

# Physical Therapy Career Fair 2017 Exhibitor Agreement

**Saturday, April 29, 2017 • 1:00 p.m. – 2:30 p.m.**

**Residence Dining Hall, California State University, Fresno**

*Department of Physical Therapy • California State University, Fresno*

By submitting this Contract, we agree to comply with the terms as stated in the Information and Guidelines.

Please print legibly or type below.

<b>COMPANY NAME</b>			
Mail Address			
City, State, Zip			
<b>Company Contact / Title</b>			
Contact Phone No.	(        )	Company Fax	(        )
Contact Email			
Company Web Site			
<b>REPRESENTATIVE CONTACT</b> (If different from company contact or 2 <sup>nd</sup> attending representative). This person will attend event and receive confirmation information.			
Representative Name / Title			
Mail Address			
City, State, Zip			
Contact Phone No.	(        )	Company Fax	(        )
Contact Email			

Please select level of participation.

**Exhibitor: \$300**

Package includes one (1) 6-foot table, two (2) chairs, table cloth, and lunch.

Table cloth needed? (no extra cost)     Yes     No

**All sponsors and exhibitors are responsible for the shipping and receiving of their company materials and/or table displays. The Department cannot accept any company shipments.**

**Lunch:**     One (1) Representative     Two (2) Representatives

Signature: \_\_\_\_\_  
Name
Title

**YES!** There will be prizes and giveaways at the career fair. If you would like to add a company promotional item, please check this box and send the item to the address below.

**PAYMENT** (Full payment must accompany this Agreement; please submit 14-days prior to event.)

Please make check payable to: **California State University, Fresno or Fresno State.**

**CANCELLATION POLICY:** All agreements received are binding contracts. Cancellation requests must be made in writing or by person-to-person phone contact. A \$75 fee will be assessed to cancellations between the time of registration and April 21, 2017. Cancellations received after this date or no shows will be liable for 100% of agreement fee and no refund will be issued.

**RETURN WITH PAYMENT TO:**

ATTN: PT Career Job Fair  
 Department of Physical Therapy  
 California State University, Fresno  
 5315 N. Campus Drive, M/S PT29  
 Fresno, CA 93740-8019

Telephone No. (559) 278-2625 / Fax No. (559) 278-3635 / [ptsa@csufresno.edu](mailto:ptsa@csufresno.edu) / [www.fresnostate.edu/physicaltherapy](http://www.fresnostate.edu/physicaltherapy)

**For Office Use Only**

Rec'd \_\_\_\_\_ Paid \$ \_\_\_\_\_ Due \$ \_\_\_\_\_ Chk # \_\_\_\_\_ Collection Sheet # \_\_\_\_\_  
 Notes:





## Physical Therapy Career Fair at 2017 California Student Conclave Information and Guidelines

**Saturday, April 29, 2017**

**1:00 – 2:30 pm**

**Residence Dining Hall, California State University, Fresno**

*Department of Physical Therapy • California State University, Fresno*

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### **Date**

Saturday, April 29, 2017

### **Time**

Set-up begins at 11:00 a.m. The career fair is scheduled from **1:00 – 2:30 pm**. Note that students are in the conference sessions outside of the scheduled career fair time. Break-down can occur as early as 3:30 pm.

### **Location & Map**

The career fair will be held indoors in the **East Wing of the Residence Dining Hall** at California State University, Fresno. Please see attached map of the Fresno State campus.

### **Exhibitor Cost: \$300**

The exhibitor fee includes one (1) 6-foot table, 2 chairs, 1 table cloth (at no extra cost), 1 name tag lanyard, and lunch.

***All exhibitors are responsible for the shipping and receiving of their company materials. Due to limited storage space, the Department of Physical Therapy cannot accept any company shipments.***

### **Booth Assignments**

Booth assignments will be given on a first-come, first-serve basis by the Department of Physical Therapy. After receipt of your agreement form and payment, we will email you a map of your booth location.

### **Electricity/Outlet Usage for Computer/Electronic Display**

This option is not available.

### **Attending Representative(s)**

Please indicate on the agreement form the name and contact information of the representative who will be present at the career fair if different from the company contact. This individual will attend the event and receive confirmation details and instructions.

### **Parking**

**Parking Lot P30** is the closest parking lot to the event venue and is **free** during the weekend.

**Lodging Information**

**University Square Hotel** is just a few minutes away from the Fresno State Campus.

University Square Hotel  
4961 N. Cedar Avenue  
Fresno, CA 93726  
(559) 224-4200

**Lunch**

A light lunch will be provided for up to two (2) representatives.

**Payment**

Please make all checks payable to **California State University, Fresno or Fresno State**. Full payment must accompany the agreement form 14-days prior to the event.

**Cancellation Policy**

All agreements received are binding contracts. Cancellation requests must be made in writing or by person-to-person phone contact. A \$75 fee will be assessed to cancellations between the time of registration and April 21, 2017. Cancellations received after this date or no shows will be liable for 100% of agreement fee and no refund will be issued.

**Contact Information and Mailing Address**

ATTN: PT Career Fair  
Department of Physical Therapy  
California State University, Fresno  
5315 N. Campus Drive, M/S PT29  
Fresno, CA 93740-8019

Telephone: (559) 278-2625  
Fax Number: (559) 278-3635  
Email: [ptsa@csufresno.edu](mailto:ptsa@csufresno.edu)