\_\_\_  
Current California Credential- Type of Credential    Institution    Date Expires

**COMPLETION OF THIS FORM DOES NOT CONSTITUTE ADMISSION TO FRESNO STATE**

**STUDENTS DO NOT TYPE OR WRITE BELOW THIS LINE**

Circle one:    Mail                      In Person                      Staff Initials and Date: \_\_\_\_\_

1.  Proof of Admission Status:     Dept Rec     Change Major     Reconsideration     Late Application
2.  GPA: UGRD Cumulative \_\_\_\_\_ Last 60 \_\_\_\_\_  
PBAC Cumulative \_\_\_\_\_ FRESNO STATE PBAC \_\_\_\_\_
3.  Statement of Purpose
4.  Letters of Recommendation: 1)  2)  3)
5.  Writing Competency:  CBEST \_\_\_\_\_ or  CSET or  UDWE or  Waived by Dr. Tracz or  
 ENGL160W or 117W (B or better) \_\_\_\_\_
6. TOEFL (*if foreign student verified by International Admissions*)

**Additional Requirements for Advanced Credential/ Certificate**

1.  CBEST
2.  Valid Teaching Credential
3.  Proposed Certificate of Study-(Advanced Cert only)

**Faculty Review**

Notes

Master's Program:     Admit     Deny  
Credential/ Certificate Program:     Admit     Deny

Reasons Denial: \_\_\_\_\_  
\_\_\_\_\_

Coordinator \_\_\_\_\_

Add Credential \_\_\_\_\_

Reconsider:     Admit     Deny

Coordinator \_\_\_\_\_

**STATEMENT OF PURPOSE**

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\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Initial

\_\_\_\_\_  
In the space provided below or an attached page, provide relevant information about yourself including goals, objectives, and experiences related to the master's degree and/or advanced credential certificate program to which you are applying. Please focus primarily on your short-term and long-term professional goals. You may attach additional pages. (1-2 pages max.)  
\_\_\_\_\_

**LETTER OF RECOMMENDATION**

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\_\_\_\_\_  
 Last Name                                      First Name                                      Middle Initial

**PRINT 3 OF THESE FORMS**

**Please submit with application packet. Do not send separately.**

**To the Applicant:** Complete the information requested above and give to the person(s) providing the reference(s). Please note that, generally, confidential recommendations often provide more useful information. **In accordance with the Family Education Rights and Privacy Act of 1974, the California Information Practices Act of 1977, and the related policies and regulations, it is also understood that upon request, this letter will not be made available to the applicant (or candidate) for examination.** If you agree, you may sign the waiver below. The decision is up to you.

I waive the rights to see or inspect this form or any statement sent to the indicated program as a result of this request.  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please complete this form**

**THIS PART TO BE COMPLETED BY THE EVALUATOR**

The Kremen School of Education and Human Development would appreciate a statement from you evaluating the person named above for enrollment in and successful completion of an advanced credential and/or Master degree program. If additional space is needed, the back of this form may be used. **Please provide the applicant with this form and a letter of recommendation in a sealed envelope with your signature across the seal.**

**Please rate the applicant with other individuals seeking comparable experiences.**

	Superior	Above	Average	Below
<i>Intellectual Ability</i>				
<b>Imagination and Creativity</b>				
<b>Interest and Enthusiasm</b>				
<b>Ability to Communicate</b>				
<b>Stability</b>				

If you alone were making the decision as to whether or not the applicant should be accepted, which of the following would you do?

- Seek out—Will be a truly outstanding student and professional
- Definitely Accept---Will complete the indicated program at a superior level
- Accept---Should complete the indicated program at a satisfactory level.
- Accept---Accept, but with reservation concerning ability or motivation (Please explain.)
- Do not accept. (Please explain.)

Signed \_\_\_\_\_ Date \_\_\_\_\_ Position \_\_\_\_\_  
 Address \_\_\_\_\_

**This rubric and a letter of recommendation is to be included with other application materials that are to be submitted in one complete packet required for admission to an advanced credential and/or Master degree program.**

## CONGRATULATIONS! NOW YOU ARE READY TO:

1. Print the program application and attached forms
2. Include the additional documentation including the Program application required and submit it in the order below- *(Do not send anything in separately)*

Use this checklist for your reference:

- \_Proof of application to FRESNO STATE or admission to FRESNO STATE
- \_Transcripts (Copy or unofficial are ok)
- \_Statement of Purpose
- \_3 Letter's of Recommendation
- \_Proof of Writing Competency
- \_Proof of completion of prerequisite coursework (**If applicable**)
- \_Documentation for Advanced Credential or Certificate program-*(please note there are links within the program information to help you get to all the required documents in addition to the above.)*

3. Keep a copy of all documents submitted, for your records. We will not give you copies of your application or any documents once they are submitted to ED 100.
4. Bring the completed application and additional documents to the Education Student Services Center, ED 100 prior to the application deadline date or mail to:

Kremen School of Education and Human Development  
Attn: Graduate Technician  
5005 North Maple Ave. M/S 701  
Fresno, CA. 93740-8025

**We do not give out status regarding your application in person or on the phone.  
You must wait for the admission decision email from Program and the University.**