

## **BULLET BACKGROUND PAPER**

**ON**

### **AFROTC DET 35 MIDTERM COUNSELING POLICY**

- To enable cadre to focus efforts on advancement of the best officer candidates in our detachment, every student must understand this detachment midterm counseling policy and demonstrate personal responsibility by strictly adhering to this guidance
- Midterm counseling is required during each AFROTC semester
  - Schedule a midterm counseling session choosing from available slots provided by instructor
  - Complete Form 48, Planned Academic Program, prior to attending midterm counseling session
    - Available at detachment resources webpage link with documented directions
    - Complete electronically, print out, and get advisor signatures (in black or blue ink)
    - Note: Preferably completed electronically but, in all cases, will be neat and legible
    - Fill in all blocks and obtain advisor signature (fall term only) before instructor will hold counseling session
    - Academic advisor from your major will sign after student has signed completed Form 48
    - Exception: Fresno City College should have Fresno State Outreach Services advisor sign Form 48
    - Include all college classes, advanced placement (AP), and CCAF credit used toward graduation
      - Sequentially: CCAF credits, AP credits, pre-Fresno State classes, then Fresno State classes
      - Include all credit hours for all classes listed on Form 48
        - Minimum class load is 12/9 (undergraduate/graduate) credit hours every semester
        - If “retake” class is part of a 12 credit hour semester, scholarship tuition portion must be prorated
        - Minimum class load is 6 credit hours in last semester
        - Note: All grades count toward AFROTC GPA even if university replaces lower grade
    - Determine total credit hours required for graduation
      - University credits including writing requirement
        - Minimum AFROTC academic coursework requirements
          - General Military Course: 2 semesters
          - Professional Officer Course: 4 semesters

- AFROTC credits may substitute for elective courses
  - Leadership Laboratory (ASP 3) every semester = 1 credit
  - AS 100 Fall (ASP 1A) = 1 credit / AS 100 Spring (ASP 1B) = 1 credit
  - AS 200 Fall (ASP 2A) = 1 credit / AS 200 Spring (ASP 2B) = 1 credit
  - Field Training (FT) credit (ASP 25 or ASP 103C) in the Fall semester = 3 credits
    - Complete all AS 100/200 classes before FT: 4-week FT (ASP 103C)
    - Field Training Academic Program (FTAP) 5-week course is now cancelled
  - AS 300 Fall (ASP 104A) = 3 credits / AS 300 Spring (ASP 104B) = 3 credits
  - AS 400 Fall (ASP 105A) = 3 credits / AS 400 Spring (ASP 105B) = 3 credits
  - Writing requirement can be met with ASP 105AW/105BW = 3 credits
  - (optional) Drill and Ceremony (ASP 5) in semester before Field Training = 1 credit
- Aerospace Studies minor eligibility may be claimed upon graduation (see Kathy for details)
- First semester block will start with 0 credits complete and all credits remaining
- Last semester block will end with all credits complete and 0 credits remaining
- Exception: Graduate work may extend after completion of undergraduate credits
- Attention to detail is critical to establish accurate Date of Commissioning/Graduation (DOC/DOG)
- On contract/scholarship, neither DOC/DOG nor major will change without AFROTC waiver
- Complete Midterm Grade Report with exception of AS classes
  - As classes start, inform your professors that you will need this information in middle of semester
  - Estimates are acceptable, but better information results in better academic counseling
- Consequences for non-compliance with detachment midterm counseling policy
  - Instructor will turn you away if Form 48 and Midterm Grade Report are incomplete for counseling session
  - Failure to schedule or show up prepared for midterm counseling session
    - (first offense) Form 16 counseling and possible loss of participation points according to syllabus
    - (second offense) Conditional event and possible loss of participation points according to syllabus
- If you have questions regarding this policy, seek clarification from your instructor before it is too late