



Athletic Corporation Career Opportunity

California State University, Fresno

ASSISTANT TRACK COACH

ATHLETIC CORPORATION

(Part-time, non-exempt, at-will, 12-month position)

Vacancy No. A388

Salary: Commensurate with experience

Overview:

Under the direction of the Director of Track & Field/Cross Country, the incumbent will be responsible for recruiting quality student-athletes in all disciplines within the guidelines of the Code of Recruitment as required by the Director; coach in practice and competition student-athletes within the Multi-Events; monitor the conditioning and training of those student-athletes; teach and develop sport specific skills and strategies to enhance the athletic performance of those student-athletes; assist in the success of team performance and eligibility criteria; organize and direct local, regional and/or national meets as required; enforce written team rules and expectations including while traveling and on and off campus conduct; comply with NCAA, Conference and University rules and policies; assist in the monitoring and maintenance of academic progress and eligibility of team members, and in the coordination of team travel as needed; if applicable, prepare data and reports as necessary in support of the NCAA, Conference and University rules compliance; assist in the promotion of fund raising activities; assist in Title IX and diversity outreach.

Position Summary:

- Coach student-athletes in practice and competition, with an emphasis in the multi-events
- Teach and develop sport specific techniques, skills, conditioning and coaching strategies to enhance the athletic performance of those student-athletes
- Condition and train athletic team members in conjunction with athletic trainers and team physicians
- Recruit local, national, and international student-athletes of good academic and athletic skill and good citizenship, according to the Code of Recruitment, as requested by the head coach
- Maintain a recruiting data base for possible student-athlete prospects for future recruitment
- Monitor and maintain academic progress and eligibility status of student-athlete team members in cooperation with Academic Support Services; and support the Student-Athlete Assistance Program
- Organize and direct local, regional and/or national meets as required
- Assist with the coordination and running of contests, and assist (as needed) with team travel
- Assist with the transport of student-athletes in University vehicles
- Maintain compliance with NCAA, Conference and University rules and regulations, policies and procedures
- Assist with the enforcement of participation, behavioral conduct and appearance rules and requirements and team rules
- Prepare data and reports as necessary in support of NCAA, Conference and University requirements, and perform other duties as may be assigned by the Head Coach
- Assist in Title IX and diversity outreach

Required Knowledge, Skills and Abilities:

- Demonstrated ability to work effectively with individuals from diverse ethnic, cultural and socio-economic backgrounds and project a professional attitude.

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Education and Experience:

- Bachelor's degree from an accredited four-year institution.
- Experience and/or Training in Multi-Event Coaching.

Preferred Qualifications:

- Excellent Communication and Organizational Skills
- Local, national, and international recruiting contacts
- A strong local and state connection to high school coaches
- Experience in organizing and running invitational track meets

Filing Deadline:

September 26, 2016

Apply:

California State University, Fresno
for the Athletic Corporation
Joyal Administration Building, Room 211
5150 North Maple Avenue, JA71
Fresno, California 93740-8026
Telephone: (559) 278-2032
FAX: (559) 278-4275

Application Requirements:

A University [Application for Athletic Corporation Positions](#), a resume, and a list of three professional references, including telephone numbers, are required. A cover letter that addresses your qualifications for the position is required.

Thank you for your interest in a non-faculty position at Athletic Corporation. Please note that with the exception of designated sensitive positions, applicants selected for an interview are required to respond within 72 hours to an important question regarding a conviction history. Failure to respond within this timeframe will subject you to elimination for further consideration. As an Athletic Corporation applicant, you are responsible for checking and responding to this email within the required deadline.

Background investigations will be conducted, as required, depending upon the job requirements of a position. These could include, but are not limited to, processing of fingerprints through the Department of Justice and degree and license verifications. An offer of employment may or may not be extended based upon the results of these verifications.

Pursuant to the requirements of the Immigration Reform and Control Act of 1986, any offer of employment is contingent upon verification of individual's eligibility to be employed in the United States.

The Athletic Corporation of California State University, Fresno is committed to Equal Employment Opportunity and Affirmative Action. Applicants will be considered without regard to sex, race, color, religion, national origin, sexual orientation, marital status or disability. The Athletic Corporation actively seeks and encourages applications from members of all underrepresented groups. The Athletic Corporation is committed to providing equal opportunities to men and women CSU students in all campus programs, including intercollegiate athletics. The Athletic Corporation is associated with the University; however, employees of the Corporation are not employees of the University or the State of California.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, crime report statistics are available at <http://www.csufresno.edu/police/report.htm>.

Call the Fresno State Athletic Corporation Jobline (559) 278-2383 or <http://jobs.fresnostate.edu>, to receive an application or current listing of all available Athletic Corporation and University staff employment opportunities.



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Pursuant to Executive Order 883, reasonable accommodation is to be provided upon request from an employee or applicant with disabilities, unless doing so would impose an undue hardship on the campus. What constitutes a reasonable accommodation is to be determined by the campus on a case-by-case basis after it has received the individual's request for accommodation and engaged in an interactive process. Employees or applicants requiring reasonable accommodation should contact Human Resources directly at (559) 278-2032.

University Information: (<http://www.fresnostate.edu/>) Fresno State is one of 23 campuses of the California State University System. The university's mission is to offer high quality educational opportunities to qualified students at the bachelor's and master's levels, as well as in joint doctoral programs in selected areas. The university serves the San Joaquin Valley while interacting with the state, nation, and world. Through transformational applied research, technical assistance, training and other related public service activities, the university builds partnerships and linkages with business, education, industry, and government. The university competes athletically in Division I FBS and is a member of the Mountain West Conference.

The current enrollment is just over 23,000 students from diverse backgrounds, which creates a culturally rich environment. The campus, which has been designated as an arboretum, is spread over 1400 acres. Metropolitan Fresno, with a multi-ethnic population of over 600,000 is located in the heart of the San Joaquin Valley on the western edge of the Sierra Nevada Mountain Range. The campus is within easy driving distance of San Francisco, Los Angeles, Yosemite, Kings Canyon, and Sequoia National Parks, the Monterey Peninsula, Lake Tahoe, beaches, sailing lakes and numerous ski resorts. Fresno boasts one of the most reasonable housing markets in California and offers a wide array of locally grown fruits and produce.

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