



# Jeanne Clery Campus Security Policy & Crime Statistics Disclosure Act

*What you need to know if you are a  
Campus Security Authority at  
Fresno State*



## **Jeanne Clery Campus Security Policy & Crime Statistics Disclosure Act (Clery Act)**

- The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is the landmark federal law, originally known as the Campus Security Act, that requires colleges and universities across the United States to disclose information about crime on and around their campuses
- All public and private institutions of postsecondary education participating in federal student aid programs are subject to it. Violators can be "fined" by the U.S. Department of Education, the agency charged with enforcement of the Act and where complaints of alleged violations should be made, or face other enforcement action



# Jeanne Clery

- The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies.
- The "Clery Act" is named in memory of 19 year old Lehigh University freshman Jeanne Ann Clery who was raped and murdered while asleep in her residence hall room on April 5, 1986



# What does it have to do with you?

- Clery Act compliance is a mandatory *institutional* reporting responsibility and full compliance necessitates a campus-wide effort and concerns all members of the campus community.
- Many crimes (especially sexual assaults) and disciplinary actions go unreported to police (but may be reported to others)
- The Fresno State Police Department coordinates and submits the annual report.
- **Data is collected from a wide variety of “Campus Security Authorities” to get the most accurate crime statistics possible – That’s where you come in.**

www.fresnostate.edu/police/clery

http://www.fresnostate.edu/police/clery/index.shtml Clery Act

CALIFORNIA STATE UNIVERSITY, FRESNO Division of Administrative Services  
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# Clery Report

FRESNO STATE POLICE DEPARTMENT

Home Patrol Operations Traffic Operations & Parking Transportation Clery Act/Megan's Law Maps

Annual Safety & Security Report (Clery Act)  
About University Police  
Megan's Law  
Reporting Crime  
Missing Student  
Timely Warning  
Discipline & Prosecution  
Alcohol Use/Drug-Free Workplace  
Sexual Assault  
Crime Prevention, Safety, & Services  
Crime Code Definitions  
Crime Statistics  
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Site Map

Home > Clery Act:

## UNIVERSITY POLICE DEPARTMENT CALIFORNIA STATE UNIVERSITY, FRESNO 2011 ANNUAL SAFETY & SECURITY/FIRE SAFETY REPORT (CLERY ACT)

Published: September 30, 2011  
Amended: June 06, 2012

Amendments:

(1) Email links from the following pages in this website were removed:  
<http://www.fresnostate.edu/police/clery/reportcrime/tipnow.shtml>  
<http://www.fresnostate.edu/police/clery/services/index.shtml>

(2) Email links from [Adobe Document format of this report](#) on pages 2 and 9 were removed.

The 2011 Annual Safety and Security/Fire Safety Report is provided in compliance with the 1998 Jeanne Clery Disclosure Act, and California Education Code section 67380. This report informs the campus community about important procedures, policies, crime prevention programs, and campus crime statistics. A notice is mailed

Site Search

Quick Links

[Printable Version \(full report\)](#)  
[Statistics Summary \(one page\)](#)


Resources

Get Adobe Reader



## How is the information Collected

- Fresno State Police
- Local Police
- Campus Security Authorities..That's You



# What makes you a Campus Security Authority (CSA)?

- The law defines four categories of Campus Security Authority:
  - Fresno State Police
  - Non-police security staff responsible for monitoring university property
  - People/offices designed under our policy as those to whom crimes should be reported
  - “Officials with significant responsibility for students and campus activities” – THAT’S YOU!



# Who is NOT a CSA

- Administrative staff not responsible for students (e.g., payroll, facilities)
- Clerical Staff
- Individual faculty who do NOT serve as advisor to a registered student organization
- Those who are exempt by law: Student Health Center Clinicians who only provide care to individual students.





## So You're a CSA

### What do you have to do?

- If someone tells you about a crime or an incident that may be a crime, you must record the information and submit a report
  - Just get the facts, law enforcement will determine the crime
  - Use the Campus Security Crime and Incident Report Form

### When in doubt, report it!

Questions? Contact Jennifer Curwick, Lieutenant, Fresno State Police Department, [jcurwick@csufresno.edu](mailto:jcurwick@csufresno.edu) , 278-6193 or 278-8400



## How to report crime statistics to be included in the Clery Report:

- For emergencies & crimes in progress, call 9-1-1
- Fresno State Police Department Dispatch number (559) 278-8400
- Anonymous TIP NOW Message or Text number (559) 664-3204
- Anonymous Email to TIP NOW at [fresnostate@tipnow.org](mailto:fresnostate@tipnow.org)
- Fill out Campus Security Authority Crime & Incident Report Form



# What Crimes Must I Report

(The 9 CLERY, 3 VAWA, & Hate Crimes)

- Homicide
- Sex Offenses
  - Forcible
  - Non Forcible
- Robbery
- Aggravated Assault
- Burglary
- Domestic Violence
- Dating Violence
- Stalking
- Vehicle Thefts
- Arsons
- Disciplinary Referrals
  - Liquor Violations
  - Drug Violations
  - Weapons Violations
- Hate Crime



# Hate Crimes Classifications

Fresno State is also required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications

- Homicide
- Sex Offenses
- Robbery
- Aggravated Assault
- Burglary
- Vehicle Theft
- Arson
- Larceny
- Vandalism
- Threats/Intimidation
- Simple Assault



# Hate Crimes Bias

- Race
- Religion
- Gender
- Gender Identity
- Sexual Orientation
- National Origin
- Ethnicity
- Disability



## Serious Crimes

If a serious crime that may cause an ongoing threat to the Fresno State community is reported to anyone who is defined as a Campus Security Authority, that individual should not wait until the end of the year to report that incident to the Fresno State Police Department. The institution has a responsibility to notify the campus community about any crimes which pose an ongoing threat to the community, and as such, Campus Security Authorities are obligated by law to report crimes immediately to the Fresno State Police Department. If there is any question about whether an ongoing threat exists, immediately contact Fresno State Police Department.



# Timing is critical

## Be sure to document

- ***When*** the crime or incident occurred
- ***When*** it was reported to you

The law requires that the **crime be reported for the calendar year in which it was first reported to a Campus Security Authority** – not when it occurred, not when it was reported to police by a CSA.



## What Is Your Responsibility?

- To notify Fresno State Police about crimes reported to you that fall within our reporting responsibilities





# Reporting Responsibilities Include

- **On Campus**

- Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls;

- **Student Housing**

- Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility

# Reporting Responsibilities Include

(con't)

- **Non Campus Buildings or Property**

- Any building or property owned or controlled by a student organization that is officially recognized by the institution; or Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

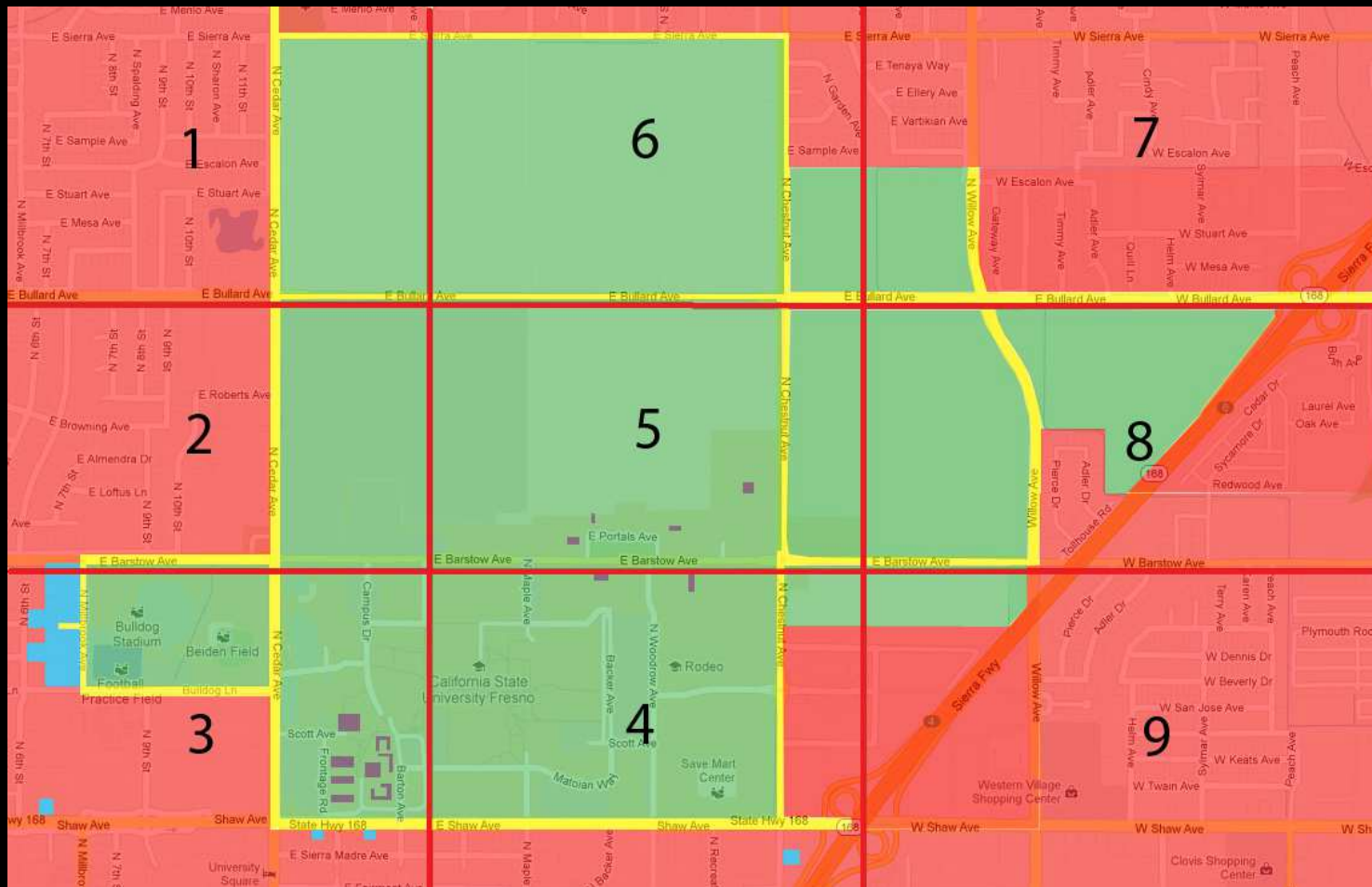
Fraternities and Sororities

Bulldog Foundation

- **Public Property**

- *public property that immediately borders **and** is accessible from the campus*

# Reportable areas:



**Green-** On Campus      **Yellow-**Public Property      **Blue-** Non-Campus,  
**Purple-** Student Housing      **Red-** Non Clery Reportable



# Annual Reporting

- If you did not receive any crime reports for the calendar year you will still need to complete the Campus Security Crime and Incident Form
  - Mark the box “No Crimes reported”
  - Initial the form
  - Submit form to the Police Department

# CSA Report Form

[http://www.fresnostate.edu/adminserv/police/documents/CSA\\_Crime\\_and\\_Incident\\_Report.pdf](http://www.fresnostate.edu/adminserv/police/documents/CSA_Crime_and_Incident_Report.pdf)

**FRESNO STATE**  
Police Department

Campus Security Authorities (CSA)  
Crime & Incident Report Form

**Mobile Link is Off**  
Easily open all your files with Mobile Link.  
[Go to Recent Files to](#)

According to the Higher Education Act, or 20 U.S.C. 1092, now known as the Jeanne Clery Disclosure of Campus Security Information and Statistics Act, California State University, Fresno is required to collect and annually publish data on campus property (including residential facilities), non-campus property, and public property, residential police or any individuals identified by the University as "Campus Security Authorities" (CSA) or official of an institution who has significant responsibility for student and campus activities, including discipline, and campus judicial procedures." The information collected from these forms is used for inclusion in the campus' Annual Security Report. Fresno State Police will use this information to determine the category and location of an incident and the location under which the incident should be reported according to the requirements of the Clery Act. Data collected on this form is to be used to promote crime awareness and enhance campus safety.

It is the policy of the California State University, Fresno (Fresno State) to ensure that victims and witnesses to crime are aware of their right to report criminal acts to the police, and to report University policy violations to the appropriate office (e.g., student conduct violations to the Vice President of Student Affairs). However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without his/her consent.

In order for Fresno State to satisfy the statistical reporting requirements of the Clery Act, all CSAs are required to complete this form when specified crimes/incidents (listed below) are reported to them or at the end of the year advising no crimes were reported to them. In addition, a person reporting an incident of this nature to a CSA shall also be encouraged to report the crime to the Fresno State Police Department.

**Procedures** If you are one of Fresno State's CSA's and you receive a report, or otherwise become aware of the occurrence of one of the selected crimes listed below, please do the following:

1. Encourage the crime victim(s) and/or witness(es) to report the incident to Fresno State Police
2. If the incident indicates the possibility of an imminent community threat, inform Fresno State Police without delay;
3. If the incident reported is a sexual assault or other violent crime:
  - ◆ Inform the victim(s) and/or witness(es) of the support services available which can be found in our Annual Security Report <http://fresnostate.edu/police/documents/report.pdf>
  - ◆ Actively support the victim(s) and/or witness(es) in accessing these services.
4. Complete the Crime & Incident Report form and handle as a "confidential" document.
5. Submit the form in a confidential envelope and deliver it to:  
Fresno State Police Department, **Attn: Clery Coordinator**  
2311 Barstow Ave, MS PO 14, Fresno, CA 93740

If you have any questions concerning this form, please call (559) 278-6193.

Name (of person receiving report)	Department	Date of Report	Time of Report
Position:	Phone Number	Date of Incident	Time of Incident

Reporting Party:  Victim  Witness  Third Party/Other \_\_\_\_\_ Relationship to Victim \_\_\_\_\_

**Crime/Incident Information**

**Type of Incident**

<input type="checkbox"/> Homicide	<input type="checkbox"/> Robbery	<input type="checkbox"/> Aggravated Assault	<input type="checkbox"/> Arson	<input type="checkbox"/> Alcohol
<input type="checkbox"/> Sex Offense	<input type="checkbox"/> Burglary	<input type="checkbox"/> Motor Vehicle Theft	<input type="checkbox"/> Weapon(s)	<input type="checkbox"/> Drugs/Narcotics

Location of Crime/Incident \_\_\_\_\_

Describe any Weapons Involved:  Unknown  None  Yes-Describe \_\_\_\_\_

Police Report Filed:  Unknown  No  Yes-Agency reported to \_\_\_\_\_ Date \_\_\_\_\_

No Crimes reported to me for the requested calendar year

Name	Initial
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Fresno State Police Department (559)278-8400

**CONFIDENTIAL**



# THANK YOU

- Thank you for reviewing the Campus Security Authority, if you have any questions contact Lieutenant Jennifer Curwick ([jcurwick@csufresno.edu](mailto:jcurwick@csufresno.edu)).