

# FRESNO STATE

Craig School of Business

Office of Student Professional Development

## ***MENTORSHIP PROGRAM***

***You are a Professional in Your Career Field -***

***Your contribution as a Mentor for a Business Student at Fresno State will make a difference as the Student strives to start a career on the path to success!***

***INTERESTED IN BEING A MENTOR?***

***Please consider this vital community service opportunity, an obligation of only 8 total hours of contact time over a 4-month semester!***



Contact:

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**(PLEASE SEE BACK OF PAGE FOR ADDITIONAL PROGRAM DETAILS)**

### Office of Student Professional Development

## *MENTORSHIP PROGRAM*

# Mentor Guide

### What's expected of Mentors?

As a mentor, students will contact you for information that will help them make decisions about majors, career fields and strategies for finding employment, internships or gaining admission to graduate/profession school. Your role then is simply to answer questions based on your knowledge and experience as well as arrange meaningful development activities for four months. For example, students may be interested in learning about:

- Your day- to-day on the job responsibilities (shadowing you or others)
- What you enjoy and don't enjoy about your responsibilities or career field
- Academic major(s) and graduate/professions programs you have completed
- The career paths you've pursued
- Current trends and issues in your field
- Suggestions on how they might best prepare for a specific career field
- The value of business or other degrees in today's business world
- Any advice you might have regarding internships, job search strategies and graduate and professional school

### Suggested Mentorship Activities

- Informational interview on your career path including positions held
- Review a student's resume and portfolio
- Practice a mock interview
- Job shadow
- Company preview- shadow different departments for a day
- Business or company meeting (keeping in mind client confidentiality)
- Training, educational or development workshop
- Discuss career paths for a particular industry or position in your company
- Informal meeting at a coffee shop or meet for lunch to discuss career paths/plans
- Introductions to other professionals (networking) based on student's interest
- Company sponsored community service events
- Go to lunch and practice professional & dining etiquette!