

Appendix 14
California State University, Fresno
Educational Leadership and Administration Program
Clear Administrative Services Credential

Induction Plan

Candidate _____ **Current Position** _____ **Date** _____
District Mentor _____ **Position** _____ **Contact information** _____
University Mentor _____ **Contact information** _____

As a result of the initial assessment of the candidate’s skills, dispositions, and knowledge, this plan has been developed to further the professional growth of the candidate to meet the performance needs of her/his position of leadership.

Assessment Finding (Targeted Development Area) CPSEL focus	Specific Activities for Growth (Process, Resources, Persons) CPSEL focus	Timeline for activity and dates of mentoring
Examples of findings: Interpersonal Skills Leadership Skills Relationship Building Skills Legal Issues Financial and Budgeting Knowledge	Coursework to be included in the Induction Plan: Offered during Fall semester: EAD 279 Advanced Administrative Fieldwork and Mentoring (1 unit) EAD 278T Transforming Schools (1 unit) EAD 264 Legal Aspects of Education (2 units) Offered during Spring semester: EAD 266 School Finance & Business Administration (2 units) EAD 275 Personnel Relations (2 units) EAD 278T Interpersonal Relations (1 unit) EAD 279 Advanced Administrative Fieldwork and Mentoring (1 unit)	

Assessment Finding (Targeted Development Area) CPSEL focus	Specific Activities for Growth (Process, Resources, Persons) CPSEL focus	Timeline for activity and dates of mentoring

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We agree to this induction plan, developed on _____, 20____. We acknowledge that this plan will be modified as needed through subsequent assessment until the time the candidate completes all requirements for the Clear Administrative Services Credential.

Candidate

District mentor

University Mentor

**California State University, Fresno
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Amendment to the Induction Plan

Candidate _____ **Current Position** _____ **Date** _____

As a result of periodic assessment of the candidate’s skills, dispositions, and knowledge, the initial Induction Plan has been amended to further the professional growth of the candidate in order to meet the performance needs of her/his position of leadership. The amendments below modify the original plan by adding additional activities, modifying existing activities, or deleting existing activities to better meet the needs of the candidate.

Change to the initial Induction Plan	Explain if this change will add, modify, or delete existing activities in the initial Induction plan	Timeline for activity and dates of mentoring

We agree to the amendment(s) to the original induction plan, developed on this day _____, 20____. We acknowledge that this plan may be further amended as needed through subsequent assessment until the time the candidate completes all requirements for the Clear Administrative Services Credential.

 Candidate

 District mentor

 University Mentor