

GRADUATE STUDENT PETITION FOR ACADEMIC OVERLOAD

Note: Undergraduate, Credential, 2nd Bachelors and Post-baccalaureate Students not accepted into a Graduate (Master's degree) program must complete an Academic Overload petition in the Registrar's Office, Joyal Administration Building, Room 106

Instructions to Graduate (Master's degree) Students:

1. To enroll in 17-21 units, demonstrate a GPA of 3.0 or better.
2. Complete the information as requested.
3. Submit the form to your Graduate Degree Program Coordinator for his/her signature.
4. Return the completed form to the Division of Graduate Studies, Henry Madden Library, Harold Haak Administrative Center, 4th floor.

Note: Approval processing time is 1-2 days. You will be notified by e-mail when your petition has been approved. You must add the additional units yourself on-line.

NAME _____
Last First Middle

ID# _____ PHONE _____ SEMESTER _____

E-MAIL ADDRESS: _____

I hereby request permission to register for a total of _____ units. My desired program of courses this semester is as follows:

COURSE & COURSE #	UNITS	COURSE & COURSE #	UNITS
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

My reason for this request is as follows:

Date _____ Student's Signature _____

For Faculty Use:

Departmental Recommendation: Based upon the information supplied by this student, I recommend that he/she be permitted to enroll for a maximum of _____ units.

Date _____ Graduate Coordinator's Signature _____

For Graduate Division Only

Student's GPA _____ Student's Status: Cond. Class. _____ Class _____ Advanced _____

Action Taken: Approved (Date) _____ Initials _____ Denied (Date) _____ Initials _____

Term activation _____