



American English Institute

## APPLICATION

Please mail your application, fees, and all supporting documents to:

AMERICAN ENGLISH INSTITUTE (AEI)  
California State University, Fresno  
5048 N. Jackson Ave., M/S LS74  
Lab School, Room 130  
Fresno, CA 93740-8022 U.S.A.

## CHECKLIST OF ALL ITEMS TO BE SUBMITTED WITH YOUR APPLICATION

1. € Application fee (**\$125 and non-refundable**) payable to the American English Institute (AEI).  
(This fee includes the Express Mail delivery fee.)
2. € Current "Sponsor's Bank Statement" in English indicating that there are enough funds to cover the estimated expenses **OR** "For Admission Purpose Letter" if you are a government-sponsored student.
3. € English Evaluation (on page 5 of this application).
4. € Your passport: Clear copies of pages that show your name, passport number, issue date, expiration date, birth date, and photograph.
5. € The passports of all your dependents (if applicable): Clear copies of pages that show the name, passport number, issue date, expiration date, birth date, and photograph.

## TRANSFER STUDENTS

Please see box F if you think you are a transfer student. Transfer students must also submit the following documents:

6. € The completed *AEI Eligibility Transfer Form*. (This document is available on our website: [www.fresnostate.edu/AEI](http://www.fresnostate.edu/AEI))
7. € A copy of the I-20 form issued by the school from which you are transferring.
8. € A copy of your Admission/Departure (I-94) card. (This document is available online: [i94.cbp.dhs.gov](http://i94.cbp.dhs.gov))
9. € A copy of your F-1 visa.

**Please submit all fees and supporting documents with this application. AEI applications that do not have ALL supporting documents and fees may be DENIED.**

## THIS SECTION IS FOR AEI OFFICE USE ONLY

<hr/> Date Received	<hr/> Application Fee	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> TR Form Received <input type="checkbox"/> Defer to _____	<hr/> Student (PeopleSoft) ID #	<hr/> Mail to: _____
<hr/> AEI ID #	<hr/> Receipt #		<hr/> SEVIS ID #	Date: _____
				Pick up by: _____
				Date: _____

**YEAR YOU ARE APPLYING FOR:**

20 \_\_\_\_

**SESSION YOU ARE APPLYING FOR:**Please refer to the *Session and Cost Schedule*, which is available on our website, for the dates of available sessions.**Please choose only ONE session.**

<b>SPRING</b>	<b>SUMMER</b>	<b>FALL</b>
€ Early Spring (8 weeks)	€ Summer (8 weeks)	€ Early Fall (8 weeks)
€ Late Spring (8 weeks)		€ Late Fall (8 weeks)
€ Early and Late Spring (16 weeks)		€ Early and Late Fall (16 weeks)

**A. PERSONAL INFORMATION**

Full legal family/last name (as on passport)		Given/first name	
Country of birth	Country of citizenship	Native language	
Date of birth ____/____/____ Month Day Year	Age _____	€ Male € Female	€ Single € Married

**B. PERMANENT ADDRESS (in your home country)**

_____			
City _____	Country _____	Postal (zip) code _____	
	Country code	City code	Number
<b>Home Telephone Number</b>			
<b>Cell phone Number</b>			
<b>Your Email Address</b>	_____		

**C. CURRENT MAILING ADDRESS (where you receive your mail; write "same" if it is your permanent address)**

_____	
City: _____	State: _____
Postal (zip) code: _____	Country: _____

Where would you like your acceptance documents sent if you are accepted to the AEI? Please choose **one**.

- Your Permanent Address
  Your Current Address
  Your local contact's address (page 6)

**D. DEPENDENT INFORMATION**

Will you be bringing dependents?  YES  NO If yes, how many? \_\_\_\_\_

Last name (as on passport)	Given/first name	Relationship
Last name (as on passport)	Given/first name	Relationship

**E. VISA INFORMATION**

Do you now have a valid visa?  YES  NO If yes, what kind? \_\_\_\_\_

**F. TRANSFER or WILL-BE TRANSFER STUDENTS**

Are you currently attending an English program in the U.S.?  YES  NO

Will you be attending an English program in the U.S. before coming to the AEI?  YES  NO

*If you answered yes, you will need to include additional documents listed on page 1 of this application.*

*If you answered yes to either question, please provide the following information:*

Name of school: \_\_\_\_\_ Program start date: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Program end date: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**G. ESTIMATED EXPENSES AND STATEMENT OF FINANCIAL SPONSORSHIP**

<b>ESTIMATED EXPENSES</b>	Estimated expenses for a 4-month period include AEI tuition, health insurance, student service fee, books, and living expenses.	<b>Spring or Fall Session</b> <b>\$ 10,000.00</b>	<b>Summer Session</b> <b>\$ 7,000.00</b>
	<b>NOTE:</b> Health insurance coverage purchased in your home country cannot be substituted for the mandatory health insurance plan provided by the American English Institute.		

***I, the undersigned, guarantee without reservation to support the educational cost and living expenses of the applicant, including tuition and fees, books and supplies, room and board (food), health insurance, medical or emergency expenses, travel, and personal expenses while the applicant is enrolled in the American English Institute. As the applicant's sponsor, my bank statement (in English) is being submitted with this application. The bank statement shows a balance higher than the total estimated expenses and is dated within the last six months.***

Sponsor's name	Sponsor's relationship to applicant	Sponsor's address
Sponsor's telephone number	Sponsor's cell phone number	_____

Sponsor's email address		City: _____
Sponsor's signature	Date	State: _____ Postal (zip) code: _____
		Country: _____

### H. TEST SCORES (Not required for admission to the program)

Have you taken a TOEFL or IELTS test before?    € YES    € NO

*If yes, when did you take the test and what was your score?*

Highest TOEFL score: \_\_\_\_\_                      Highest IELTS score: \_\_\_\_\_

Date of test: \_\_\_\_\_                      Date of test: \_\_\_\_\_

\*These test scores help AEI with placement but are NOT required for admission.

### I. ACADEMIC INFORMATION (For statistical data purposes only; not required for admission)

Have you attended a college or university?    € YES    € NO

*If yes, what is the name of the university?*

\_\_\_\_\_ Major field of study: \_\_\_\_\_

€ I have not yet graduated from a college or university.

€ I have received a BS/BA degree.    Date graduated: \_\_\_\_\_

€ I have received an MA/MS degree.    Date graduated: \_\_\_\_\_

### J. FUTURE STUDY PLANS (For statistical data purposes only; not required for admission)

Do you plan to study at a U.S. college or university?    € YES    € NO

*If yes, what major field do you plan to study?*

Major field of study:

\_\_\_\_\_  
(Example: Business, Engineering, Agriculture)

*If yes, what degree do you plan to complete?*

€ Undergraduate (BA or BS degree)

€ Graduate (MA or MS degree)

Have you ever applied to California State University, Fresno?    € YES    € NO

*If yes, what date did you apply?* \_\_\_\_\_      *If yes, what is your student ID number?* \_\_\_\_\_

**Please re-read this application to make sure that all boxes and blanks are filled in. Incomplete applications may be DENIED.**

**K. ENGLISH EVALUATION**

Please complete this English Evaluation as part of your application. Mark your current English ability with an X.  
**THIS SECTION MUST BE COMPLETED IN YOUR OWN HANDWRITING.**

1. What is your English ability in the subject areas below?

	Weak	Moderate	Strong		Weak	Moderate	Strong
Writing				Vocabulary			
Grammar				Listening Comprehension			
Reading				Speaking			

2. Please write ONE PARAGRAPH in response to the question below. Give yourself 20 minutes to write your response, and please do NOT use a dictionary. This should be done in your own handwriting.

Some people prefer to get up early in the morning and start the day's activities. Others prefer to get up later in the day and study or work until late at night. Which do you prefer? Use specific reasons and examples to support your choice.


### L. LOCAL CONTACT INFORMATION:

Is someone submitting this application for you?      € YES      € NO

*If yes, that person must fill in the information below.*

***I certify that this application is accurate and that the English Evaluation was completed by the applicant and in his/her own handwriting.***

Contact name: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone number: \_\_\_\_\_

\_\_\_\_\_

Cell phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Contact signature: \_\_\_\_\_

Date: \_\_\_\_\_

### M. DECLARATION

***I HAVE COMPLETED THIS APPLICATION ACCURATELY, AND I HAVE COMPLETED THE ENGLISH EVALUATION ON MY OWN. I CERTIFY THAT THE STATEMENTS ON THIS APPLICATION FORM ARE CORRECT. BY SIGNING THIS APPLICATION, I UNDERSTAND:***

- A. That any question answered incorrectly can result in the cancellation of my application or my dismissal from the American English Institute (AEI).
- B. Admission to the American English Institute (AEI) does not constitute admission to California State University, Fresno.
- C. The application fee is non-refundable.
- D. All fees paid on registration day are non-refundable.
- E. If I do not follow the policies of the American English Institute (AEI), I will be dismissed from the program, I will not be permitted to apply for a future session, and I will receive no refund.

**APPLICATION INFORMATION RELEASE**

- € I give permission to the AEI to release information regarding my application to the contact above (if any).
- € I *do not* give permission to the AEI to release information regarding my application to the contact above (if any).

**Student signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_