



Central California Children's Institute

2013/2014 FOUNDATIONS OF INFANT MENTAL HEALTH TRAINING PROGRAM

ATTENDANCE POLICY

The structure and design of the Foundations of Infant Mental Health Program is very unique. The program is multi-county, multi-disciplinary, and multi-modal, combining lectures with reflective practice to facilitate deeper understanding and ready application of the principles embedded in each session. As such, the goal of the multi-modal approach is to integrate and blend theory and practice, and the structure of each training day supports this goal.

Therefore, completion of a training day requires attendance at all nine sessions, AND at both the lecture and the reflective practice sessions each training day. **Part-day or full-day absences are strongly discouraged.**

In addition, the following attendance policy has been adopted by the Regional IFMH Training Council:

- If you miss **one** session (either lecture, reflective practice pod or both), you will be required to provide a letter from your immediate supervisor confirming that your absence was due to an emergency in order to gain admission to subsequent sessions. This letter can be submitted for review via e-mail or fax **prior to the next session** to Wendy Davis at wdavis@csufresno.edu or 559-228-2168 (fax).
- If you miss **more than one** session (either lecture, reflective practice pod, or both), you will be automatically withdrawn from the program, and no certificate of completion will be given. Application and CEU fees are non-refundable.
- You must sign in for both the morning session (at your table) **AND** sign in again for your reflective practice pod in the afternoon.

Thank you in advance for adhering to this policy. Questions may be directed to Dr. Cassandra Joubert at cjoubert@csufresno.edu, or at 559-228-2166.