

**Fresno State**  
**Application for Multiple Subject Credentials**  
*(Instructions on Pages 1-2)*

**I. PRELIMINARY 2042 MULTIPLE SUBJECT CHECKLIST**

— Fresno State transcripts with ALL grades and bachelor’s degree posted.  
— Unofficial transcripts printed from your [my.fresnostate.edu](http://my.fresnostate.edu) account are acceptable.

— ***If you are not a graduate of Fresno State:*** Official transcripts verifying your bachelor’s degree and Constitution course. Additional verification is required if Constitution was met by exam. *If you were an intern you do not need to re-submit these transcripts.*

— Copy of passing RICA and CSET scores.  
— CSET scores are only valid for 5 years. If any subtest has expired then you must retake the expired subtest(s), unless your CSET scores were used towards an intern credential prior to the expiration date.

— Copy of the front and back of your valid CPR training card for *infants, children and adults*. The card must indicate all 3 levels of training were completed. If the card states “Adult CPR” only, this is not acceptable. The only online CPR training verification accepted must be from [www.cprtoday.com](http://www.cprtoday.com).

— \$25.00 money order/cashier’s check payable to “Fresno State”. Print your name and Fresno State ID# on the money order/cashier’s check. No personal checks please.

— Printed verification that all of your requirements have been submitted into Taskstream. If you no longer have access to Taskstream, write this on your application.

For questions, please contact the Credential Analyst, Sherri Nakashima at [sherrin@csufresno.edu](mailto:sherrin@csufresno.edu) or Kremen School, ED100

# Commission on Teacher Credentialing

After submitting your complete application packet you will receive three email notifications.

1. Authorization to pay credential fee at <http://www.ctc.ca.gov/credentials/default.html>. Fee: \$102.50  
You will only be allowed to pay your fee after you have received this email notification. A valid email and credit/debit card are required. *The fee will be less if you hold a current Certificate of Clearance.*

- Click the “Complete your Program’s Recommendation” button to begin your part of the online process.



## **Complete Your Program's Recommendation**

- It is highly recommended that you review the instruction video before proceeding as you may apply for the incorrect credential and will have to pay the fee again as there are no refunds.



## 2. Payment Confirmation

Prior to receiving your final email, your local County Office of Education (COE) credentials department will accept this payment confirmation email as a temporary confirmation until your document number is issued.

*If you have a conviction record or you have answered yes to any of the fitness questions, your application process may be delayed as CTC verifies your information.*

3. After CTC completes their review, you will receive your document number.  
You must register a copy of the final CTC email with your document number at your local COE credentials department.

The average processing time is approximately 7-10 days after payment.

**Fresno State**  
**Application for Multiple Subject Credential**

Student ID# \_\_\_\_\_

SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Former Names, If Any \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Number, Street, Apt#  
\_\_\_\_\_  
City State Zip Code

Telephone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

Email address used on your CTC profile: \_\_\_\_\_ (To check your profile log on to [www.ctc.ca.gov](http://www.ctc.ca.gov). Updating your email address will require you to create a username and password.)

1. BA/BS \_\_\_\_\_ Major \_\_\_\_\_  
Date Granted

2. Have you held a university internship credential? YES  NO

**Please check the credential you are applying for:**

Preliminary Multiple Subject (2042): BAP Spanish \_\_\_\_ BAP Hmong \_\_\_\_ ECE \_\_\_\_

Supplementary or Subject Matter Authorizations: \_\_\_\_\_  
(additional subject area outside of your credential authorization)

In order to submit your credential information directly to your County Office of Education, please indicate the county where you are employed:

\_\_\_\_\_

**Submit pages 3-4 of the application to:**

Sherri Nakashima, Credential Analyst  
Kremen School of Education and Human Development  
5005 N. Maple Avenue, ED701  
Fresno, CA 93740-8025

**OFFICE USE ONLY – DO NOT WRITE ON THIS PAGE**

CSU fee \_\_\_\_ Degree \_\_\_\_ Constitution \_\_\_\_ Fingerprints \_\_\_\_ FSU transcripts \_\_\_\_

CBEST \_\_\_\_ CSET \_\_\_\_ RICA \_\_\_\_ CPR \_\_\_\_ Taskstream \_\_\_\_

ELAM \_\_\_\_ TRP \_\_\_\_

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**PHASE I:** CI 171 \_\_\_\_ LEE 172 \_\_\_\_ LEE 173 \_\_\_\_ EHD174A \_\_\_\_ EHD 174 \_\_\_\_

**PHASE 2:** CI 175 \_\_\_\_ CI 176/276 \_\_\_\_ LEE 177 \_\_\_\_ EHD 178A \_\_\_\_ EHD 178 \_\_\_\_

**PHASE 3:** SPED 179/279 \_\_\_\_ EHD 170A \_\_\_\_ EHD 170 \_\_\_\_

**ECE PHASE I:** CI 171ECE \_\_\_\_ LEE 172ECE \_\_\_\_ LEE 173ECE \_\_\_\_ EHD 174A \_\_\_\_  
EHD 174ECE \_\_\_\_ CI176 \_\_\_\_

**ECE PHASE 2:** CI 150ECE \_\_\_\_ CI 175 \_\_\_\_ EHD 178A \_\_\_\_ EHD 178ECE \_\_\_\_ LEE 148 \_\_\_\_  
LEE 177ECE \_\_\_\_

**ECE PHASE 3:** SPED 120 \_\_\_\_ EHD 170A \_\_\_\_ EHD 170ECE \_\_\_\_

BAP Spanish: Span 121A \_\_\_\_ 119 \_\_\_\_ 134 \_\_\_\_ CLAS 116/120 \_\_\_\_ LEE 136 \_\_\_\_

BAP Hmong: Hmg 100 \_\_\_\_ 101 \_\_\_\_ LEE 129 \_\_\_\_ 135 \_\_\_\_ Anthro 123 \_\_\_\_

**DATE APP SENT TO CTC:** \_\_\_\_\_ **DATE CTC ISSUED:** \_\_\_\_\_

**ISSUANCE DATE:** \_\_\_\_\_ **EXPIRATION DATE :** \_\_\_\_\_

\_\_\_\_ **PRELIMINARY MULTIPLE SUBJECT (2042):** BAP Spanish \_\_\_\_ BAP Hmong \_\_\_\_ ECE \_\_\_\_

Supplementary  
Authorizations \_\_\_\_\_

Subject Matter  
Authorizations \_\_\_\_\_

Semester completed \_\_\_\_\_

TRP: MSTI database \_\_\_\_

PS	
ERST	