



**COUNTY OF FRESNO**  
invites applications for the position of:

## **SOCIAL WORK PRACTITIONER**

---

**SALARY:** \$24.04 - \$30.75 Hourly  
\$1,923.00 - \$2,460.00 Biweekly  
\$4,166.50 - \$5,330.00 Monthly  
\$49,998.00 - \$63,960.00 Annually

**OPENING DATE:** 11/06/15

**CLOSING DATE:** 11/20/15 04:00 PM

**POSITION DESCRIPTION:**

**APPLICATIONS ARE TO BE SUBMITTED ONLINE ONLY**

**FALL 2015 GRADUATES ENCOURAGED TO APPLY**

The **Fresno County Department of Social Services** is offering rewarding and challenging career opportunities for individuals interested in becoming a **Social Work Practitioner**. Incumbents at the Social Work Practitioner level are expected to possess the advanced knowledge of laws, policies, procedures, rules and regulations in serving as a program/casework consultant and professional social work practices and techniques in order to successfully manage the most difficult, complex and intense cases. Additionally, incumbents may assign, review and coordinate the work of lower-level staff to include graduate and undergraduate student interns.

**Social Work Practitioners may be required to work shifts as assigned, including nights, weekends and holidays. As a condition of employment, candidates may be required to undergo and pass a background investigation and/or live scan fingerprint check.**

*The eligible list established from this recruitment may be used to fill future vacancies as they occur. Also, the eligible list established from this recruitment may be used to fill both extra-help and permanently allocated positions. Individuals selected for extra-help appointment may be transitioned to a permanently allocated position at a later date as authorized by the Fresno County Personnel Rules.*

Positions in this classification are in Medical Group I - Light Physical Activity (Personnel Rule 8). This group includes positions which require only light physical effort and may include lifting of small, light objects and some bending, stooping, squatting, twisting and reaching. Considerable walking or standing may be involved.

Eligible candidates must be able to perform the essential functions of the position with or without reasonable accommodation.

**SAMPLES OF DUTIES:**

[Please click here to review Samples of Duties.](#)

**KNOWLEDGE, SKILLS AND ABILITIES:**

[Please click here to view the Knowledge, Skills and Abilities.](#)

## **MINIMUM QUALIFICATIONS:**

Social Work Practitioner applicants must qualify under one (1) of the two (2) options listed below:

### **OPTION 1:**

**Education:** Possession of a master's degree in Social Work that is acceptable within the United States' accredited college or university system, which included two years of internship.

### **OPTION 2:**

**Education:** Possession of a master's degree in Counseling, Psychology or a closely related social/behavioral science field that is acceptable within the United States' accredited college or university system.

**Experience:** Two (2) years of full-time, paid work experience equivalent to that gained as a Social Worker with the County of Fresno.

In addition to the options listed above, the following may be required:

**License:** Possession of a valid Class "C" driver's license, or equivalent, may be required.

*Note:*

- *Applicants must meet the minimum qualifications and filing requirements for this position by the filing deadline.*
- *A completed Fresno County employment application is required (must be current, complete, and accurate; amendments will not be allowed after the filing deadline).*
- *Please fully list your education and work experience; including current position. Failure to list current, complete, and accurate education/work experience within the job application (including employment with the County of Fresno) will result in the disqualification of your application.*
- *College/university transcripts may be requested to verify completion of the required degree.*
- *If qualifying as Fall 2015 graduate, a confirmation letter from your college or university must be submitted with your application by the filing deadline to confirm completion of your qualifying Bachelor's degree by Fall 2015.*
- *In the Education section of your application, please provide complete information for each school attended. Please provide the school's name, school's location, the type and number of units earned (semester or quarter), type of degree earned (bachelor's degree, master's degree, etc.) and which major or program was completed (Psychology, Social Work, etc.). Failure to completely list education within the job application will disqualify the applicant from consideration.*
- *If you have completed education in a foreign college or university and are using this education to meet the minimum qualifications, you must provide documentation that the foreign education is comparable to that received within the United States' accredited college or university system or your application will not be accepted. Documentation must be provided by the closing date and time of this recruitment. You may either attach a copy to your application, fax a copy to (559) 455-4788, Attn: Fine Nai, or hand deliver a copy to our office.*
- *Resumes and attachments are not accepted in lieu of a completed application.*

## **SELECTION PROCESS:**

Depending on the number of applicants meeting the minimum qualifications and filing requirements, applicants may be scheduled for one of the processes listed below:

- **Written Examination** - Applicants meeting the minimum qualifications will be invited to participate in the written examination process.
- **Oral Examination** - An oral examination includes a panel consisting of at least two members within a similar field of expertise as the vacancy. Candidates are asked structured questions and must respond orally to allow the panel to evaluate the specific qualifications of each applicant.

Successful candidates will be placed on an employment list, effective for a minimum of 3 months (may be extended up to an additional 12 months), and certified in final rank order as vacancies occur.

## **REQUIRED APPLICATION MATERIALS:**

- **Fresno County Employment Application** (must be current and complete, amendments will not be allowed after the filing deadline).
- **Supplemental Questionnaire**
- *If qualifying as a Fall 2015 graduate, a letter confirming the completion of your Master's degree by Fall 2015 must be submitted with your application. You may attach a copy to your online application or you may fax a copy of this letter to (559) 455-4788, Attn: Fine Nai by the filing deadline.*

Please note: Applications must be submitted online only. Applications submitted via U.S. mail, in person, email or fax will not be accepted. Resumes or attachments will not be accepted in lieu of a completed application.

## **HOW TO APPLY:**

Applications for this recruitment will be accepted online only. The online application may be found at: <http://agency.governmentjobs.com/fresnoca>

Open Job Information Flyer and click "Apply" to begin the online application process. Failure to complete the job application or failure to follow the application instructions may result in the disqualification of the applicant. Amendments will not be accepted after the filing deadline.

Once the filing deadline has passed, you may check the status of this recruitment at any time by logging on to: <https://www.governmentjobs.com/Applications/Index/fresnoca>

Please be advised that it is the applicant's responsibility to notify Personnel Services of any mailing address and telephone number changes. Notices sent via U.S. mail from Personnel Services are not forwarded ("Return Service" is requested, therefore mail will not be sent to a forwarding address).

The County of Fresno is an Equal Opportunity Employer. It is the policy of Fresno County to provide employment opportunity for all qualified persons. All applicants will be considered without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender, gender identity, gender expression, marital status, ancestry, medical condition, generic information, or denial of medical and family care leave, or any other non-job-related factor.

REASONABLE ACCOMMODATIONS - The County of Fresno is committed to providing reasonable accommodation to applicants as required by the Americans with Disabilities Act (ADA) and the Fair Employment and Housing Act (FEHA). Qualified individuals with disabilities who need a reasonable accommodation during the application, examination or selection process may contact *Personnel Services* a (559) 600-1830 at least five days prior to the scheduled date or deadline.

## **EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**Analyst: Fine Nai**

---

County of Fresno, Personnel Services  
Employment Services Division  
2220 Tulare St., 14th Floor  
Fresno, CA 93721  
(559) 600-1830

Position #15-0137  
SOCIAL WORK PRACTITIONER  
FN

[Personnel-EmploymentServices@co.fresno.ca.us](mailto:Personnel-EmploymentServices@co.fresno.ca.us)

---

## **SOCIAL WORK PRACTITIONER Supplemental Questionnaire**

- \* 1. Are you applying for this position as a Fall 2015 graduate? If yes, a confirmation letter from your college or university must be submitted with your application to confirm the completion of your qualifying degree by Fall 2015.

Yes  No

\* 2. If qualifying for this position with a Master's degree in Social Work, did your degree program require you to complete two years of internship?

Yes, my Master's degree in Social Work program required me to complete two years of internship.

No, my Master's degree in Social Work program did not require me to complete two years of internship.

I do not have a Master's degree in Social Work.

\* 3. Some positions may require the ability to fluently speak, read, write and understand a language in addition to English. Please indicate below what other languages(s) you fluently speak, read, write and understand. If you check "Other", please answer the next question. Note: Consideration for bilingual positions will require bilingual certification testing.

Spanish

Cambodian

Hmong

Punjabi

Lao

Tagalog

Vietnamese

None

Other

4. Other language(s) not listed above:

\* Required Question