

## DQE Workshop/Exam

### Departmental Qualification Exam (web-enhanced)

#### Two Sessions—FALL 2015

The Departmental Qualification Exam (DQE) is a language assessment tool used by the Department of Mass Communication and Journalism. It covers areas such as spelling, punctuation, plurals and possessives, confusing words, agreement, and pronoun case.

Successful completion is required of students before they may enroll in MCJ Department writing and editing courses. A workshop reviewing DQE topics will be offered the first Saturday of each session. The exam will be offered in the University Testing Center (over Taco Bell) the following Monday through Thursday. A Fresno State student ID is required to take the exam. No exceptions.

Note: Passing the DQE is a prerequisite for seven MCJ skills courses, including MCJ 10 & MCJ 102W.

For further information, contact Prof. Faith Sidlow at [fmsidlow@csufresno.edu](mailto:fmsidlow@csufresno.edu).

#### Session I

Workshop: Saturday, August 15, from 9 a.m. to noon; Exam: Monday, August 17 through Thursday, August 20, 2015 in University Testing Center (UC 201)

Workshop Location: Science 2, Room 109; Exam UC 201

Class No. 76874 – \$50 non-credit course (NO CASH ACCEPTED)

**PRE-REGISTRATION REQUIRED BY FRIDAY, August 7 , 2015. NO ON-SITE REGISTRATION.**

**OR**

#### Session II

Workshop: Saturday, October 24, from 9 a.m. to noon; Exam: Monday, October 26 through Thursday, October 29, 2015 in University Testing Center (UC 201)

Location: Science 2, Room 109; Exam UC 201

Class No. 76875 – \$50 non-credit course (NO CASH ACCEPTED)

**PRE-REGISTRATION REQUIRED BY FRIDAY, October 16, 2015. NO ON-SITE REGISTRATION.**

To register, contact:  
Division of Continuing and Global Education  
California State University, Fresno  
Kremen Education Building, Room 130 • 559.278.0333 • [www.fresnostate.edu/cge](http://www.fresnostate.edu/cge)

Registration form on next page.

Kremen Education Building, Room 130  
559.278.0333  
www.fresnostate.edu/cge



Continuing and Global Education

## Registration Form

(please print clearly in black or blue ink)

- Fall 20\_\_\_\_  
 Winter Intersession 20\_\_\_\_  
 Spring 20\_\_\_\_  
 May-June Intersession 20\_\_\_\_  
 Summer 20\_\_\_\_

Fresno State ID \_\_\_\_\_ OR Social Security Number \_\_\_\_\_ Date of Birth \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ (for tax deduction/credit purposes)  Male  Female

If a U.S. citizen, or permanent resident check one:  U.S. Citizen  Naturalized  Refugee/Asylum  Immigrant 1-551 (Green Card) If a Non-Immigrant Visa Holder, check one:  F-Visa (student)  H1 Visa  J Visa  TN Visa  Other Visa \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Print any other name(s) you have used at California State University, Fresno

Mailing Address \_\_\_\_\_ Apt. No. \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Email Address \_\_\_\_\_ Daytime Phone (with area code) \_\_\_\_\_ Other Phone (with area code) \_\_\_\_\_

In case of class cancellation, please notify me by:  Email  Phone \_\_\_\_\_

Do you have a bachelor's degree?  Yes  No

Professional License/Certificate Number (Required for CEUs) \_\_\_\_\_ Type of CEU Requested (Required for CEUs) \_\_\_\_\_

| Class Number | Course Title | Class Dates | CREDIT COURSES ONLY  |            |                             |              | Instructor Name | Fee |
|--------------|--------------|-------------|----------------------|------------|-----------------------------|--------------|-----------------|-----|
|              |              |             | Course (e.g. HS 302) | # of Units | Grading Option Letter CR/NC | Permission # |                 |     |
|              |              |             |                      |            |                             |              |                 |     |
|              |              |             |                      |            |                             |              |                 |     |
|              |              |             |                      |            |                             |              |                 |     |
|              |              |             |                      |            |                             |              |                 |     |

(See Program Changes/Withdrawals/Refund Policy, etc. on Reverse Side) Additional Course Fees (if any) \_\_\_\_\_  
Total Fees \$ \_\_\_\_\_

I have read and understand the Continuing and Global Education policies regarding registration and program changes/withdrawals/refunds. I understand that enrolling in Continuing and Global Education courses does not constitute admission to the University.

I certify under penalty of perjury under the laws of the State of California and the United States of America that I have provided complete and accurate responses to all the items. I authorize California State University to release any information submitted by me to any person, firm, corporation, association, or government agency to verify or explain the information I have provided, to obtain other information necessary for use by California State University concerning my enrollment or any application I have submitted or may submit for admission, administration of financial aid, and/or related to perjury proceedings. My signature certifies the accuracy and completeness of the information that I have provided and I understand that a misrepresentation or any omission may be cause for denial or cancellation of admission, transfer credit, or enrollment. I agree to advise California State University Fresno in writing of any change/s regarding my citizenship and/or U.S. residency, as long as I am a student at this institution.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Payment Information

If making payment online or at cashiers, please make sure your payment is receipted as a Continuing and Global Ed payment.

- Check/Money Order (Check# \_\_\_\_\_) made payable to Fresno State. Write your Fresno State ID on your check or money order. Return payment with this form to: Continuing and Global Education, 5005 N. Maple Avenue M/S ED76, Fresno, CA 93740-8025.
- Credit card payments: The University cannot accept credit card information in printed form, whether it is by mail or fax, due to the liability involved with the sensitive information that is requested. If you wish to pay using a credit card, you have two options:
  - go to <https://my.fresnostate.edu>. Select Student Self Service > Student Center > Account Inquiry. You may pay using American Express, MasterCard, or Discover cards ONLY. Please note that a service fee of 2.75% is charged when you pay online with a credit card. However, you may pay by electronic check online with no service fee.
  - go to the Cashier's Windows, Joyal Building, between 8 am and 4:30 pm, Monday through Friday. You may pay using MasterCard and Visa ONLY.
- **CASH AND CREDIT CARD PAYMENTS ARE NOT ACCEPTED IN THE CONTINUING AND GLOBAL EDUCATION OFFICE**