



Ag MBA for Executives (**EMBA**)

Personal Information

Name	Preferred Name
<hr/>	
Date of Birth / /	
<hr/>	
Home Street	City State Zip
<hr/>	
Home Telephone	Office Phone
<hr/>	
Cell/Mobile	Office Fax
<hr/>	
Home E-mail	Office E-mail
<hr/>	

Professional Information

Company/Organization	
<hr/>	
Street	City State Zip
<hr/>	
Title or Position	
<hr/>	
Total Years with This Company/Organization:	_____
Total Years of Work Experience:	_____
Total Years of Management/Professional Experience:	_____
Immediate Supervisor's Name and Title	
<hr/>	
Current Annual Salary (Confidential/For statistical purposes only)	
<hr/>	

Educational Background

Undergraduate College or University

Major	Degree	Year
-------	--------	------

Graduate University

Major	Degree	Year
-------	--------	------

Professional Designations	Year
---------------------------	------

Non-Degree Programs/Courses	Year
-----------------------------	------

Sponsor's Agreement

Candidates for the Craig MBA Program for Executives (EMBA) are generally nominated and sponsored by their company or organization. By signing below, the sponsor agrees that the applicant will be free of professional duties during those times that MBAe classes are scheduled.

In cases where there is no corporate sponsorship, the applicant agrees to the terms and conditions for organizational sponsors. In these cases, the applicant must sign below as a self-sponsor.

Signature of Endorsing Official	Date
---------------------------------	------

Printed Name	Title
--------------	-------

Applicant Essays

On separate sheets, please respond to the following:

1. Personal Statement (2 pages – single-spaced).
 - ① What do you expect to accomplish through the MBA for Executives Program?
 - ① What learning experiences do you expect, and how will you apply them to your professional career?
 - ① What are your personal reasons for wanting to undertake this program of study?
2. Statement of Job Responsibility (1 page – single-spaced)
 - ① Describe the organizational unit to which you are attached and relate it to the total organization in terms of size and scope of business.
 - ① Please give an accurate description of your position.
 - What is your scope of responsibility?
 - To what position do you report?
 - What is the scope and size of your profit-and-loss responsibility?
 - What are your management responsibilities with respect to staff?

Optional Information¹

Providing this information is voluntary. The information you choose to provide will be used in a nondiscriminatory manner, consistent with applicable civil rights laws, solely for required reporting under federal and /or state laws.

Gender: ____ Male ____ Female

Ethnic background:

- African-American/Black,
- Asian-American/Pacific Islander
- Hispanic
- Non-Hispanic Native-American/Alaskan Native
- Non-Hispanic, White
- Non-U.S. Citizen
- Other _____

Applicant's Signature

I certify that all statements made in this application for admission to the MBA Program for Executives (EMBA) at the Craig School of Business, California State University, Fresno are correct to the best of my knowledge. I realize that all documents submitted in support of this application become the property of the Craig MBA Program and California State University, Fresno. I understand and agree that any misrepresentation or omission of facts in my application will justify the denial of admission or the cancellation of admission and/or continuation in the EMBA.

Signature of Applicant _____

Date _____

¹ California State University, Fresno and the Craig MBA Program will not discriminate in any employment practice, education program, or educational activity on the basis of race, color, religion, national origin, sex, age, disability, or veteran status. Our commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation.



Ag MBA Program for Executives (EMBA)

Recommendation Form

Applicant Name _____

Business Street _____

City _____

State _____

Zip _____

Social Security Number _____

Evaluator Name _____

Title _____

Applicant: Please enter the information requested above and give this form to the individual you have asked to provide an evaluation as part of your application. The recommender should complete the form and return it to:

Professor *Tom Burns*, Coordinator of *EMBA*
Craig School of Business, MS # 7
California State University
Fresno, CA 93740

Recommender

Your assessment of the applicant will greatly assist the Admissions Committee in its decision. Recommendations are an important part of the application process, and your time in furnishing this information is appreciated. Recommendations are used for admissions purposes only and do not become part of the permanent record file of the student upon matriculation. Applicants do not have access to their recommendations.

Please answer the following questions:

1. How long and in what capacity have you known the applicant?

4. Using the chart below, please give us your personal appraisal of the applicant relative to others you have known in a similar capacity.

	Exceptional (Top 2%)	Outstanding (Top 5%)	Excellent (Top 15%)	Good (Top 33%)	Average (Mid 33%)	Below Average (Bottom 33%)	Not Observed
Intellectual Ability							
Motivation							
Ability to work with others							
Creativity and imagination							
Oral communication skills							
Written communication skills							
Quantitative Skills							
Analytical Skills							

Please describe briefly the reference group against which you are rating the candidate.

5. Please use the space below to make any additional comments concerning this applicant, particularly his/her aptitude for graduate work and a career in business management. If additional space is needed, please feel free to use a separate sheet. If you prefer, you may write the entire statement on your own letterhead.

Overall Rating:

- Strongly recommend
- Recommend
- Recommend with reservations
- Do not recommend

Signature

Date

Name (Please type or print)

Title

Employer

Business Street

City

State

Zip

Telephone

E-mail