



CALIFORNIA
STATE
UNIVERSITY,
FRESNO

June 7, 2007

Memorandum

To: Vice Presidents
Deans
Managers

From: John D. Wolty
President

A handwritten signature in blue ink, appearing to read "John D. Wolty", written over the printed name and title.

Subject: **Chargeback Policy**

Attached is the approved Chargeback Policy for the campus. A review of the policy was conducted by the appropriate campus groups, prior to its approval.

This policy establishes a system for defining and establishing chargeback operations along with developing, requesting, reviewing, and approving Chargeback Centers and their rates.

Please note that Exhibit D contains a current list of the Chargeback Centers. Currently, these are the only operations authorized to charge fees to campus units for services and/or commodities through the chargeback process. If your activity is not listed, and provides services and/or commodities to campus units, you must submit a request as a new chargeback center in accordance with the attached policy.

A copy of this policy is available on the Internet at the following address:

<http://www.csufresno.edu/humres/MAPP/II/B/B-08.pdf>

If you have any questions regarding this policy, please contact Steven Katz, Associate Vice President for Financial Services, at extension 8-6632 or Sharon Davis, Interim Manager, Budget and Treasury Management, at extension 8-3902.

JDW/sk

Attachments

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the President

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