

## SUBSTITUTION REQUEST FORM FOR ERA 153 AND/OR WRITING COMPETENCY

Name: \_\_\_\_\_  
Last First Middle

Telephone: Home \_\_\_\_\_ Other \_\_\_\_\_

E-mail: \_\_\_\_\_ Fresno State Student ID: \_\_\_\_\_

Intended Program: \_\_\_\_\_ Check one:  Applying  Admitted

Requirement you are requesting to substitute: (Check one or both)

ERA 153 Educational Statistics

Writing Competency

Course number and title(s) \_\_\_\_\_

Institution(s) where the course was taken: \_\_\_\_\_

**DO NOT SUBMIT if course is; a lower division course, 10 or more years old, a Community College course OR listed on the list of equivalent courses.**

***Fresno State Equivalent Courses:***

**ERA 153=**PSYCH 144/143, SWRK 171/176, DS 123, HS 202, SOC 125

**Writing Competency=** Any "W" course at Fresno State with a "B" or better, CBEST, UDWE, CSET  
All 3 sections with the writing exam.

**Provide the following in a complete packet:**

1. This form
2. Hard copy of the Course Syllabus
3. Copy of your transcript with the grade you received **(highlighted)** *Course must be completed.*
4. Copy of catalog Description **(highlighted)**

**\*\*In addition, for the Writing Competency, a writing sample from the course is required.**

Bring this information to Education Student Services Center in ED 100 **or mail separately from program application to:** (sorry no faxes or e-mails)

Attn: Graduate Technician  
Kremen School of Education and Human Development  
5005 North Maple Ave. M/S ED701  
Fresno, CA. 93740

Once the Graduate Programs Coordinator has made a decision, you will be notified of the outcome in writing via e-mail. If your program application is not on file, you will need to submit a copy of the email with your program application as proof of completion of the course.

**\*\*REMINDER-Do not submit form if you have a Fresno State approved equivalent listed in the program application. However, you must submit transcripts with your program application with the grade highlighted if you want the equivalent course to count.**

### OFFICE USE ONLY

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Signature of Graduate Programs Coordinator \_\_\_\_\_ Date \_\_\_\_\_