FRESN☉STATE
Continuing and Global Education

5005 N. Maple Avenue, M/S ED76 • Fresno, CA 93740-8025
559.278.0333 • www.fresnostate.edu/cge • cgeinfo@csufresno.edu

Downtown Center Registration Form

Please print clearly in black or blue ink

Fresno State ID_____ (if you have one) Date of Birth_____ ❏ Male ❏ Female ☒ : U` 2$%˙

_____
Last Name   First Name   Middle Name

_____
Print any other name(s) you have used at California State University, Fresno

_____
Mailing Address   Apt. No.   City/State/Zip

_____
Email Address   Daytime Phone (with area code)   Other Phone (with area code)

In case of class cancellation, please notify me by: ❏ Email ❏ Phone _____

Select Class	Course Title	Class Dates	Instructor Name	Fee
❏ 77496	**Is Your Business Idea Feasible?**	**Sept. 27 & Oct. 4, 2016**	**Nelson Sebra**	125.00

Total Fees $ _____

I have read and understand the Continuing and Global Education policies regarding registration and program changes/withdrawals/refunds outlined below. I understand that enrolling in Continuing and Global Education courses does not constitute admission to the University.

I certify under penalty of perjury under the laws of the State of California and the United States of America that I have provided complete and accurate responses to all the items. I authorize California State University to release any information submitted by me to any person, firm, corporation, association, or government agency to verify or explain the information I have provided, to obtain other information necessary for use by California State University concerning my enrollment or any application I have submitted or may submit for admission, administration of financial aid, and/or related to perjury proceedings. My signature certifies the accuracy and completeness of the information that I have provided and I understand that a misrepresentation or any omission may be cause for denial or cancellation of admission, transfer credit, or enrollment. I agree to advise California State University Fresno in writing of any change/s regarding my citizenship and/or U.S. residency, as long as I am a student at this institution.

Signature_____ Date_____

Payment Instructions

If making payment online or at cashiers, please make sure your payment is receipted as a Continuing and Global Ed payment.

- Check/Money Order (Check# _____) made payable to Fresno State. Write your Fresno State ID on your check or money order. **Return payment with this form to: Continuing and Global Education, 5005 N. Maple Avenue M/S ED76, Fresno, CA 93740-8025**.

- Credit card payments: The University cannot accept credit card information in printed form, whether it is by mail or fax, due to the liability involved with the sensitive information that is requested. If you wish to pay using a credit card, you have two options:
  - go to https://my.fresnostate.edu. Select Student Self Service > Student Center > Account Inquiry. You may pay using American Express, MasterCard, Visa, or Discover cards ONLY. Please note that a service fee of 2.75% is charged when you pay online with a credit card. However, you may pay by electronic check online with no service fee.
  - go to the Cashier's Windows, Joyal Building, between 8 am and 4:30 pm, Monday through Friday. You may pay using MasterCard and Visa ONLY.

- **CASH PAYMENTS ARE NOT ACCEPTED IN THE CONTINUING AND GLOBAL EDUCATION OFFICE.**

Please note: Registration is not permitted after class begins.

Dishonored Checks: Writing a bad check is against the law. Bad checks and stopped payments on checks will result in a $20 processing charge. Bad checks and stopped payments on checks do not constitute an official withdrawal nor relieve you of your financial obligation to the University.

Registration Holds: If there is a hold on your university account, you will not be permitted to enroll until all holds are cleared (California Code, Title V, Section 43281). A late fee will be assessed if holds are cleared during or after the registration period.

Course Cancellations: If a course is cancelled by the Division of Continuing and Global Education, fees will be refunded automatically. Courses offered through the Division of Continuing and Global Education are conducted on a self-supporting basis, therefore we reserve the right to cancel a course if not justified by sufficient enrollment.

Program Change/Withdrawal/Refund – Please note: NO REFUND IS MADE UNLESS YOU REQUEST ONE. With submission of Program Change/Refund form (online at: http://www.fresnostate.edu/cge/forms), a full refund will be granted if submitted prior to seven (7) days before the class start date. No refund will be made within seven (7) days of the class start date.