

## Visalia Campus Registration Form

Please print clearly in black or blue ink

Male  Female  Spring 2017

Fresno State ID \_\_\_\_\_ (if you have one) Date of Birth \_\_\_\_\_ Last 4 digits of SSN \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Print any other name(s) you have used at California State University, Fresno

Mailing Address \_\_\_\_\_ Apt. No. \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Email Address \_\_\_\_\_ Daytime Phone (with area code) \_\_\_\_\_ Other Phone (with area code) \_\_\_\_\_

In case of class cancellation, please notify me by:  Email  Phone Please note: Registration is not permitted after class begins.

Select Class	Course Title	Class Dates	Instructor Name	Fee
<input type="checkbox"/> 37147	Essentials of Business Communication	Mar 27, 29 & Apr 3 & 5, 2017	Jennifer De Foe, MEd	85.00

I have read and understand the Continuing and Global Education policies regarding registration and program changes/withdrawals/refunds outlined below. I understand that enrolling in Continuing and Global Education courses does not constitute admission to the University.

Total Fees \$

I certify under penalty of perjury under the laws of the State of California and the United States of America that I have provided complete and accurate responses to all the items. I authorize California State University to release any information submitted by me to any person, firm, corporation, association, or government agency to verify or explain the information I have provided, to obtain other information necessary for use by California State University concerning my enrollment or any application I have submitted or may submit for admission, administration of financial aid, and/or related to perjury proceedings. My signature certifies the accuracy and completeness of the information that I have provided and I understand that a misrepresentation or any omission may be cause for denial or cancellation of admission, transfer credit, or enrollment. I agree to advise California State University Fresno in writing of any change/s regarding my citizenship and/or U.S. residency, as long as I am a student at this institution.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Payment Information

If making payment online or at cashiers, please make sure your payment is receipted as a **Continuing and Global Ed payment**.

**Dishonored Checks:** Writing a bad check is against the law. Bad checks and stopped payments on checks will result in a \$20 processing charge. Bad checks and stopped payments on checks do not constitute an official withdrawal nor relieve you of your financial obligation to the University.

**Online Payments:** 1) Visit [www.FresnoState.edu/visalia](http://www.FresnoState.edu/visalia) and click on the tab for Courses. Use the red Register button to make your online payment using electronic check or credit card (MasterCard or Visa only).

2) Existing Fresno State students may go to <https://my.fresnostate.edu>. Select Student Self Service > Student Center > Account Inquiry. You may pay using American Express, MasterCard, Visa, or Discover cards ONLY. Please note that a service fee of 2.75% is charged when you pay online with a credit card. However, you may pay by electronic check online with no service fee.

**Pay By Mail:** Check or money order ONLY. Make payable to FRESNO STATE and mail with this registration form to Continuing & Global Education, 5005 N. Maple Avenue, M/S ED76, Fresno, CA 93740-8025.

**Pay in Person:** Go to the Cashier's Windows, Joyal Building, between 8 am and 4:30 pm, Monday through Friday. You may pay using 1) Credit card (MasterCard and Visa ONLY; there is no service fee charged at the Cashier's Windows), 2) Check or money order payable to FRESNO STATE, or 3) Cash.

**CASH PAYMENTS ARE NOT ACCEPTED IN THE CONTINUING AND GLOBAL EDUCATION OFFICE.**