Resource Family Approval (RFA) Curriculum Training Plan

I. Audiences

- Preliminary audience (FY2015/2016) – 10 Counties:
  - Social Workers in existing RFA Counties (San Francisco, Santa Barbara, Santa Clara, San Louis Obispo, Kings
  - Social Workers in upcoming new RFA Counties (Yolo, Madera, Orange, Stanislaus, Ventura)

- Future audiences (FY2016/2017 and beyond):
  - Licensing Social Workers Statewide (starting August of 2016)
  - FFA Social Workers Statewide (starting Fall of 2016)

Additional information is needed about logistics and numbers of social work-staff to be trained in each county.

II. Modules

Training will comprise 5 total days, but will be modular to allow counties to break training into three hour sessions. Trainings will be scheduled with the 2-day RTA training to be held in the first week, and the 3-day CCL Licensing Academy to be held in the second week.

Existing CCL content will be updated and delivered by CCL. CCL will update their current *Licensing Academy* curriculum to include RFA. CCL will deliver this content over 3 training days. CCL will clarify time frames for content modules.

- Home Environment
- DAPS
- Complaints / Incidents
- Background Checks (combine with FCP)
- Due Process
- Special Health Care Needs
- RPPS
- QRI
- Deficiencies / Advisories
- Death Reports (?)
- Cross Communication

Newly identified content will be developed by CalSWEC. Content will include knowledge acquisition and skill practice opportunities and will be delivered to training groups of up to 30 trainees. Content is divided into 1, 2, and 3 hour segments as identified below. RTAs will deliver this content over 12 hours/2 training days. This will include a 15 question pre and post test to ensure the curriculum is adequate.

- Recruitment and Family Finding (1 hours)
- Overview of RFA process (3 hours)
  - -Role of RFA Worker
  - -ICWA
  - -State/County responsibilities
  - -Goals/Objectives of RFA
- Psychosocial Assessments (4 hours)
- Annual Updates (1 hour)
- Written Assessment (1 hours)

- Permanency Options (1 hour)
- Placement Prior to Approval (1 hour)

III. Timeline for Curriculum Development and Roll Out

CDSS Executive Staff has the expectation that all counties will be trained and ready to implement RFA by January 1st, 2017.

- July 2015: CalSWEC begins curriculum development
- October 2015 - January 2016: Newly developed modules are piloted in in new cohort counties (Yolo, Madera, Orange, Stanislaus, and/or Ventura) also current 5 counties
- January 2016 - June 2016: CalSWEC completes post pilot curriculum revisions.
- May 2016: RTAs complete trainer selection and preparation
- May 2016: Training for Trainers conducted in each region for RTA and County training staff
- August 2016 – December 2016: RTAs and CCL coordinate together to begin implementing new training statewide. (48 counties)
- January 2017 – June 2017 – Additional training as needed and as funds allow
- July 2017 – June 2018 – Decreased number of trainings to allow for regular support of counties

DRAFT

Draft Scope of Work

Resource Family Approval

Participate in at least one of the pilots of the new curriculum. Provide feedback and assistance in the development of the new curriculum.

Provide training using the CDSS approved statewide curriculum for Resource Family Approval. The curriculum will include a pre and post test approved by CDSS and delivered to CalSWEC monthly for evaluation. This curriculum will cover two days and must include:

- Recruitment and Family Finding (2 hours)
- Overview of RFA process (3 hours)
    - -Role of RFA Worker
    - -ICWA
    - -State/County responsibilities
    - -Goals/Objectives of RFA
- Psychosocial Assessments (3 hours)
- Annual Updates (1 hour)
- Written Assessment (1 hours)
- Permanency Options (1 hour)
- Placement Prior to Approval (1 hour)
    - **Participate or Deliver at least 10 days of training (2-Days each session)**

Deliver one Training for Trainers (T4T) made available to Country staff in the region that will have the capacity to provide training for their counties.

- **Delivery of 1 T4T session in the region**