

POSITION TITLE: Director, Athletics

LOCATION: Fresno, California

JOB VACANCY #: 12372



THE COMPANY: *California State University, Fresno*

Fresno State is one of the 23 campuses of the California State University system and serves Central California's diverse, growing population, while interacting with the state, the nation, and the world. The prestigious Carnegie Foundation for the Advancement of Teaching has awarded Fresno State its Community Engagement Classification, acknowledging the University's extensive partnership with Central California. Fresno State, with an enrollment of more than 23,000 students, is a minority-serving campus and a federally designated Hispanic-Serving Institution, reflecting the rich diversity of the region.

Fresno State is accredited by the Western Association of Schools and Colleges. The University offers 62 undergraduate degree programs and 45 master's degree programs in the liberal arts and sciences and in professional disciplines emphasizing agriculture, business, engineering and technology, health and human services, and education. Fresno State also has established doctoral programs in educational leadership, physical therapy, and nursing. Through transformational applied research, technical assistance, training, and other related public service activities, the University builds partnerships with business, education, industry, government, and community benefit organizations.

The Fresno State campus is a 1,400-acre green space comprising a 1,000-acre farm that is part of the agriculture program and a near-400-acre academic campus that is shaded by 4,000 trees and is designated as an arboretum.

It sits near the foot of the Sierra Nevada mountain range, home to Yosemite, Kings Canyon, and Sequoia national parks. Fresno is California's fifth-largest city, and the surrounding San Joaquin Valley is one of the world's richest agricultural areas. The University is within easy driving distance of San Francisco, Los Angeles, the Monterey Peninsula, Central Coast beaches, and Lake Tahoe. Sailing, lakes, camping, fishing, hiking, and ski resorts are nearby, and Fresno offers a wealth of cultural arts, unique shopping, ethnic restaurants, parks, and bike/running trails that promote a healthy lifestyle; as well as affordable housing.

SCOPE AND RESPONSIBILITIES:

The Director is responsible for implementing the goals and policies of the Intercollegiate Athletics Program established by the University President after consultation on policy and financial issues with the Athletic Advisory Council and the Athletic Corporation. The Director is expected to interact effectively with the academic community as well as the community at large. The Director plans, organizes and directs the activities of the coaching and senior administrative staff and oversees the operations and management of facilities. The Director assures a commitment to academic progress, compliance with NCAA rules and regulations, and equity and diversity in all athletics programs. In addition, the Director provides leadership for the Department of Athletics within established financial plans in conjunction with the Athletics Corporation Board, and budgets in order to ensure the appropriate use of financial resources; develops and implements a strong and effective marketing and promotions program; directs fund-raising activities necessary to supplement available financial resources; and participates in as many public relations activities as is practical in order to promote the University and its athletics program.

Specific Responsibilities:

- Organize, manage and administer the intercollegiate Athletics program consistent with the philosophy and policies determined by the President.
- Continually envision and present plans for the future direction and growth of the department, making recommendations to the President.
- Serve as a representative to the Mountain West Conference and NCAA committees as appointed
- Maintain open communication channels with other athletics directors, alumni, benefactor organizations, news media, students, faculty, university officials and members of the athletics staff and general public
- Assume ultimate administrative responsibility for all phases of the intercollegiate athletics program, including student-athlete services, Mountain West and NCAA compliance, personnel direction improvement of fiscal affairs, academic affairs, fund raising, marketing, publicity, game administration and other related activities.
- Present for approval and adoption the annual budget to the Athletics Corporation Board of Directors and the President.
- Responsible for the financial management of the Athletics Corporation and oversight of the administration of the budget so that fiscal integrity is maintained
- Ensure that University policies and procedures, including auxiliary policies, are applied to operations of the Department of Athletics
- Appoint search committees, set guidelines for recruitment and hiring of administrative and head coach positions and actively participate in the recruitment and development of senior administrators and head coaches
- Continually strive for excellence, measured by performance, in all sports for men and women who participate in the intercollegiate athletics program
- Be aware and encourage coaches and student-athletes that performance in the classroom is the main purpose of higher education and that pursuit of knowledge and the acquisition of a degree is the main goal of the student-athlete
- Set high expectations for academic performance and provide leadership to exceed minimum NCAA Academic Progress Rate standards
- Take a leadership role in ensuring equal opportunities for women, promote diversity, and monitor compliance with Title IX and all appropriate rules and regulations
- Establish the expectation that all department staff comply with California State University and Fresno State policies, NCAA and Mountain West rules and regulations and be responsible for the assurance that all activities are operated in compliance with these rules and regulations. Report any athletics major violations to the President immediately
- Educate and direct athletics staff toward:
 - A commitment to equity and diversity
 - Harmonious working relationships
 - Improved Academic Progress Rates and Graduation rates
 - NCAA rules compliance
 - Development of comprehensive private fundraising efforts
 - Other duties as assigned by the University President

EXPERIENCE REQUIRED:

- Excellent oral and written communication skills
- Effective interpersonal skills
- Excellent organizational, administrative and financial management skills
- A thorough understanding of the application of NCAA rules
- Commitment to gender equity
- The ability to work with a culturally and ethnically diverse population
- Proven fund-raising ability
- Ability to recruit and develop high quality coaches
- A commitment to the academic mission and success of student-athletes
- Ability to set and achieve reasonable organizational goals
- Bachelor's Degree
- Five years progressively responsible administrative experience

CONTACT INFORMATION:

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