

# How to use Zoom—For Attendees

**Step 1: Download the Zoom app for your device** (click on the pictures to download)

[Android \(Google Play\)](#)



[Windows PC](#)



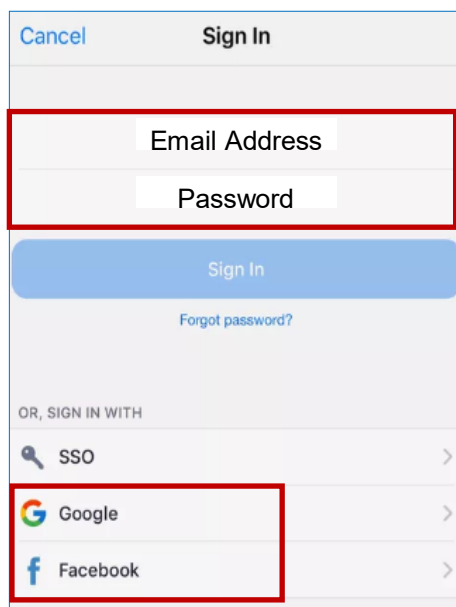
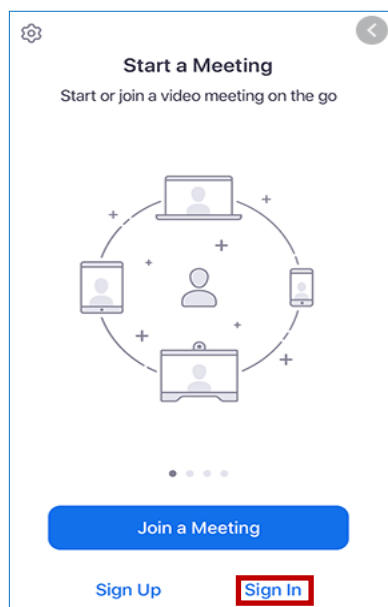
[Apple \(App Store\)](#)



[Mac](#)



**Step 2: Sign-in to Zoom** (using mobile devices, iPads, tablets)



Some webinars/meetings requires you to sign in.

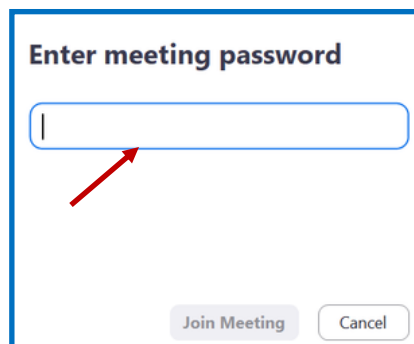
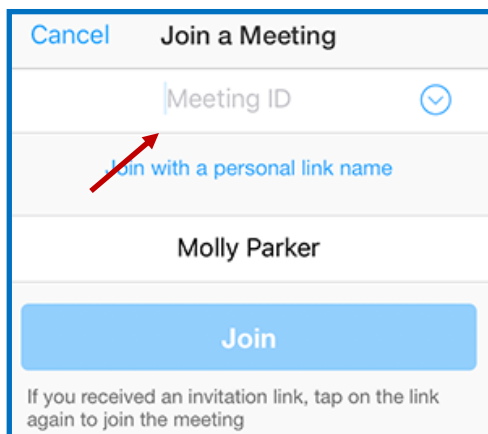
You can choose to either create an account with Zoom using an **email and a password**, or by using your **Google** or **Facebook**

**Step 3: Join the webinar or meeting**

Zoom Meeting ID: **XXX XXXX XXXX**

Password: **XXXXXX**

Join on the Web: [Bit.ly/xyz](#)

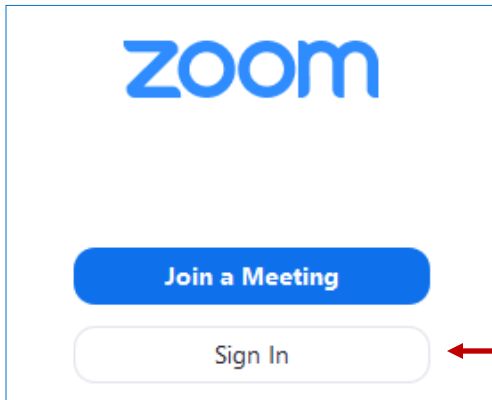


You can join the meeting by:

(A) Entering the **Zoom Meeting ID and password** or

(B) By clicking on the **link** provided in the confirmation email.

## Step 2: Sign-in to Zoom (using Windows PC or Mac)

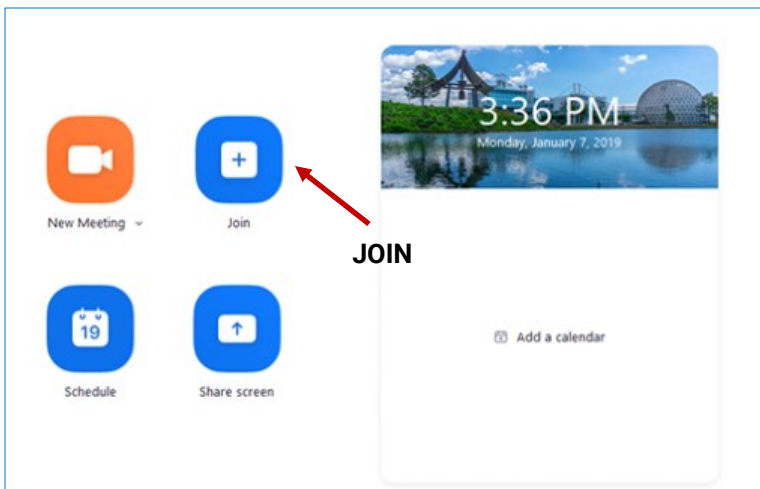


Some webinars/meetings requires you to sign in.

You can choose to either create an account with Zoom using an **email and a password**, or by using your **Google or Facebook**

The image shows the Zoom 'Sign In' form. It has a 'Sign Up Free' link at the top right. There are two input fields: 'Email' and 'Password' (with a 'Forgot?' link). Below the password field is a 'Keep me signed in' checkbox and a 'Sign In' button. To the right, there are three SSO options: 'Sign In with SSO', 'Sign In with Google', and 'Sign In with Facebook'. Red boxes highlight the Email and Password fields, and the Google and Facebook SSO options.

## Step 3: Join the Webinar



You can join the meeting by:

- (A) Entering the **Zoom Meeting ID and password** or
- (B) By clicking on the **link** provided in the confirmation email.

Zoom Meeting ID: **XXX XXXX XXXX**  
Password: **XXXXXX**  
Join on the Web: [Bit.ly/xyz](https://bit.ly/xyz)

The image shows the 'Join Meeting' form. It has a dropdown menu labeled 'Enter meeting ID or personal link name' with a red arrow pointing to it from the label 'MEETING ID'. Below the dropdown is a text input field containing 'careenwong'. There are three checkboxes: 'Remember my name for future meetings' (checked), 'Do not connect to audio', and 'Turn off my video'. At the bottom are 'Join' and 'Cancel' buttons.The image shows the 'Enter meeting password' form. It has a single text input field with a red arrow pointing to it from the label 'PASSWORD'. At the bottom are 'Join Meeting' and 'Cancel' buttons.