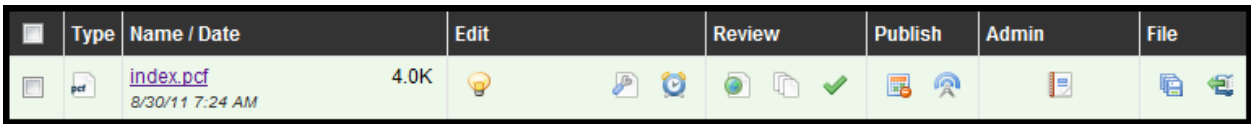
Icons in Pages List



Edit

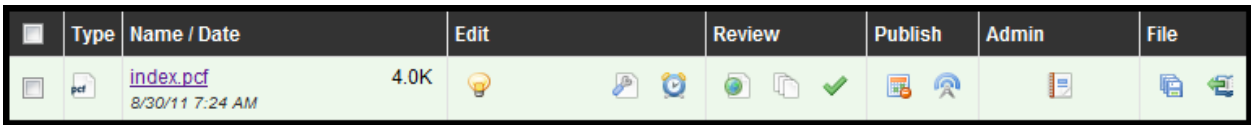
Icon	Icon Description
	Checked In Page is available to be checked out by a user
	Currently Checked Out Seen only on pages current user has checked out.
	Locked Seen when another user already has the file checked out.
	Pending Approval The page is pending approval by another user
	Pending Your Approval This page is pending your approval of changes made by another user
	Page Properties Edit page title, breadcrumb, meta tags like description, content, etc.
	Reminders Schedule a reminder for this page at a later date and/or time.

Review

Icon	Icon Description
	Compare Allows you to compare the page, using color-coded text, from how it looked before editing to how it looks after.
	Check Pages Checks spelling and link validation on the page.

Publish

Icon	Icon Description
	Expire Set this page to expire at a future date and time.
	Publish Publish page to production server, making it live.



Admin

Icon	Icon Description
	Log Displays a list of who has edited this page and when.

File

Icon	Icon Description
	Revert Reload file on staging server to when it was last published to the production server.
	Rename (Level 8 users) Rename file or folder on both production and staging servers.
	Copy (Level 8 users) Copy a file or folder to another location
	Move (Level 8 users) Move file or folder from one folder to another. Move will affect file on both production and staging servers.
	Delete Permanently (Level 8 users) Delete file on production server or folder on both staging and production servers.