

Introduction

Academic Year 2017-2018

Dear Applicant to the Doctor of Nursing Practice Program,

Thank you for your interest in the California State University, Northern California Consortium Doctor of Nursing Practice program. This letter explains briefly key aspects of our program and provides the steps in the application process.

The Doctor of Nursing Practice (DNP) program is an advanced nursing degree program built upon the generalist foundation of a Master's of Science in nursing degree. The DNP is a practice-focused degree designed to prepare experts in specialized advanced nursing practice to focus on evidence-based practice as well as the application of research to practice. It is also designed to prepare nurses to lead healthcare change and serve as nursing faculty, scholars, and advanced practice clinicians. The program is accredited by the Western Association of Schools and Colleges (WASC) and Commission on Collegiate Nursing Education (CCNE).

Enrollment in the joint DNP program is coordinated by Fresno State. The individual applies to California State University, Fresno and the School of Nursing. In order to be considered for admission to the program, at a *minimum*, the applicant must have:

Master's Degree

- If the applicant has a master's degree in nursing, the degree must be from an accredited institution.
- If the applicant has a master's degree in a health-related field (e.g. Public Health or Health Administration), additional post-baccalaureate courses in nursing theories, research methods, transcultural nursing, and informatics will be required. Transcripts will be evaluated and an individual plan created at the time of applicant review.

National Certification

- The applicant must have national certification in nursing or obtain certification prior to the fifth semester of the DNP program.

Additional Requirements

- U.S. citizen or U.S. permanent resident
- Meet admission requirements to California State University, Fresno
- Have a current, unrestricted California RN licensure
- Advanced practice national certification if applicable
- Provide official transcripts from all institutions of higher learning attended
- Have an overall GPA of 3.0 or greater
- Demonstrate sufficient preparation and practiced experience as an APN, nurse manager / administrator / executive / educator / experienced nurse
- Complete application for admission to California State University, Fresno

Doctoral students move through the coursework as a cohort. To enhance access and provide flexibility, the program is primarily delivered online using video conferencing, video streaming, Collaborate, Skype, and other asynchronous computer-based applications. In addition, face-to-face "intensives" (1-2 times per semester) and occasional campus meetings are held alternately on the Fresno State and San José campuses. Carefully read the details on admission requirements listed on the School of Nursing's website at <http://www.fresnostate.edu/dnp>

Congratulations on your choice of the California State University, Northern California Consortium, Doctor of Nursing Practice program.

Dr. Sylvia Miller, DNP Program Director and Associate Professor, Fresno State
(559) 278-4788
symiller@csufresno.edu

Dr. Ruth Rosenblum, DNP Program Director and Associate Professor, San Jose State University
(408) 924-1303
ruth.rosenblum@sjsu.edu

Dr. Nisha Nair, DNP Program Coordinator, Fresno State
(559) 278-8854
nishanair@csufresno.edu

Dr. Lisa Walker-Vischer, DNP Program Coordinator, San Jose State University
(408) 924-3146
lisa.walker-vischer@sjsu.edu

Application Process - Step 1

California State University, Northern California Consortium Doctor of Nursing Practice

Application Process

Early applications are strongly encouraged.

The application is a three-step process:

- | |
|--|
| <p>(1) Online DNP Program Application to the School of Nursing and
(2) Cal State Apply to the California State University, Fresno www.calstate.edu/apply
(3) Financial Aid Application https://www2.calstate.edu/apply/paying-for-college</p> |
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To expedite your application review, it is recommended that you complete and submit BOTH applications at the same time.

Application Process - Step 1

The online DNP Program application to the School of Nursing and all application materials must be submitted by June 1, 2018.

NOTE: Applications are accepted starting **October 1, 2017**; once the cohort is filled, applicants are placed on a waiting list. Applications are considered on a rolling basis with a first-come first-consideration format. You can "save & continue" this online application at any time. You do not need to complete it all in one session.

Use the checklist at the end of the online application to insure that you have included all required materials. When your online application is complete, you simply "save & submit it."

Once a complete application is received at Fresno State, an applicant may be scheduled for an on-site campus interview. Interviews may begin as early as December and will continue until the cohort is filled.

Application Process - Step 2

Application Process - Step 2

Apply to California State University, Fresno via Cal State Apply. Final acceptance into the DNP program is dependent on acceptance into the university. **The deadline to apply via Cal State Apply is also June 1, 2018.**

NOTE: The California State University, Fresno - Graduate Admission document deadline is June 15; Admit deadline to the University is July 15.

The website for Cal State Apply is:

<http://www.calstate.edu/apply>

1. Create an Account
2. In the *Add Program* tab, select **Fresno State** as the campus
3. Under the Fresno Graduate section, add **Nursing Doctorate** as the program name

4. You may now select the *My Application* tab and begin entering your information
Each section must be completed before you may submit your application

Application fee is \$55

Official Transcripts

You are **REQUIRED** to have official transcripts sent to California State University, Fresno's Graduate Admissions office. *The School of Nursing's copies of transcripts is not considered official.* You are **REQUIRED** to send a separate **sealed** set of transcripts of all undergraduate and graduate schools you have attended. This is an admission requirement. Please send to:

**CSU, Fresno
Graduate Admissions Office
Joyal Administration Building
5150 N. Maple M/S JA57
Fresno, Ca 93740-8026**

NOTE: Official transcripts often take time to be sent from the original institution. If you are accepted into the program, a delay in transcript receipt will delay your official admission to the university and the DNP program. Individuals with foreign baccalaureate degrees must contact Graduate Studies for additional information (559) 278-4073 or go online at <http://My.FresnoState.edu>.

IMPORTANT DATES

June 1, 2018: Application Deadline

June 15, 2018: Document Deadline to Graduate Admissions and School of Nursing

July 15, 2018: Admit Deadline to the University and DNP Program

Application Process - Step 3

Application Process - Step 3

To apply for Financial Aid, click on the following link and complete the Financial Aid Application:

<https://www2.calstate.edu/apply/paying-for-college>

Personal Information:

**California State University, Northern California Consortium
Doctor of Nursing Practice
DNP Application**

PERSONAL INFORMATION

Please fill out the information below:

First Name:

Middle Name:

Last Name:

Maiden Name (if applicable):

Address:

City:

State:

Zip Code:

E-mail Address:
Home Phone:
Cell Phone:

How did you hear about the DNP program?

- Colleague
- Online
- Conference
- Email
- Website
- Other

Which campus location would you prefer to have your on-site interview scheduled?

- Fresno State
- San Jose State University

Upload a photo of yourself (passport size)

Education - Master's and Post Master's

EDUCATION - MASTER'S AND POST-MASTER'S

NOTE: If you have a **Master's degree in Nursing**, the degree must be from an accredited institution. Overall GPA of 3.0 or greater is an admission requirement.

If you have a **Non-Nursing Master's Degree** in a health related field (e.g. Public Health or Health Administration), additional post-baccalaureate courses in nursing theories, nursing research, transcultural nursing and informatics will be required. Transcripts will be evaluated and an individual plan created at the time of applicant review. Overall GPA of 3.0 or greater is an admission requirement.

Please enter the information for each school attended.

School 1

School Name
City/State

Major
Degree/Date
GPA

School 2

School Name
City/State
Major
Degree/Date
GPA

School 3

School Name
City/State
Major
Degree/Date
GPA

Education - Baccalaureate and Associate

EDUCATION - BACCALAUREATE AND ASSOCIATE

Please enter the information for each school attended.

School 1

School Name
City/State
Major
Degree/Date
GPA

School 2

School Name
City/State
Major

Degree/Date
GPA

School 3

School Name
City/State
Major
Degree/Date
GPA

School 4

School Name
City/State
Major
Degree/Date
GPA

Please upload a copy of unofficial transcripts.

Please upload a copy of unofficial transcripts.

Professional Information

PROFESSIONAL INFORMATION

CALIFORNIA REGISTERED NURSE LICENSE

Please enter you RN license number. You must have a current, unrestricted California RN license for program admission.

California RN License Number

Expiration date
(MM/DD/YEAR)

Years of experience
(from initial RN
licensure)

Upload a copy of your California RN license.

NATIONAL CERTIFICATIONS

Please enter the name of each national certification you have.

NOTE: You must have national certification in nursing or obtain certification prior to the fifth semester if admitted into the DNP program. This is a graduation requirement.

Certification 1

Name of national
certification

Certification number

Expiration date
(MM/DD/YEAR)

Certification 2

Name of national
certification

Certification number

Expiration date
(MM/DD/YEAR)

PROFESSIONAL ORGANIZATIONS

Please enter the name of each professional organization that you belong to.

1.

2.

3.

4.

5.

6.

Goal Statement

GOAL STATEMENT

Please upload a goal statement of 3-5 pages, double-spaced including what you expect to accomplish in the DNP program and how the DNP program will advance your nursing career and practice. You may include your potential area of focus in the program; this focus should be your primary area of exploration for your DNP Project.

Work Experience

WORK EXPERIENCE

Please upload a copy of your resume or curriculum vita beginning with the most recent experience including the following information: education, all work experience including position title and description of responsibilities, membership in professional organizations and offices held, professional and academic honors, research completed or in progress, list of publications, and relevant public service activities.

NOTE: Demonstration of sufficient preparation and practiced experience as an APN, nurse manager / administrator / executive / educator / experienced nurse is an admission requirement.

Letters of Recommendation and Rating Form

Applicants are advised that upon their admission to the School of Nursing, the Family Educational Rights and Privacy Act of 1974 accords them the right to review these recommendations unless that right is waived. While applicants are not required to agree to make such a waiver, they are further advised that some individuals may not be willing to supply a letter of recommendation in its absence. I have requested that this letter of recommendation and rating form be completed by my reference 1 listed above for use in the admission process to the DNP program. In accordance with the Family Educational Rights and Privacy Act of 1974.

- I waive my right to have access to this report
- I DO NOT waive my right to have access to this report

LETTER OF RECOMMENDATION AND REFERENCE RATING FORM

One (1) letter of recommendation and reference rating form will be **required from your current supervisor** who is knowledgeable of your advanced nursing practice experience, as well as your potential for scholarship and leadership.

- Please click the link below to download the Letter of Recommendation in letter form. It has the detailed instructions for the letter of recommendation and a reference rating form. (You can copy/paste the link below into an email to your supervisor)

[DNP Letter of Recommendation and Reference Rating Form](#)

- You should provide your supervisor ample time to prepare the letter and they should be aware of the required application timeline. We encourage them to submit it as soon as possible to avoid any delay in your application review.
- Must be received by June 1, 2018

Please enter the name, work number and email of **your current supervisor** who is writing the letter of recommendation and completing the rating form on your behalf.

Name
Work Number
Email

REFERENCES

You will also need to provide contact information of **two additional references** who are professional colleagues or professors from your master's degree program should the applicant review committee need to contact them.

Please enter the name, work number and email of a professional colleague or professor from your master's degree program we may contact.

Reference 1

Name
Work Number
Email

Please enter the name, work number and email of a professional colleague or professor from your master's degree program we may contact.

Reference 2

Name
Work Number
Email

Authorization and Release

**California State University, Northern California Consortium
Doctor of Nursing Practice**

Authorization and Release

By entering my name below and submitting the online application, I certify that all of the above statements and information I have provided herein are true and accurate. I also hereby grant California State University, Northern California Consortium Doctor of Nursing Practice program permission to contact my references by telephone in order to discuss my qualifications for the DNP Program.

Applicant Authorization

Checklist

APPLICATION CHECKLIST

Use the checkboxes below to insure you understand that each item is REQUIRED to complete your application to the DNP program.

Application Process - Step 1

DNP Program Application

(SAVE AND SUBMIT ONLINE APPLICATION by June 1, 2018)

- Self Photo - Passport Size (UPLOADED)
- Unofficial Transcripts (UPLOADED)
- Photocopy of California RN license (UPLOADED)
- Goal Statement (UPLOADED)
- Resume or Curriculum Vita (UPLOADED)
- Contact information of your current supervisor who will submit a written Letter of Recommendation and Rating form
- Contact information of two professional colleagues for follow-up recommendations

If for some reason you are unable to include any item on the checklist, explain how you plan for the missing items to be sent to the School of Nursing.

You are now complete with Step 1 of the application process.

Now for Step 2:

Please complete the Cal State Apply application to California State University, Fresno by clicking the link below.

<http://www.calstate.edu/apply>

1. You must create an account
2. In the *Add Program* tab, select **Fresno State** as the campus
3. Under the Fresno Graduate section, add **Nursing Doctorate** as the program name
4. You may now select the *My Application* tab and begin entering your information
Each section must be completed before you may submit your application