Fresno State Department of Music

Degree Recitals

Facility Reservation Form

This form and all fees are due 15 Days after Department recital meeting

Student Name: _____ **ID#:** _____

Instrument: _____ **Studio Professor:** _____

Email: _____ ***Amount Pd & Date:*** *(office only)* _____

Check Appropriate Boxes: ❒ Undergraduate ❒ Graduate

❒Composition Start 7:30 or 8:00pm ❒Conducting ❒Jazz Performance Start 7:30 or 8:00pm ❒Music Education Start no earlier than 6:30 ❒Performance Start no earlier 6:30pm

Recital Preparation Details

	Date	Day	Start Time	Location (CH) (WRH)	Other Please specify	Confirmed (Office Use)
Recital:						
Hearing:						
Dress Rehearsal:						

Dress Rehearsal and Recital will be scheduled in the performance hall only. Hearings are arranged through studio faculty and accompanist for location and time. All information must be completed before your dates will be approved.

❒ Recital Fee $130 Required ❒ Reception* $50 Optional ❒ Video Fee $100 Optional

**Assistant required for all receptions in building. Your responsibility to contact the University Food Service.*

_____ _____

Student Signature Date

Faculty & Accompanist Approval – ALL SIGNATURES REQUIRED

_____ _____ _____

Faculty Name (Print) Faculty Signature Date

_____ _____ _____

Drew Quiring / Joungmin Sur (circle) Accompanist Signature Date

You are required to submit a separate Technical Specification Form to Jose ElaGarza within 30 days of recital date. *Forms & Links* at the Department of Music website for all forms. Refer to Booking Procedures for more information.

All signees acknowledge and will comply with all policies and regulation established by California State University, Fresno.

www.csufresno.edu/hr/policies/MAPP/III/D/D-08.pdf

Return Correspondence to Fresno State Department of Music

Mail – 2380 E. Keats Ave. MB77, Fresno. CA 93740-8024; Email – smcguire@csufresno.edu

College of Arts & Humanities *updated 8/17/2017*