



## **Expectations and Requirements for Volunteers**

The Governing Board encourages parents/ guardians and other members of the community to share their time, knowledge and abilities with our students. Volunteers shall act in accordance with district policies and regulations, as well as individual site requirements.

1. Each Volunteer is required to complete the Volunteer Application Form. And the completed form must be on file in the principal's office by commencement of service. This form includes a requirement to disclose any prior criminal convictions. Failure to provide accurate information will result in immediate dismissal.
2. All volunteers need to sign in and out in the main office or the designated sign-in area and need to wear the volunteer badge while on site.
3. It is recommended, although not required, that each volunteer keep TB testing up-to-date. The TB testing is at the expense of the volunteer.
4. Each volunteer is expected to maintain confidentiality regarding each student and family.
5. If the volunteer hears about or observes evidence of child abuse, they will report the information to the principal or designee immediately.
6. Education Code 35021 provides that a person who is required to register as a sex offender pursuant to Penal Code section 290 shall not serve as a volunteer. Registered sex offenders cannot serve as chaperones for field trips or other school activities.
7. Volunteers who chaperone or work with students away from the direct supervision of a FUSD staff will need to complete the Volunteer Application form and have a background check run.



## Classroom Volunteer Application

---

### Personal Information

---

Last name, First Name, Middle Initial

---

Present Address                      Apt. No.                      City                      State      Zip Code

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

### Education

Name & Location of School	# of Years Attended	Degree	Major or Subjects Studied
---------------------------	---------------------	--------	---------------------------

High School	_____	_____	_____
-------------	-------	-------	-------

College	_____	_____	_____
---------	-------	-------	-------

Graduate School	_____	_____	_____
-----------------	-------	-------	-------

**Please List 2-3 Professional References** (include name, relevance, and personal phone number)

---

---

---

### Commitment Agreement

Hands-On asks that each volunteer/intern commits to a semester of service OR 50 hours of service with our program. The semester commitment OR 50 hour commitment begins once the initial

orientation is complete and the trainee is cleared to independently work in classrooms. Each cleared in-class volunteer is required volunteer at least 15 hours a calendar month.

I will comply with the HandsOn commitment policy of 50 hours: Yes \_\_\_\_ No \_\_\_\_

I will comply with the HandsOn semester commitment policy: Yes \_\_\_\_ No \_\_\_\_

I will volunteer at least 15 hours a month to remain "active": Yes \_\_\_\_ No \_\_\_\_

### Additional Questions

Are you comfortable being observed and receiving feedback? Yes \_\_\_\_ No \_\_\_\_

Explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor? Yes \_\_\_\_ No \_\_\_\_

If yes explain (a conviction will not necessarily disqualify you): \_\_\_\_\_  
\_\_\_\_\_

Do you fluently speak any language other than English? Yes \_\_\_\_ No \_\_\_\_

If yes please specify: \_\_\_\_\_

Would you be interested in working with Special Education or Autistic student? Yes \_\_\_\_ No \_\_\_\_

What is your availability? \_\_\_\_\_  
\_\_\_\_\_

Are you interested in working with any particular school? If so please circle your preference(s).

Powers Ginsburg Elementary

Leavenworth Elementary

Muir Elementary

Kirk Elementary

Columbia Elementary

Heaton Elementary

Mario G. Olmos Elementary

Slater Elementary

Susan B. Anthony Elementary

Thomas Elementary

Lowell Elementary

Greenberg Elementary