



## **Job Availability: Grower Program Coordinator, Lodi Winegrape Commission**

The Lodi Winegrape Commission is seeking to fill the position of Grower Program Coordinator, a key member of the staff team responsible for meeting the Commission's overall mission and vision of increasing the recognition and value of Lodi winegrapes by providing programs and services in the following three focus areas: Marketing, Education and Research. The Grower Program Coordinator works in 2 of these focus areas of Education and Research, but also has additional responsibilities as they arise.

### About The Lodi Winegrape Commission

In 1991, local growers voted to fund the Lodi Winegrape Commission. The Commission conducts programs in marketing, grower education, and viticultural research and operates the Lodi Wine and Visitor Center, in conjunction with the California Wine Education Foundation. The Commission is governed by an 18 member board of winegrape growers from throughout California Grape Crush District 11. The Commission staff consists of 7 full-time professional staff members and additional part-time staff. Recent accolades and recognition garnered by the winegrape growing region and the work of the Commission includes being named by Wine Enthusiast Magazine as 2015 Wine Region of the Year, and being awarded the Governor's Environmental and Economic Leadership Award (GEELA) for the Lodi Rules for Sustainable Winegrowing™ Program in 2014.

Position Reports to: Executive Director

### Desired Qualifications and Experience:

- Bachelor's Degree and/or experience in viticulture or other agricultural field
- Excellent people skills
- High level of professionalism
- Excellent communication skills (verbal and written)
- Ability to work independently
- Ability to travel overnight as needed
- Demonstrated time management and organizational skills
- Demonstrated ability to set and meet realistic job deadlines
- Demonstrated computer skills e.g. MS Office Suite
- Ability to lift 50 pounds

### Position Responsibilities:

- Develop and execute effective grower education workshops and communications
  - Plan and coordinate workshops, field days, seminars, etc.
  - Written newsletters, e-blasts and social media
- Staff Research Education and Communication Committee
- Interact with viticulture and relevant agricultural research community and other stakeholder groups
- Work with Commission leaders and staff to identify issues and trends to develop programs and services of benefit to Lodi region winegrape growers
- Represent Lodi and the Commission on/at relevant committees, meetings, boards, etc.

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- Interact with community and agricultural organizations to ensure winegrape issues are represented
- Oversee and work with relevant contractors in areas of program responsibility
- Staff the Lodi Rules for Sustainable Winegrowing Committee
- Oversee and manage the Lodi Rules program
- Develop communications and promote involvement in the Lodi Rules program
- General office duties including drafting reports, plans and presentations
- Other duties as assigned.

### Work Schedule and Environment

The Lodi Winegrape Commission office is located at 2545 West Turner Road, Lodi and the office hours are 8 am to 5 pm Monday through Friday, however additional after hours and weekend hours may be necessary on occasion.

### How to Apply

Please send letters of interest, resume and 3 references **by December 20, 2015** to:

Camron King, Executive Director

E: [Camron@lodiwine.com](mailto:Camron@lodiwine.com)

F: 209.367.0737

For additional information/questions, please feel free to e-mail above or call 209.367.4727.

*The Lodi Winegrape Commission is an equal opportunity employer.*