

Date: November 22, 2016

To: Campus Community and Friends of the University

From: Paula Castadio 
Vice President for University Advancement

Subject: Call for Recommendations for 2017
Honorary Doctorate Degrees

This memorandum is to serve as the annual call for campus recommendations for the award of honorary doctoral degrees by the Board of Trustees of the California State University.

The following categories of honorary degrees shall be recognized for conferral by the Board of Trustees:

- Doctor of Fine Arts
- Doctor of Humane Letters
- Doctor of Laws
- Doctor of Letters
- Doctor of Sciences

The criteria and purposes as established by the CSU are as follows:

Purposes for Which Honorary Degrees May be Conferred

1. To recognize excellence and extraordinary achievement in significant areas of human endeavor, which are embodied in the objectives and ideals of the California State University.
2. To honor meritorious and outstanding service to the California State University, collectively, or to its campuses, individually; to the State of California; to the United States; or to humanity at large.

3. To recognize men and women whose lives and significant achievements should serve as examples of the California State University's aspirations for its diverse student body.

Criteria for the Awarding of Honorary Degrees

1. Honorary degrees may be awarded to recognized achievements in all parts of the world. Honorary degrees awarded should represent an appropriate balance between local and non-local, and academic and non-academic recipients, and should represent a wide diversity of fields of endeavor.
2. Nominees for honorary degrees must be distinguished in their respective fields, and the eminence of persons nominated must be widely recognized. Nominees must have demonstrated intellectual and humane values that are consistent with the aims of higher education, and with the highest ideals of the person's chosen fields.
3. Service or benefaction to the university do not in themselves justify the awarding of honorary degrees, however, nothing in these criteria shall preclude nominees who are benefactors of the California State University.

Procedures

In all steps of the procedures, utmost care is to be taken to ensure confidentiality.

1. Recommendations/nominations can be made by anyone.
2. Nominations must be submitted in writing and be no more than one page in length. Additional endorsement letters for your nominee should not be solicited at this time.
3. **The deadline to submit your recommendation is noon on Thursday December 1, 2016, due to the Chancellor's Office December 5, 2016. Please submit the nominations to the Office of the Vice President for University Advancement, 5200 North Barton Avenue, M/S ML118, Fresno, CA 93740.**

4. The University Advancement office will work with the Academic Senate chair to schedule the review committee meeting.
(NOTE: This meeting should be coordinated early on in the process to avoid scheduling conflicts. Ideally coordinate scheduling in September when the call out letter goes out)
5. The Honorary Degree Committee, which includes the Provost, the Vice President for University Advancement, and the members of the Ad Hoc Awards Committee selected by the Academic Senate, will review and choose the top one to three candidates for further review.
6. The committee will send their top candidates to the Office of the President for further review.
7. For those candidates selected, further documentation may be needed, including a current curriculum vitae or comparably complete biographical information.
8. The President shall select no more than two nominations to forward to the Chancellor in any given academic year.
9. The final selection will be made by the CSU Board of Trustees.
10. The Office of the President will coordinate and plan the recipient honor at Commencement.