

California State University, Fresno
Department of Social Work Education

**PETITION FOR EXCEPTION TO
REQUIRED COURSE SEQUENCING IN BA SOCIAL WORK MAJOR**

Date:

Name:

ID #:

Email Address:

Phone:

Directions: Students who have not fully met the eligibility/prerequisite criteria for enrollment in a course in the social work major may petition to be allowed to take the course (including the field internship). Please fill out all three sections as fully as possible, sign and date the petition and submit it to the BA Coordinator *along with a current DARS report*.

To enroll in SWrk 123, 135, 160 & 170 upper division major courses, criteria are:

- GPA: minimum of 2.3
- Completion of all lower division GE
- Completion of SWRK 20 or equivalent with a grade of C or higher

To enroll in SWRK 161:

- Completion of SWRK 160, 123 & 135 with a grade of C or higher

To enroll in the first semester of field internship (SWrk 181), the criteria are:

- GPA: overall of 2.0
- Completion of SWRK 20, 123, 135, 136, 160 and 161 with a grade of C or higher
- Completion of the upper division writing skills requirement
- Completion of 90 units/senior standing

To enroll in the second semester of field internship, (SWrk 182), the criteria are:

- Completion of SWRK 180 with a grade of C or higher
- Completion of SWRK 181 with a grade of CR.
- GPA: overall of 2.0

I. Identify the specific eligibility criterion/criteria you are lacking and the course(s) you are petitioning to take. Briefly explain why you did **not meet the identified criteria.**

Criterion/Criteria Missing:

Brief Explanation:

II. Discuss the reasons for requesting that the Department of Social Work Education permit you to register for the identified course(s) without first meeting the eligibility criteria.

III. Outline your proposed plan for meeting the missing criterion/criteria. You must develop a feasible plan to fulfill the criterion/criteria in the next semester in which the necessary course(s) is offered; this may require taking course(s) during summer session.

Note: If this petition is accepted, this contract must be finalized with the BA Coordinator and/or Field Coordinator as relevant.

I understand that if I do not follow this plan to successfully fulfill the criteria listed above, I may be administratively dropped from the course(s) I seek permission to take and progress toward my degree will be delayed. If I need to renegotiate this contract, I will immediately contact the BA Coordinator.

Student Signature Date

Advisor Signature Date

Plan Approved: _____ Plan Not Approved: _____ Date: _____

Reviewed by:

BA Coordinator _____
Initial

Field Coordinator _____
Initial

Dept. Chair _____
Initial