



COUNTY OF FRESNO
invites applications for the position of:

SOCIAL WORKER I

SALARY: \$16.94 - \$21.66 Hourly
\$1,355.00 - \$1,733.00 Biweekly
\$2,935.83 - \$3,754.83 Monthly
\$35,230.00 - \$45,058.00 Annually

OPENING DATE: 03/27/15

CLOSING DATE: 04/09/15 04:00 PM

POSITION DESCRIPTION:

APPLICATIONS MUST BE SUBMITTED ONLINE ONLY

SPRING 2015 GRADUATES ENCOURAGED TO APPLY

WRITTEN EXAM TENTATIVELY SCHEDULED FOR FRIDAY, APRIL 24, 2015

The Fresno County Department of Social Services has excellent and rewarding career opportunities available to individuals interested in providing a variety of social work services throughout the Fresno County area. **Social Workers** assist social service clients to cope with or reduce social, economic, environmental or emotional problems. This is accomplished through interviewing; individual case counseling; use of community resources; advocacy services; and when necessary, direct intervention on the individual's behalf.

Social Workers may be required to work shifts as assigned, including nights, weekends and holidays. As a condition of employment, candidates may be required to undergo and pass a background investigation, polygraph examination and/or live scan fingerprint check.

The current vacancies exist within the Department of Social Services; however, the eligible list established from this recruitment may be used to fill vacancies in other County departments as they occur. The eligible list established from this recruitment may be used to fill both extra-help and permanently allocated positions. Individuals selected for extra-help appointment may be transitioned to a permanently allocated position at a later date as authorized by the Fresno County Personnel Rules.

Positions in this classification are in Medical Group I - Light Physical Activity (Personnel Rule 8). This group includes positions which require only light physical effort and may include lifting of small, light objects and some bending, stooping, squatting, twisting, and reaching. Considerable walking or standing may be involved.

Eligible candidates must be able to perform the essential functions of the position with or without reasonable accommodation.

SAMPLES OF DUTIES:

Please click on link below to review the Samples of Duties.

<http://www.co.fresno.ca.us/viewdocument.aspx?id=12034>

KNOWLEDGE, SKILLS AND ABILITIES:

Please click on link below to review the Knowledge, Skills and Abilities.

<http://www.co.fresno.ca.us/viewdocument.aspx?id=12034>

MINIMUM QUALIFICATIONS:

Education: Bachelor's degree in Social Work, Sociology, Psychology or a closely related social/behavioral science field that is acceptable within the United States' accredited college or university system.

License: Possession of a valid Class "C" driver's license, or equivalent may be required.

Note:

- *If qualifying as a Spring 2015 graduate, a confirmation letter from your college or university must be submitted with your application by the filing deadline to confirm completion of your qualifying Bachelor's degree by Spring 2015.*
- *Applicants must meet the minimum qualifications and filing requirements for this position by the filing deadline.*
- *College/university transcripts may be requested to verify completion of the required degree.*
- *Please fully list your education and work experience; including current position. Failure to list current, complete, and accurate education/work experience within the job application (including employment with the County of Fresno) will result in the disqualification of your application.*
- *In the Education section of your application, please provide complete information for each school attended. Please provide the school's name, school's location, the type and number of units earned (semester or quarter), type of degree earned (bachelor's degree, master's degree, etc.) and which major or program was completed (Psychology, Social Work, etc.). Failure to completely list education within the job application will disqualify the applicant from consideration.*
- *If you have completed education in a foreign college or university and are using this education to meet the minimum qualifications, you must provide documentation that the foreign education is comparable to that received within the United States' accredited college or university system or your application will not be accepted. Documentation must be provided by the closing date and time of this recruitment. You may either attach a copy to your application, fax a copy to (559) 455-4788 Attn: Iyali Osuna, or hand deliver a copy to our office.*
- *A completed Fresno County employment application is required (must be current, complete, and accurate; amendments will not be allowed after the filing deadline).*
- *Resumes and attachments are not accepted in lieu of a completed application.*

SELECTION PROCESS:

Depending upon the number of applications meeting the Minimum Qualifications and filing requirements, applicants may be scheduled for the process listed below:

- Written examination. **The written examination is tentatively scheduled on April 24, 2015.** *It is the applicant's responsibility to notify Personnel Services at (559) 600-1830 if written notification has not been received one week prior to the exam date.*

Successful candidates will be placed on an employment list effective for a minimum of 3 months (may be extended up to an additional 12 months), and certified in final rank order as vacancies occur.

REQUIRED APPLICATION MATERIALS:

- **Fresno County Employment Application** (must be current, complete, and accurate; amendments will not be allowed after the filing deadline).
- **Supplemental Questionnaire.**
- *If qualifying as a Spring 2015 graduate, a letter confirming the completion of your Bachelor's degree by Spring 2015 must be submitted with your application or you may fax a copy of this letter to (559) 455-4788; Attn: Iyali Osuna by the filing deadline.*

Please note: Applications must be submitted online only via our website. Applications submitted via U.S. mail, in person in our office, email or fax will not be accepted. Resumes are not accepted in lieu of an application.

HOW TO APPLY:

Applications for this recruitment must be submitted online only. Online applications may be found at:
<http://agency.governmentjobs.com/fresnoc/>

Open Job Information Flyer and click "Apply" to begin the online application process. Failure to complete the job application or to follow the application instructions may result in the disqualification of the applicant. Amendments will not be accepted after the filing deadline.

Once the filing date has passed you may check the status of this recruitment at any time by logging on to:
https://secure.governmentjobs.com/js_login.cfm?&TopHeader=fresnoc

Please be advised that it is the applicant's responsibility to notify Personnel Services of any mailing address and telephone number changes. Notices sent via U.S. mail from Personnel Services are not forwarded ("Return Service" is requested, therefore, mail will not be sent to a forwarding address).

The County of Fresno is an Equal Employment Opportunity Employer. It is the policy of Fresno County to provide employment opportunity for all qualified persons. All applicants will be considered without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender, gender identity, gender expression, marital status, ancestry, medical condition, genetic information, or denial of medical and family care leave, or any other non-job-related factor.

REASONABLE ACCOMMODATIONS - The County of Fresno is committed to providing reasonable accommodation to applicants as required by the Americans with Disabilities Act (ADA) and the Fair Employment and Housing Act (FEHA). Qualified individuals with disabilities who need a reasonable accommodation during the application, examination or selection process may contact *Personnel Services at (559) 600-1830 at least five days prior to the scheduled date or deadline.*

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Analyst: Iyali Osuna

County of Fresno, Personnel Services
Employment Services Division
2220 Tulare St., 14th Floor
Fresno, CA 93721
(559) 600-1830

Position #15-0074
SOCIAL WORKER I
IO

SOCIAL WORKER I Supplemental Questionnaire

* 1. Are you applying for this position as a Spring 2015 graduate? If yes, a confirmation letter from your college or university must be submitted with your application by the filing deadline to confirm the completion of your qualifying degree by Spring 2015.

Yes No

* 2. Some positions may require the ability to fluently speak, read, write and understand a language in addition to English. Please indicate below what other languages(s) you fluently speak, read, write and understand. If you check "Other", please answer the next question. Note: Consideration for bilingual positions will require bilingual certification testing.

- Spanish
 Cambodian
 Hmong
 Punjabi
 Lao

- Tagalog
- Vietnamese
- None
- Other

3. Other language(s) not listed above:

* Required Question