

California State University, Fresno
Department of Psychology
School Psychology Program
Internship Portfolio Requirements

Candidates in the School Psychology Program at California State University Fresno are required to submit a portfolio in order to ensure they have mastered all program goals and objectives. The contents of the portfolio include samples of work. All identifying characteristics of children and their families, teachers, etc. must be removed from all work. Secondly, the Internship Portfolio may be used for interviewing. Therefore the work and presentation should be as professional as possible. Portfolios will be assembled and evaluated early spring semester of internship year.

**California State University, Fresno
Internship Portfolio Contents**

	Date Added
Indicator 1: Professional Practice	
<ul style="list-style-type: none"> • Up to Date Resume • Letters of Recommendation (3) 	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>
Indicator 2: Psychoeducational Evaluation	
<ul style="list-style-type: none"> • Reason for referral • Review of records • Health history • Interviews with parent and teacher • Work samples • Curriculum based measurement/DIBELS • Classroom observation • Appropriate assessment instruments • Interpretation and summary • Recommendations 	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>
Indicator 3: Intervention Case Study	
<ul style="list-style-type: none"> • Problem identification • Present level of performance and expected level • Baseline data • Description and analysis of problem • Hypotheses • Problem analysis links assessment to intervention plan • Description of intervention • Collaborative efforts with family, school, and/or community • Graphs of data • Outcome data and discussion of results • Plans for maintenance, fading, generalization 	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>

Indicator 4: Counseling Case Study

- Reason for referral
- Background information
- Observations of behavior
- Operational definition of behavior
- Counseling goals
- Counseling plan
- Outcome of counseling
- Recommendations

Indicator 5: Functional Assessment

- Reason for assessment
- Record Review
- Problem identification
- Observations of behavior
- Baseline data
- Problem analysis
- Ecological analysis
- Positive behavioral intervention plan
- Outcome data
- Summary
- Recommendations

Indicator 6: In-Service Training

- a. At least 30 minutes long
- b. PowerPoint
- c. Outline of topics to be presented
- d. Objectives of workshop
- e. Participant evaluation of workshop
- f. Methods and techniques utilized
- g. At least six recent published references used to prepare in-service
- h. Handouts for participants

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Intern: _____ Date: _____

INDICATOR	NOT PRESENT 0	PARTIAL 1	COMPLETE 2
Resume/Vita			
Letters of Recommendation (3)			
Psycho-educational evaluation			
Intervention case study			
Counseling case report			
Functional assessment			
In-service training			
TOTALS			
TOTAL POINTS			

Comments: