

## INSTRUCTIONALLY-RELATED ACTIVITIES (IRA) 2011-2012 FUNDING REQUEST

Submit the original and one copy of this application to the Associated Students Inc., Office, USU 317

### I. PROGRAM INFORMATION

(Form must be typed)

Organization/Program (club, association, group or individual requesting funds): Department of Literacy and Early Education

Name of activity or project for which funds are intended: Dual Language Conference

Date of proposed activity: October 22

Was the activity or project funded in prior years? Yes  No  If yes, under what name(s)

Provide prior year activity or project Trust Fund # and Dept. I.D. #

Contact Person: Laura Alamillo

Phone: 278-0280

E-Mail: lalamillo

Department: Literacy and Early Education

Phone: 80250

Mail Stop: ED202

Mail award letter to (type name): Laura Alamillo

Mail Stop: ED202

NOTE: Address/Mail Stop in important in order to expedite notification in the timeliest manner.

Or Street address: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

Activity Director (Name of Instructor): \_\_\_\_\_

Mail Stop: \_\_\_\_\_

### II. Sponsor Information

College, School or Department: Kremen School of Education and Human Development, Dept of Literacy (LEE)

Department Chair (type name): Glenn DeVoogd

signature \_\_\_\_\_

Dean (type name): Paul Beare

signature \_\_\_\_\_

### III. REQUEST SUMMARY

Please remember to include all expenses associated with the programs referenced in this application, not just funds being requested.

NOTE: If traveling in July or August check here

	<u>Total Budget</u>	<u>Amount Requested</u>	<u>Amount Approved (Official Use Only)</u>
Conference Registration	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Facility Charges	<u>600</u>	<u>500</u>	<u>\$0.00</u>
Promotion and Publicity	<u>300</u>	<u>100</u>	<u>\$0.00</u>
Speaker/Performers Fee	<u>1200</u>	<u>1000</u>	<u>\$0.00</u>
Supplies	<u>100</u>	<u>100</u>	<u>\$0.00</u>
Travel and Lodging	<u>1000</u>	<u>1000</u>	<u>\$0.00</u>
Other	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<b>Total:</b>	<b><u>3200</u></b>	<b><u>2700</u></b>	<b><u>\$0.00</u></b>

### IV. EXPENSES

*(Form must be typed)*

List and explain ALL costs, whether or not IRA funding is being requested for each cost. Please indicate the total anticipated costs for each line item in the first column in Section III, the amount requested from IRA fees in the second column in Section III, and a brief explanation of the costs under the corresponding portion of Section IV. Please limit your explanation to the space provided.

**Conference Registration Fees**

**Cost: 0**

**Requested: 0**

Explanation (name of conference, site, dates, number of attendees, etc.)

Dual Language Conference at California State University, Fresno will take place October 22 at the Satellite Student Union. The purpose of the conference is to provide research-based and advanced study of dual language instruction and bilingual studies in schools. We expect approximately 65 students and 35 professional educators and parents from the Central Valley. We do not charge for the event to students, however the public must pay \$35.

**Facility Charges**

**Cost: 600**

**Requested: 500**

We plan to pay rent the Satellite Student Union Saturday. We were charged approximately 1,000.00 in 2010.

**Promotion and Publicity**

**Cost: 300**

**Requested: 100**

Explanation: (advertisements, promotional flyers, etc.)

We need funds to create posters, fliers, and copy the programs. We will distribute them to classes at Fresno State and school buildings around the Central Valley.

**Speaker/Performers Fee**

**Cost: 1000**

**Requested: 1000**

Explanation (include speaking fee, travel for speaker/performer, lodging, and meals for speaker/performer):  
Every year, we invite at least two keynote speakers to our conference. They are typically well known educational researchers who have to fly from other parts of California or the U.S. This year, we will award three speakers an honorarium of 1,000.00 for their time in addition to paying for their travel and lodging. We expect to do the same next year.

**Supplies**

**Cost: 100**

**Requested: 100**

Explanation (include only those supplies needed for a specific program):  
We will have a book discussion among the faculty with the speaker to go more in depth on the issues the keynote speaker addresses. The money will be used to pay for the educational books.

**Travel and Lodging**

**Cost: 1000**

**Requested: 1000**

Explanation (airfare or auto, hotel expenses, etc.):  
We typically lodge our speakers at the Picadilly Inn. Our keynotes travel from various parts of the United States. This year our keynotes are coming from Pennsylvania, Arizona and Los Angeles. Each airline ticket would cost \$300- 600.00.

**Other: Please specify**

**Cost: \$0.00**

**Requested: \$0.00**

**Total Cost: 3200 Total Requested: 2700**

**V. QUESTIONS AND ANSWERS**

*(Form must be typed)*

Please limit your response to each question to 150 words. Attach additional documentation as necessary.

**What is the nature of the organization or program for which you are requesting funds?**

The Dual Language Conference at California State University, Fresno is organized by a consortium of faculty from the Department of Literacy and Early Education, liberal arts and bilingual credential students (Hmong and Spanish Language), and a community organization called Fresno/Madera Chapter of the California Association for Bilingual Education. The one day conference features keynote speakers and breakout sessions.

**What is the purpose of the activity for which funds are being requested?**

This conference will help support liberal studies students and credential students (80 exist on campus) who want to be bilingual and dual language teachers. The conference also serves as an opportunity for teachers to get up-to-date information about current methods of teaching in bilingual and dual language classrooms. Other than one professional at the county and a few professionals left in school districts there is otherwise very little support for teaching bilingually.

**How many Fresno State students will be actively involved in planning, presenting, and attending the activity?**  
Please respond to each category separately. For example, list the number of FS students who will be actively involved in planning, the number of FS students who will be actively involved in presenting, and the number of students attending the activity.

We expect approximately 65 Fresno State students and 35 professional educators and parents from the Central Valley. Students in many classes are strongly encouraged to attend the conference. Most participants are students however it is open to the public.

**How does your activity qualify as an Instructionally Related Activity?**

You may want to reference "Instructionally Related Activities – General Policies and Procedures," which can be accessed through the Associated Students, Inc. website ([asi.csufresno.edu](http://asi.csufresno.edu)).

The topics of the keynote speeches and breakouts are exactly the same topics we address in teacher education classes and in ethnic studies classes.

**Describe the impact your activity will have on the students directly and indirectly involved.**

Students in most classes attend Saturday 9:00-3:00. They will post reflections and have discussion online and in classrooms related to the conference. Student teachers will also apply the advice given at the conference in the classrooms where they work each week.

**Describe the impact your activity will have on the community as a whole.**

Educators from around the Valley come to this conference and learn about improving dual language education including instruction for English Language Learners.

**Will this activity promote diversity and/or encourage diversity at Fresno State? If so, please explain.**

Yes, dual language instruction is at the heart of diversity in language instruction.

**If you have received IRA funding in the past, please briefly describe the activities and their results.**

We have not received IRA funding in the past.

**If you are requesting funds for a speaker or performer, list possible names of presenters. Attach any information you may have about the presenter/performer (i.e. promotional flyer, credentials, vita.)**

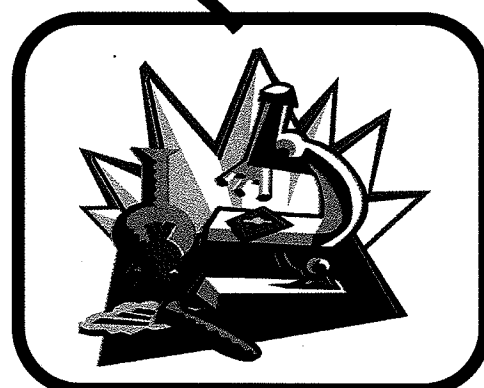
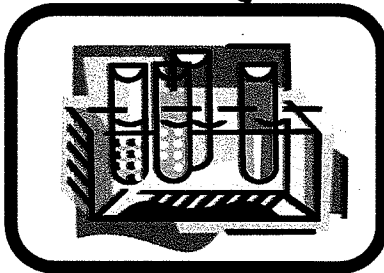
Kathy Escamilla

**Please describe all funding and support you have secured for the activity for which you are requesting funding. Include all sources of funding (i.e. membership dues, donations, gifts-in-kind, ASI funds, admission to events).**

We will receive \$1000 from the Fresno/Madera Chapter of California Association of Bilingual Educators.

## INSTRUCTIONALLY-RELATED ACTIVITIES

### 2011-2012 FUNDING REQUEST



**Application Deadline: March 4, 2011 by 5:00 PM**  
**LATE Deadline: October 7, 2011 by 5:00 PM**

#### IMPORTANT REMINDERS

- ◆ Submit the **original and one copy** of this funding request to Associated Students, Inc. - USU 317
- ◆ The application **must be typed**.
- ◆ Get the **copy stamped by Associated Students, Inc.** for your records.
- ◆ Indicate any events/funding you would consider being a priority.
- ◆ Not all programs, nor all components, of an event may receive funding.
- ◆ IRA Policies stipulate that:
  - Funds must be used for the direct involvement or benefit to students.
  - Funds may cover such things as travel, lodging, and materials necessary to achieve the objective of the program.
  - Funds do not cover meals or any kind of food.
  - Funds do not cover the cost of any non-student travel (faculty, staff, non-matriculated students, graduates, alumni).
  - Funds are for current students only. Graduation or dis-enrollment disqualifies a student from receiving funds.
  - Funds are not to be used for department operations.
- ◆ Applicants may be required to meet with the IRA Advisory Board to explain the request.
- ◆ Contact the Associated Students, Inc. office (278-2656) or the Office of Academic Resources (278-3079) with questions.
- ◆ LATE applications will be reviewed on or after October 7, 2011, if funds are available.