

# American Humanics

## College of Social Sciences

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[http://socsci.csufresno.edu/department\\_pages/humanics.htm](http://socsci.csufresno.edu/department_pages/humanics.htm)

## Certificate in Nonprofit Management and Leadership

### American Humanics National Certification

#### Nonprofit Administration

The purpose of the American Humanics Program is to prepare students and community members for professional positions in community-based organizations.

Our program is linked with the curriculum and competencies of American Humanics, Inc. (AH), a national organization that collaborates with affiliated college and university programs, professional organizations, and nonprofit agencies. These institutions work to educate, prepare, and certify professionals who can strengthen and lead nonprofit organizations. Students earning the Certificate in Nonprofit Management and Leadership simultaneously earn national professional certification from American Humanics, Inc.

Participation in the Nonprofit Administration Program builds on and enhances students' chosen major course of study and provides the tools to achieve success in the field of nonprofit management. This interdisciplinary program is open to students of all majors and to community individuals. Courses may be taken through Open University.

#### Career Opportunities

Today, more than 1.5 million nonprofit organizations are serving communities throughout the United States, including 1,500 organizations here in the Central San Joaquin Valley.

As the nonprofit sector grows at twice the rate of the government and private sectors, demand for capable nonprofit professionals increases accordingly and is higher than ever. Each year nearly 30,000 new agencies are established. They offer an estimated 50,000 entry-level professional positions.

The Bureau of Labor Statistics estimates that the need for qualified nonprofit professionals will increase significantly over the next several years. According to the Nonprofit Advancement Center in Fresno, many new community-based organizations are being established locally every year.

As a result of this expansive growth, the demand for candidates to fill professional positions far exceeds the supply of qualified applicants.

A career in nonprofit management rewards not only you, but also your community. As a nonprofit professional, you will reap emotional and financial rewards while making a difference in society.

Students seeking American Humanics' Certification are eligible to apply for special scholarships and awards. AH Internet services can help students post resumes on the World Wide Web where prospective employers can view students' qualifications and students can review employment opportunities.

American Humanics' students are the preferred source of entry-level nonprofit professionals among the organization's 17 national nonprofit partners which include America's Second Harvest, American Red Cross, The Arc of the United States, Big Brothers/Big Sisters of America, Boy Scouts of America, Boys and Girls Clubs of America, Camp Fire U.S.A., Girl Scouts of the U.S.A., Girls Incorporated, Junior Achievement Inc., March of Dimes, National Urban League, Points of Light Foundation, Outreach International, United Way of America, Volunteers of America, and Young Men's Christian Association (YMCA) of the U.S.A.

AH Collaborating Associations include Accountants for the Public Interest, AmeriCorps, Association for Research on Nonprofit Organizations and Voluntary Action (ARNOVA), Association of Fundraising Professionals (AFP), Association of Volunteer Administration (AVA), BoardSource, Habitat for Humanity International, Hispanic Association of Colleges and Universities, Independent Sector, National Training Institute for Community Youth Work, Nonprofit Risk Management Center, The Learning Institute, The Peter F. Drucker Foundation for Nonprofit Management, The Society for Nonprofit Organizations, and United Negro College Fund.

## Requirements for the Certificate

The interdisciplinary certificate in nonprofit management and leadership requires a minimum of 12 and a maximum of 24 semester units (depending on prior experience and skill), including 300 hours of field experience with a nonprofit, community-based service provider. The number of units for this certificate will be determined by the director based on the background and experience of each individual student. Students will be involved in the AH Student Association and participate in one AH Management Institute. Courses or practicum may be used to fulfill requirements of other degree and certificate programs.

## Core

### Units

MGT 133 ..... 3  
(Managing Nonprofit Organizations)

## Competency Areas\*

- *Foundations of Social Service*  
(COMS 1; CRIM 176; GERON 125; HS 100; RLS 55; SOC 130W; SWRK 20, 123, 125)
- *Youth and Adult Development*  
(CFS 133, 134, 136; COUN 150, 174; CRIM 120; EHD 108; GERON 103; PSYCH 101, 102, 155, 174; RLS 113, 125; SOC 165; SWRK 135, 136)
- *Accounting/Financial Management*  
(ACCT 3, 4A; FIN 120; RLS 128)
- *Program Planning and Evaluation*  
(EHD 109; PLSI 182; RLS 117, 139; COMM 171, 176; SOC 150T)
- *Leadership and Communication in Organizations*  
(ASP 104A; IS 3; CFS 130; MGT 127; PAX 110, 120; PHIL 122; PHTH 110; PSYCH 176; RLS 73; SOC 145, 168; COMM 164, 167, 168, 170)
- *Marketing/Fund Raising/Grant Writing*
- *Board and Committee Development*
- *Volunteer Recruitment, Training, and Supervision*
- *Ethical, Legal, and Risk Management Issues*

\* Each competency area must be satisfied through academic coursework (C/CR grade or better), documentation of prior internship experience, and/or co-curricular activities.