



Job Opportunity Outreach Coordinator for the Central Valley

Summary: A new, three-year position as project coordinator to build a council to support Alternatives to Violence Project (AVP) prison and community workshops in the area from King County to Madera County. The person hired will recruit participants for Basic AVP Workshops from a pool which is ethnically, chronologically, socio-economically, and racially diverse. They will develop positive relationships in the community and will make a record of these contacts. When the recruited participants complete a Basic Workshop, they will continue in an Advanced Workshop and a Training Workshop for Facilitators. The trained facilitators then become part of a local AVP council of approximately twelve people who provide workshops within local prisons and in the community. At the end of 3 years the team can carry on the groundwork laid.

Competency Requirements:

Comprehensive knowledge of the community and its resources, individual and organizational, and a commitment to increasing this knowledge

Bilingual ability (especially English-Spanish) is desirable but not necessary

Knowledge of and comfort with the different cultural communities in the Valley, their groups and organizations, and in speaking with all segments of society

Creativity, organizational skills and ability to work with a team

Self-motivation and an outgoing and tolerant personality

Writing, computer and telephone skills

Ability to speak to groups about AVP with enthusiasm

Conflict resolution skills

Comfort with the prison aspects of AVP, although not all workshops are in prison

Formerly incarcerated men or women are most welcome

Able to travel area-wide

Job Description:

Learn AVP from the inside by taking workshops

Work cooperatively in recruitment process with present local AVP council of facilitators and outside prison coordinators who come from other areas to facilitate at local prisons

Develop a working list of agencies, media, and other resources to be contacted with information about up-coming workshops. Keep this list up-to-date for future use by council.

Meet with people and groups to explain the program and develop local commitment, e.g. by taking workshops, donating money, and passing the word

Set up appointments and meet with individuals to explain the program and develop local commitment and support

Recruit Basic Workshop participants; follow-up and recruit participants for Advanced Workshops and Training-for-Facilitator Workshops

Keep a list of potential attendees for future workshops

Track contacts and progress; fill out the necessary forms in relation to contacts.

Submit progress reports to AVP/CA

With volunteers coordinate logistics for workshops: site location, registration, publicity, etc.

Write and submit to AVP/CA a "how-to" report, or manual, on community organizing for an AVP local group and on promoting workshops.

Position Details: see next page

Job Opportunity Outreach Coordinator for southern San Joaquin Valley

Position Details

\$31,200-\$39,000, depending on experience, for 3 years

Benefits provided, including vacation/sick pay and Affordable Care Act contribution

Will work out of own home, using own office equipment and vehicle

AVP/CA will provide a laptop computer and cell phone for the duration of the position

Proof of auto insurance with a rider including AVP/CA must be provided

Reimbursement for approved travel expenses

To Apply:

Submit by e-mail to Ileana to herreraili@sbcglobal.net by **April 17, 2015:**

1) a cover letter

2) a resume with references, and

3) a brief (1 page) plan for how you would recruit local people to take a community AVP workshop

The position will remain open until filled.

Check out www.avpcalifornia.org for details of the organization.