

**Recruitment #:** 2361

**Position:** Full-Time Lecturer (Associate Director of Field Education)  
(12 Month – 3 year appointment)

**Effective Date:** On or about July 1, 2016

**Salary Range:** Commensurate with qualifications and experience

**Minimum Qualifications:**

- Master's degree in Social Work from a Council of Social Work Education (CSWE) accredited school
- Five years post-master's social work practice experience
- Two years experience as a community agency-based field instructor
- Experience in doing collaborative work at the community or university level
- A strong commitment to social work education, and the ability to communicate and work effectively with an ethnically and culturally diverse community
- Evidence of at least two years of effective teaching experience at the college level and at least two years of administrative experience
- Demonstrated commitment to working successfully with a diverse student population

**DESIRED/PREFERRED QUALIFICATIONS:**

- Experience with program development, administration, and evaluation; experience as a university field education liaison;
- Expertise in working with groups
- Exceptional communication and problem-solving skills; and the ability to manage multiple demands and responsibilities

**DUTIES:**

- Provide leadership, administration, and curriculum oversight for our field education program that works with over 700 MSW and BASW students annually.
- Teach field education seminars and/or a variety of courses related to social work practice.
- Train, manage and support full/part-time field faculty and staff collaboratively with the California Social Work Education Center's (CalSWEC) Project Coordinator.
- Directly supervise Assistant Director of Field Education.
- Oversee assignment of undergraduate, graduate, and Distance Education (DE) students to appropriate field internship placements including updating and dissemination of all field education related documents.
- Coordinate the Geriatric Social Work Education Center (GSWEC) Program including recruitment, orientation, matching of eligible students and participation in GSWEC Steering Committee.
- Coordinate student preparation and dispute resolution working with the Assistant Director: develop student preparation activities as well as conduct any necessary Field Education Review meetings; collaborate with the Office of Equity and Diversity, Workers' Compensation, and Disabled Student Services to address student accommodation issues.
- Develop effective strategies for recruitment of agencies and Field Instructors, oversee training and provide coaching, and consultation around risk management in collaboration with the Assistant Director of Field Education.

- Perform regular review and update field curriculum, policies, and assessment tools in collaboration with the Assistant Director of Field Education.
- Evaluation, assessment, and prepare administrative reports in collaboration with the Assistant Director of Field Education.
- Serve on the School's Administrative Team, Curriculum, Strategic Planning, and Diversity committees and other committees as needed to represent field education department.
- Assist the Director of School of Social Work with convening the Community Advisory Board.
- Participate in the Southern California Consortium of Field Education Directors.
- Represent the School's Field Education Program on campus and in the community and make contributions at state and national levels.

CSULB seeks to recruit faculty who enthusiastically support the University's strong commitment to the academic success of all of our students, including students of color, students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions. CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.

**Required Documentation:**

- Letter of application addressing the minimum and desired/preferred qualifications
- Curriculum vitae/resume including current email address
- Three current letters of recommendation
- A copy of transcript from the institution awarding highest degree
- Finalists will be required to submit a signed SC-1 form and an official transcript

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

Applications, required documentation and/or requests for more information should be addressed to:

Alex Washington, Ph.D., Search Committee Chair  
 California State University, Long Beach  
 School of Social Work  
 1250 Bellflower Boulevard  
 Long Beach, CA 90840-4602  
[alex.washington@csulb.edu](mailto:alex.washington@csulb.edu) 562-985-7775

**Application Deadline:** Review of applications to begin April 8, 2016  
 Position opened until filled (or recruitment canceled)

**Equal Employment Opportunity**

*CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identity, sexual orientation, marital status, disability, medical condition, age, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.*