



# California State University, Fresno

## College of Science and Mathematics

Vacancy # 12846

### Dean for College of Science and Mathematics (Administrator IV)

#### Salary:

The salary is competitive and is negotiable depending on the strength of qualifications. This is a CSU Management Personnel Plan (MPP) position with an attractive benefits package which includes but is not limited to: a vacation accrual rate of 16 hours per month; 12+ paid holidays; excellent choice of medical, dental, and vision insurance; long term disability coverage; life insurance; and retirement benefits. Campus salary range for this position is \$165,000 - \$180,000.

#### Overview:

##### THE COLLEGE OF SCIENCE AND MATHEMATICS

The College of Science and Mathematics provides high quality and innovative education in the natural sciences, within the departments of Biology, Chemistry, Computer Science, Earth and Environmental Sciences, Mathematics, Physics, and Psychology, at both the graduate and undergraduate levels. These departments provide a strong scientific and mathematical foundation for all students at Fresno State, through general education and courses for our majors. The College provides students with research opportunities, internships, and field- or community-based experiences to train them in science and mathematics and to prepare them to be responsible and contributing members of society. Graduates include K-12 teachers, community college instructors, university-level faculty, dentists, physicians, psychologists, pharmacists, veterinarians, environmental consultants, industry scientific researchers, and software engineers. We are committed to contributing to the educational and scientific vibrancy of the Central Valley and we value the diverse experiences, backgrounds, and cultures of our students, faculty, and staff. Our faculty, students, and graduates promote regional progress through research on important issues and community collaboration. Together with our partners in the community, we strive to achieve the highest level of educational excellence to meet the 21st century challenges of our region, state, and nation.

##### FAST FACTS ABOUT THE COLLEGE (2014/15 figures)

Operating budget: \$11,302,311  
Annual giving: \$652,000  
Tenure/Tenure-track faculty: 105  
Lecturers: 103  
Staff: 36

#### Position Summary:

California State University, Fresno seeks a candidate of exceptional leadership and vision to lead the College of Science and Mathematics and build its academic and research enterprise. The Dean is the chief academic and administrative officer for the College. As a member of the Academic Affairs Leadership Team he/she reports to the Provost and Vice President for Academic Affairs. The Dean is the leader of the College, facilitating a positive environment for teaching, scholarship, creative activity, research (both theoretical and applied), and service to the University and the community. The Dean is responsible for the quality and integrity of academic programs; managing the human and fiscal resources and physical facilities of the College; and is an advocate for students, faculty, and staff.

The Dean is also the spokesperson for the College on campus, in the community, and beyond, and works collaboratively with the college leadership and other Deans and administrators. The Dean develops and works closely with the College's Advisory Board to ensure productive community support and programmatic input. In addition, the Dean works cooperatively with University Advancement in the continuing efforts to foster and maintain relationships with alumni and donors. The Dean is expected to engage in collaborative efforts with faculty, committees, Department Chairs, the Academic Affairs Leadership Team, University leadership, and industry/community partners to advance the Academic Plan and the University's Strategic Plan.

#### RESPONSIBILITIES

The Dean is expected to:

- lead in the implementation of high quality academic programs;
- advance research, scholarly and creative activity initiatives and enhance support for staff and faculty development;
- foster collaboration across the campus on instructional and research projects;
- collaborate with the Office of Research and Sponsored Programs to lead the College in expanding research and grant and contract activity;
- demonstrate a commitment to the education and training of mathematics and science teachers;
- provide leadership in improving student success;
- oversee the recruitment, retention, and evaluation of faculty and staff;
- actively pursue diversified funding, including significant private support for the College;
- promote a culture of shared governance;
- provide management and accountability for the College's budgets, fiscal planning, and with the participation of the Department Chairs, the day-to-day operation of the academic and administrative affairs of the Departments and programs of the College;
- manage the day-to-day operations of the College and its interactions with other units on campus;
- support the technological infrastructure, equipment, and facilities needed for effective program development and delivery.

### **Qualifications:**

#### MINIMUM QUALIFICATIONS

- An earned doctorate in a discipline represented in the College from an accredited institution;
- An outstanding record of teaching, scholarship, publication, and service commensurate with appointment as a full professor with tenure in a discipline represented in the College;
- Substantial experience obtaining and managing grants or contracts;
- A successful record of academic administrative leadership and experience at the department level or above, such as management of fiscal and personnel resources, academic program evaluation and review, strategic planning, and programs for student advisement, recruitment, and retention;
- Experience working within an ethnically, culturally and linguistically diverse campus and community;
- Evidence of the ability to work well with people at all levels and build sustainable relationships;
- Successful experience collaborating with faculty and administrators from other disciplines and Colleges, as well as with University Administration;
- Demonstrated commitment to transparent and shared governance;
- Excellent written and verbal communication skills.

#### PREFERRED QUALIFICATIONS

- Evidence of promoting faculty and student research;
- Experience serving on national grant review boards or panels;
- Successful experience in fundraising;
- Expressed commitment to STEM education and fostering partnerships with K-14;
- Demonstrated appreciation for the importance of a cohesive General Education program and experience with introductory level and remedial courses;
- Demonstrated understanding of the value of and support for the effective use of technology in instruction and research;
- Experience supporting service learning;
- Evidence of success with donor stewardship or community engagement activities
- Experience working with collective bargaining agreements.

### **Filing Deadline:**

Applications received by August 15, 2016 will be reviewed for minimum qualifications and given full consideration by the hiring manager and/or search committee. Qualified applicants received after that date will be forwarded upon request to the hiring manager and/or search committee.

### **Application Procedures:**

Individuals interested in being considered for this position should submit an on-line application and attach the following supporting documents: 1) resume, 2) letter of interest which includes a narrative detailing how the candidate fulfills each of the required and preferred items listed under Qualifications, and 3) names, email addresses and telephone numbers of three references who can provide current assessments of the candidate's qualifications for the position.

Pursuant to Executive Order 883, reasonable accommodation is to be provided upon request from an employee or applicant with disabilities, unless doing so would impose an undue hardship on the campus. What constitutes a reasonable accommodation is to be determined by the campus on a case-by-case basis after it has received the individual's request for accommodation and engaged in an

interactive process. Employees or applicants requiring reasonable accommodation should contact Human Resources directly at (559) 278-2032.

### **How To Apply:**

To apply for this or any open position at Fresno State visit our online employment site at: <http://jobs.csufresno.edu/>

### **Other Requirements:**

Pursuant to the requirements of the Immigration Reform and Control Act of 1986, any offer of employment is contingent upon verification of individual's eligibility to be employed in the United States.

A background check (including a criminal records check) must be satisfactorily completed (as determined by the CSU) before any candidate can be offered a position with the CSU. Failure to satisfactorily complete or pass the background check may be the basis for rescinding an offer of employment and/or affect the continued employment of current CSU employees who apply for posted positions identified as sensitive.

California State University, Fresno annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Fresno State, and on public property within, or immediately adjacent to or accessible from the campus. The report also includes institutional policies concerning campus security, alcohol/drug use, crime prevention, reporting of crimes, sexual assault, and other matters. You can obtain a copy of this report by contacting the Campus Police Department or by accessing the following web site:  
<http://www.fresnostate.edu/adminserv/police/clery/index.html>

The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment. You can obtain a copy of this Executive order by accessing the following web site: <http://www.calstate.edu/eo/EO-1083.html>

This position may be a "designated position" in the California State University's Conflict of Interest Code. The successful candidate accepting this position may be required to file Conflict of Interest forms subject to the regulations of the Fair Political Practices Commission.

### **Other Applicant Information:**

Applicants will receive confirmation of receipt of their application materials via automatic email reply. In addition, qualified applicants will receive email notification at the conclusion of the recruitment process.

This is a full-time management position covered by the California State University Management Personnel Plan. Under this plan, employees are subject to management reviews and serve at the pleasure of the University President of that campus.

### **Equal Employment Opportunity:**

The California State University, Fresno is committed to maintaining and implementing employment policies and procedures in compliance with applicable state and federal equal employment opportunity laws and regulations. Executive Order 883 prohibits discrimination and Executive Order 927 prohibits harassment, on the basis of a protected status: race, color, religion, national origin, ancestry, age, sex (including gender identity, per HR 2004-12), sexual orientation, marital status, pregnancy, mental disability, physical disability, medical condition and covered veteran status. Retaliation against individuals for complaining about these proscribed conduct, opposing such conduct, or participating in an investigation or proceeding involving such conduct is prohibited by both executive orders.

Further, the California State University, Fresno's statement of commitment to equal employment opportunity principles is also found in the various collective bargaining agreements.

### **General Information:**

California State University, Fresno is one of 23 campuses in the California State University System. The University's mission is to offer high-quality educational opportunities to qualified students at the bachelor's and master's levels, and in certain applied disciplines, at the doctoral level. The current student enrollment is approximately 23,000, including a large percentage of students with diverse and culturally rich backgrounds. The University serves the San Joaquin Valley while maintaining deep involvement with the state, nation, and world. California State University, Fresno promotes student learning and community engagement through faculty scholarship and service learning opportunities in collaboration with community organizations, educational institutions, industry, business and government. The University was one of the first U.S. Colleges and Universities to be selected by The Carnegie Foundation for the Advancement of Teaching for its Community Engagement Classification.

Metropolitan Fresno, with a multi-ethnic population of over 600,000, is located in the heart of the San Joaquin Valley on the western edge of the Sierra Nevada Mountain Range. The campus is within easy driving distance of San Francisco, Los Angeles, Yosemite,

Kings Canyon and Sequoia National Parks, the Monterey Peninsula, Lake Tahoe, beaches, sailing, lakes, and numerous ski resorts. Fresno boasts one of the most reasonable housing markets in California and offers a wide array of locally grown fruits and produce.