

2019-2020 Field Calendar

AUGUST 2019

Tuesday, August 20	BA Field Orientation for new BA interns	2:00-4:00 PM [IT 101]
Wednesday, August 21	Fall Instruction Begins	
Thursday, August 22	MSW1 Field Orientation for incoming MSW students	2:00-4:00 PM [USU 312-314]
Monday, August 26	BA Interns report to Internship MSW2 Interns report to Internship	
Tuesday, August 27	MSW1 Interns report to Internship	
August 28 – September 25	BA, MSW1 & MSW2 Faculty Field Liaison visits to discuss student orientation to agency and learning agreement	

SEPTEMBER 2019

Monday, September 2	Labor Day - University Offices Closed (No Field Placement)	
Wednesday, September 25	BA, MSW1 & MSW2 Learning Agreements Due	

OCTOBER 2019

Wednesday, October 16	MSW1 Mid-Term Evaluations due (approximately 100 completed hours). MSW2 Mid-Term Evaluation due (approximately 150 completed hours). BA Mid-Term Evaluations due (approximately 105 completed hours).	
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NOVEMBER 2019

November 1 to December 4	Liaison site visits to discuss student progress, evaluation and termination.	
Monday, November 11	Veterans' Day – University offices closed (No Field Placement)	
November 28-29	Thanksgiving Recess (No Field Placement on Thurs, 11/28 or Friday, 11/29-University offices closed) Field placement is OPTIONAL on Wednesday, November 27, 2019, university is open but no classes.	

DECEMBER 2019

Wednesday, December 11	Last day of field placement for Fall semester (Students may attend internship through December 20 following their normal schedule to complete Fall semester hours. Extra hours must be approved in advance.) Final Evaluations due: BA Final Evaluations due (225 completed hours). MSW1 Final Evaluations due (200 hours completed). MSW2 Final Evaluations due (300 hours completed). Note: Do not submit final evaluation until required hours are completed or a Credit grade cannot be assigned.	
Friday, December 20	Fall semester ends	

Campus closed December 24th – January 1st – No Field hours for any students

Winter Break: January 2nd – January 16th – No field placement hours for undergraduate students except to make up hours with prior approval. Any graduate student hours must be approved in advance. A written winter hours plan must be submitted and approved by the Field Coordinator prior to the end of the Fall semester.

JANUARY 2020

Friday, January 17	Resume internship as scheduled
Monday, January 20	<i>Martin Luther King Jr. Holiday – University offices closed. (No Field Placement)</i>
January 21 – February 18	Faculty Liaison Agency Visits. Assist student(s) and field instructor(s) in developing Learning Agreement.

FEBRUARY 2020

Monday, February 17	<i>Presidents' Day – University offices closed. (No Field Placement)</i>
Wednesday, February 19	BA, MSW1 & MSW2 Learning Agreements due

MARCH 2020

Wednesday, March 11	BA Mid-Term Evaluations due (approximately 105 completed hours) MSW1 Mid-Term Evaluations due (Approximately 100 hours completed) MSW2 Mid-Term Evaluations due (Approximately 150 hours completed)
Tuesday, March 31	<i>Cesar Chavez Holiday – University offices closed. (No Field Placement)</i>

APRIL 2020

April 1 – April 30	Faculty liaison agency visits to discuss student progress and/or termination.
April 6 – April 10	Spring Recess- No classes but university offices remain open. Students may arrange to remain in field if approved in advance by field instructor and liaison. <i>No written plan is required.</i>

MAY 2020

Wednesday, May 6	Last day of field placement for Spring semester. Final evaluations due: BA students Final Evaluations due (225 completed hours). MSW1 Final Evaluations due (200 hours completed). MSW2 Final Evaluations due (300 hours completed). Note: Do not submit final evaluation until required hours are completed or a Credit grade cannot be assigned.
May 11-14	Final Examination week
Friday, May 22	<i>Spring semester ends.</i>

Spring Break April 6 – April 10, normal internship hours allowed, but not required, provided Department Office/campus is open. Extra hours beyond the student's normal weekly schedule must be approved in advance by the Field Coordinator.