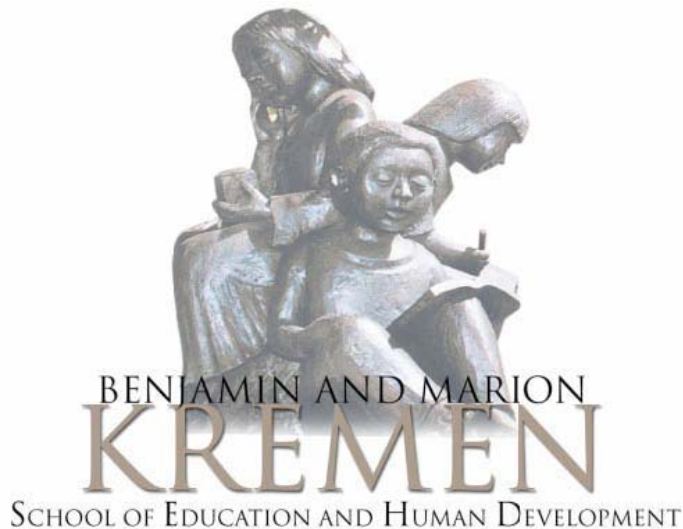


CALIFORNIA STATE UNIVERSITY, FRESNO
Kremen School of Education and Human Development

**MASTER OF ARTS DEGREE IN EDUCATION
OPTION: READING/LANGUAGE ARTS
AND THE READING/LANGUAGE ARTS SPECIALIST CREDENTIAL
ADMISSION REQUIREMENTS**

The Reading/Language Arts faculty invites you to apply to an exceptional program that prepare Reading/Language arts specialists to function effectively as skilled practitioners and leaders in the profession. This program provides specialized preparation in reading/language arts for classroom and resource teachers, for reading and language development specialists, and for clinic and curriculum supervisors. Graduates have gone on to pursue advanced degrees, teach in community colleges, serve as Reading/Language Arts consultants, establish private clinics, obtain employment with publishing companies, and assume positions of leaderships in a variety of educational settings.

Welcome to your first step in becoming a Reading/ Language Arts specialist!



****PROGRAM APPLICATION DEADLINES****

For current information regarding deadlines and admission processes, please go to; www.csufresno.edu/kremen and click on “**Graduate Program Admissions**” under the “**Applications**” tab.

ADMISSION REQUIREMENTS

Applicants desiring a Master of Arts Degree in Education and/ or Advanced Credential must complete specific admissions requirements to achieve Classified Standing (full admission) to the program. This includes completing separate applications for:

- Admission to the University
- Admission to a program within the Kremen School of Education and Human Development (KSOEHD)

The following pages describe in detail the requirements to apply to the Master of Arts Degree in Education and/ or Advanced Credential degree program.

UNIVERSITY ADMISSION REQUIREMENTS

**If you are a current continuing Post Baccalaureate student, please skip the “University Admission Requirement” section and go to “Program Admission Requirements”. You do not need to apply to the University unless you break enrollment.*

Complete the California State University, Fresno application for Graduate Admission available online at: www.csumentor.edu.

To complete your [university application](#), you must send:

1. **One set of official transcripts** from all colleges attended. If the last school you attended was CSU, Fresno, no transcripts are required. Failure to provide official transcripts to CSU, Fresno admissions will delay your program admission.
2. A **\$55.00 application fee** to CSU, Fresno. (*please do not send checks with program application*)

Mail the above items to: University Admissions–Graduate, 5150 N. Maple Ave., M/S JA 57, Fresno, CA 93740-8026. Your university admission status may be checked at <http://my.csufresno.edu>.

PROGRAM ADMISSION REQUIREMENTS

All documents required for program admission are to be assembled in *one complete packet* and submitted to the [Graduate Technician](#) in the Education Student Services Center in the Education Building, ED 151.

1. **Application for Admission to the KSOEHD-Graduate Program.**

Fill in the required information. (Form attached pg 7)

2. **Documentation of Admission or Application Status to CSU, Fresno**

A copy of your notice of Post baccalaureate admission will meet this requirement or print off status from the Fresno State portal or current transcripts.

3. **Minimum GPA of 2.75.**

Graduate program applicants must have a minimum GPA of 2.75 in the last 60 semester (90 quarter) units attempted. Failure to provide official transcripts to CSU, Fresno admissions will delay your program admission. The GPA will be verified by technician as file is being set up for review.

4. **Complete a Statement of Purpose.**

This is a “1 to 2” page, typed statement of your purpose for applying to the Reading/Language Arts program. Focus on your present situation and your short and long-term professional goals. (See attached form pg 8)

5. **Provide Three (3) sealed Letters of Recommendation.** (Print the attached forms, pgs 9-11)

Include letters of reference and the attached form from instructors, supervisors, or other individuals who are in a position to evaluate you in terms of your potential for graduate study in the Reading/Language Arts program. *Do not send separately.*

6. **Writing Competency.**

You must meet this requirement by:

- Obtaining a minimum score of a 41+ of the California Basic Education Skills Test (CBEST) or pass all sections of the entire test (provide a copy), **OR**
- Obtaining a minimum score of 114+ on the Upper Division Writing Examination (UDWE) (verified on CSUF transcript), **OR**
- Earning a grade of “B” or better in ENGL 160W or ENGL 117W (please note these are the **only** “W” courses accepted without request for review).

For information regarding the UDWE or CBEST, contact the CSU, Fresno Office of Testing

Services located in the Family and Food Sciences Building, Room 110 or call (559) 278-2457.

7. TOEFL Score of 560-International Students Only.

If you are an International Student, Obtain a TOEFL Score of 560. Verification of the TOEFL score must be provided by the admission date. For information regarding admission deadline dates and specific applications for international students, contact the International Admissions Office, located in the Joyal Administration Building, Room 211 (278-2409).

ADVANCED CREDENTIAL APPLICANT REQUIREMENTS

Credential Applicants must complete the above, plus:

8. Possess a Basic Teaching Credential.

Applicants must provide a copy of their valid Multiple Subject, Standard Elementary or generally Elementary Credential. (3 years teaching experience)

9. Provide Evidence of passing CBEST

Applicants must include in their admissions packet a copy of the CBEST Permanent Verification Card.

ADVISING

ERA 153- Educational Statistics, a prerequisite to ERA 220- Research in Education. You must successfully complete ERA 153- Educational Statistics, with a grade of “C” or better or its CSUF approved equivalent as verified on your transcripts-PSYCH 144, PSYCH 143, SWRK 176, DS 123, or HS 202. Coursework from other institutions must be reviewed prior and separate from application. Contact [Graduate Technician](#) for more information at 559-278-0299.

DEADLINES/ CONDITIONS

All materials required for full admission (Classified Standing) to a Graduate program must be submitted in one complete packet to the Graduate Technician in ED 151 by the published deadline.

Spring and fall deadlines for program admission are in accordance with or prior to University application deadlines for graduate students. Please check <http://www.csumentor> or contact the Education Student Services Center (559-278-0299) for specific dates or with application questions.

Applicants are required to attain full admission status to program prior to the end of the first semester of program enrollment. Applicants who have not completed all requirements for full admission will not be able to enroll in further Graduate coursework.

PROGRAM ADMISSION REVIEW

Admission to a Graduate program is subject to review of all documentation and recommendation by a committee of the program faculty.

The committee does not automatically recommend for admission all students who meet the minimum admission requirements. It selects for admission into the program only students who demonstrate reasonable academic and professional potential. You will be notified by letter of the Program’s admission decision.

APPEAL PROGRAM ADMISSION DECISION

If you are denied program admission, you may appeal this decision. To do this, you must:

- Bring your letter of denial to the Graduate Technician in ED 151 within two (2) weeks of the date on the letter.
- Obtain from the Graduate Admissions Technician the “Special Consideration Application” and related information.
- The completed “Special Consideration Application” form along with complete application packet is then forwarded to the Program Coordinator who presents it to the Special Consideration Committee

for review. You will be notified by letter of the committee's decision.

Note: KSOEHD programs reserve the right to not accept "Special Consideration" applications if program is full.

FINANCIAL AID

Students requesting a letter to be submitted to the Financial Aid Office must be at least conditionally classified in their master's degree program. First-time/new graduate students must request this letter from the Graduate Admissions Office, Joyal Administration Building, Room 121; and students continuing in the graduate program must request this letter from the Division of Graduate Studies Office, Thomas Administration Building, Room 132.

UNIVERSITY-WIDE SERVICES FOR STUDENTS

A list of university services and related offices available for students is provided below. Additional information about services available for students can be obtained from the Dean of Student Affairs located in the Joyal Administration Building, Room 262 (559-278-2541) or on the following Web site:

<http://studentaffairs.csufresno.edu/> (The area code for all telephone numbers listed below is "559.")

Admissions/Records/Evaluations http://www.csufresno.edu/catoffice/current/admsns.html	Joyal Lobby (windows)	278-2261
Advising Office (serving returning students) http://studentaffairs.csufresno.edu/ReEntryProgram/	Joyal 224	278-1787
Financial Aid Office http://studentaffairs.csufresno.edu/financial_aid/	Joyal 296	278-2182
Learning Resource Center http://www.csufresno.edu/lrc	Peters Bldg. Annex	278-3052
Office of Testing Services http://www.csufresno.edu/testing/	Family/Food Sciences 110	278-2457
Services for Students with Disabilities http://studentaffairs.csufresno.edu/SSD/	University Center, Rm. 5	278-2811
University Outreach (serving first-time students) http://www.gotofresnostate.com/	Joyal 252	278-2048
Veterans Benefits http://www.csufresno.edu/are/veterans/	Joyal 106	278-7030

MASTER OF ARTS IN EDUCATION- READING/ LANGUAGE ARTS AND THE READING/ LANGUAGE ARTS SPECIALIST CREDENTIAL

Course of Study		
Semester 1		Units
LEE 278**	Literacy Processes & Practices	3
LEE 213	Teaching the Language Arts, K-12	3
Semester 2		
LEE 215	Language Issues in Reading	3
LEE 224	Assessment and Development of Reading Abilities	3
Semester 3		
LEE 214	Literature for Children and Adolescents	3
LEE 230	Supervised Teaching—Reading Language Arts	3
Semester 4		
LEE 234	Clinical Experiences in Reading Assessment and Instruction	3
ERA 220*	Research in Education	3
Semester 5		
LEE 244	Research for Reading Professionals	3
CI 285 or ERA 288	Seminar in Advanced Educational Psychology or Measurement and Program Evaluation	3
Semester 6		
LEE 254	Field Experiences in Reading (<i>Reading Specialist Credential Only</i>)	3
LEE 298A or LEE 299	Project Thesis	4
<p><i>30 of the above units represented is the Master Program only. Please see the Program Coordinator for more information.</i></p>		
TOTAL UNITS		37

The student's program of study is to be determined in consultation with the Reading/Language Arts Coordinator and approved by the program coordinator, department chair, and coordinator of graduate studies.

* Educational Statistics (ERA 153) or an equivalent is the prerequisite to ERA 220.

** Students must pass the graduate writing requirement, which is part of LEE 278, prior to applying for Advancement to Candidacy.

*** Advancement to Candidacy must be attained one semester prior to the term in which the student wishes to graduate or register for the culminating experience (i.e., LEE 298A Project-Literacy OR LEE 299 Thesis).

**For information on the Reading/ Language Arts Program
Contact the Program Coordinator
ED 250, (559) 278-0250**

READING/ LANGUAGE ARTS SPECIALIST CREDENTIAL

COURSE OF STUDY		Units
LEE 213	Teaching the Language Arts K-12	3
LEE 214	Literature for Children and Adolescents	3
LEE 215	Language Issues in Reading	3
LEE 224	Assessment and Development of Reading Abilities	3
LEE 230	Supervised Field Experience in Reading	3
LEE 234	Clinical Experiences in Reading Assessment and Instruction	3
LEE 244	Research for Reading Professionals	3
LEE 254	Supervised Field Experience in Reading	3
LEE 278	Literacy Processes and Practices	3
<i>Subtotal</i>		27

TOTAL UNITS 27

To obtain a Reading/Language Arts Specialist Credential, the following requirements must be met:

1. Complete all admission requirements and be admitted to the Reading/Language Arts Specialist Credential Program.
2. Complete the required course of study.
3. Verify completion of three (3) years of successful teaching experience.
4. Receive program clearance. (Program Completion form)

CREENTIAL AUTHORIZATION

Students must file an application for the Reading/Language Arts Specialist Credential after all credential coursework is complete. Applications are available online at education.csufresno.edu/applications/cred.htm or from the Credential Analyst in the Education Student Services Center, Education Building, Room 151. In addition to state fees, a \$25 KSOEHD processing fee will be charged for all services and specialists credentials.

**For information on the Reading/ Language Arts Program
Contact the Program Coordinator
ED 250, (559) 278-0250**

KSOEHD APPLICATION TO PROGRAM

****PROGRAM APPLICATION DEADLINES****

For current information regarding deadlines and admission processes, please go to; www.csufresno.edu/Kremen and click on "Graduate Program Admissions" under the "Applications" tab.

You are applying to the: Master of Arts in Education, Option: _____ and/or Advanced Credential: _____
 Reading/Language Arts Reading/Language Arts Specialist Credential

(Please type below)

NAME: _____
 Last First Middle

ADDRESS: _____
 Number & Street City State Zip

TELEPHONE: Home _____ Business _____

CSUF E-MAIL: _____ E-MAIL (ALTERNATE): _____

SS# _____ BIRTHDATE: _____ STUDENT ID#: _____ GENDER: Male Female

EDUCATIONAL BACKGROUND

	<u>INSTITUTION</u>	<u>DEGREE</u>	<u>MAJOR</u>	<u>YEAR GRADUATED</u>
UNDERGRADUATE	_____	_____	_____	_____
GRADUATE	_____	_____	_____	_____

	<u>INSTITUTION</u>	<u>TYPE OF CREDENTIAL</u>	<u>DATE EXPIRES</u>
CURRENT CALIFORNIA CREDENTIAL:	_____	_____	_____

COMPLETION OF THIS FORM DOES NOT CONSTITUTE ADMISSION TO CSU, FRESNO.

STUDENTS DO NOT WRITE BELOW THIS LINE

Circle one: *Mail* *In person*

Staff Initials and Date: _____

Cohort: _____

- 1. KSOEHD Application (Above Complete)
- 2. Admission Status to CSUF- Dept Rec Change-Form
- 3. GPA of 2.75: UGRD cumulative _____ Last 60 units _____
 PBAC cumulative _____ CSUF PBAC GPA _____
- 4. Statement of purpose
- 5. Letters of recommendation: 1) __ 2) __ 3) __
- 6. Writing competency: CBEST or UDWE or ENGL 160W or ENGL 177W ("B" or better) _____
- For our Records only: ERA 153 _____
- 7. TOEFL (if foreign student 550+) Score _____ Date _____

Advanced Credential Applicant requirements:

- 8. Valid Teaching Credential
- 9. CBEST

Faculty Review		Graduate Technician	
Master's Program: <input type="checkbox"/> Admit <input type="checkbox"/> Deny		Service Ind: _____	
Credential Program: <input type="checkbox"/> Admit <input type="checkbox"/> Deny		Assigned Advisor: _____	
Reasons: _____			
Coordinator _____ Date _____			
<input type="checkbox"/> Change Program <input type="checkbox"/> Add			
<input type="checkbox"/> Reconsider			
Coordinator _____ Date _____			

STATEMENT OF PURPOSE

Master of Arts in Education, Option:

Reading/Language Arts

and/or Advanced Credential:

Reading/Language Arts Specialist Credential

NAME: _____
Last First Middle

In the space provided below, provide relevant information about yourself including goals, objectives, and experiences related to the master's degree and/or advanced credential certificate program to which you are applying. Please focus primarily on your short-term and long-term professional goals. You may attach additional pages.

LETTER OF RECOMMENDATION

Master of Arts in Education, Option:

Reading/Language Arts

and/or Advanced Credential:

Reading/Language Arts Specialist Credential

PRINT THIS FORM

NAME: _____

Last

First

Middle

Please submit with application packet. Do not send separately.

To the Applicant: Complete the information requested above and give to the person(s) providing the reference(s). Please note that, generally, confidential recommendations often provide more useful information. **In accordance with the Family Education Rights and Privacy Act of 1974, the California Information Practices Act of 1977, and the related policies and regulations, it is also understood that upon request, this letter will not be made available to the applicant (or candidate) for examination.** If you agree, you may sign the waiver below. The decision is up to you.

I waive the rights to see or inspect this form or any statement sent to the indicated program as a result of this request.

Signature _____

Date _____

Please complete this form

THIS PART TO BE COMPLETED BY THE EVALUATOR

The Kremen School of Education and Human Development would appreciate a statement from you evaluating the person named above for enrollment in and successful completion of an advanced credential and/or Master degree program. If additional space is needed, the back of this form may be used. Please feel free to use your own letterhead and disregard this page. **Provide the applicant with this form in a sealed envelope and with a signature across the seal.**

Please rate the applicant with other individuals seeking comparable experiences.

	Superior	Above Average	Average	Below Average
Intellectual Ability				
Imagination and Creativity				
Interest and Enthusiasm				
Ability to Communicate				
Stability				

If you alone were making the decision as to whether or not the applicant should be accepted, which of the following would you do?

- Seek out—Will be a truly outstanding student and professional
- Definitely Accept---Will complete the indicated program at a superior level
- Accept---Should complete the indicated program at a satisfactory level.
- Accept---Accept, but with reservation concerning ability or motivation (Please explain.)
- Do not accept. (Please explain.)

Signed _____ Date _____ Position _____

Address _____

This letter of recommendation is to be included with other application materials that are to be submitted in one complete packet required for admission to an advanced credential and/or Master degree program.

CONGRATULATIONS!
NOW YOU ARE READY TO:

- 1. Print this application (Keep pages 1-6 for future reference.)**
- 2. Include the additional documentation required**
- 3. Place this application and all documentation in order addressed in pages 1-4**
- 4. Keep a copy of all documents submitted, for your records.**
- 5. Bring the completed application and additional documents to the Education Student Services Center, ED 151 prior to the application deadline date or mail to:**

**Kremen School of Education and Human Development
Attn: Graduate Technician, Maria Elrod
5005 North Maple Ave. M/S 301
Fresno, CA. 93740-8025**

- 6. We will notify you via letter. Admission status is not given over the phone, in person or via e-mail.**