

# Compliance Training for CSU Employees

The CSU requires employees to take certain courses to comply with state and university requirements. Those requirements are driven by federal or state law or CSU policy. To assist each employee to determine which courses they are required to take, we are pleased to provide you with the listing of the CSU online training Courses through Skillport, a third party vendor.

As you are enrolled and due to retake the course, you will get an automated email from Skillport asking you to complete the course. If you have difficulty logging into the Skillsoft training site, please use the following link:

<https://ds.calstate.edu/?svc=skillsoft>

After the login using your Fresno State ID and password, you should click on "My Plan". This will display all of the courses that have been assigned to you.

Sexual Violence Awareness and Prevention	
Course Name:	EDU: Eliminate Campus Sexual Violence (CSU)
Length	45 Minutes
Audience	All employees excluding Student Assistants, TA/GA
Requirement	Mandatory
Frequency	Within 12 months of the effective date of EO1096, and within six months of assuming the position then annually
Policy	EO's 1095, 1096 and 1097; CA State Auditor Report Recommendations
Contact Name/ Number	Linda Brase: 278-5011

Discrimination, Harassment and Retaliation (all protected statuses, including sex/gender) - DHR	
Course Name:	CSU: Preventing Discrimination and Harassment for Non-Supervisors
Length	45 Minutes
Audience	All employees including student assistants. Excludes MPP, Chair, Supervisor/Lead
Requirement	Mandatory
Frequency	Within 12 months of the effective date of EO1096, and within six months of assuming the position then annually
Policy	EO's 1095, 1096 and 1097; CA State Auditor Report Recommendations (AB2053) *
Contact Name/ Number	Linda Brase: 278-5011

Sexual Harassment Prevention-Supervisors	
Course Name:	EDU Supervisor: Anti-Harassment, Discrimination, Retaliation (CA-13-H)
Length	2 Hours
Audience	MPP, Dept Chair, Supervisors/Lead
Requirement	Mandatory
Frequency	Within six months of assuming the position, then, every two years
Policy	HR 2005-35 EO's 1095-1098 (AB1825[1]) (AB2053) *
Contact Name/ Number	Linda Brase: 278-5011

Mandated Reporter—Child Abuse	
Course Name:	EDU: Mandated Reporter
Length	45 Minutes
Audience	All employees
Requirement	Optional
Frequency	N/A
Policy	EO 1083
Contact Name/ Number	Kirsten Corey: 278-3929

HIPAA	
Course Name:	HIPAA Basics
Length	45 Minutes
Audience	All paid employees PLUS trainees, supervisees and volunteers who are under direct control of the HIPAA-covered clinician
Requirement	Mandatory
Frequency	Prior to access and updated annually
Policy	ICSUAM 8035.0 45 CFR 184 530 (b) (1))
Contact Name/ Number	Rafael Villegas: 278-3923

For more information on Systemwide Policy Prohibiting Discrimination, Harassment, Retaliation, Sexual Misconduct, Dating and Domestic Violence, and Stalking against Employees and Third Parties and Systemwide Procedure for Addressing Such Complaints by Employees and Third Parties please refer to Executive order 1096.

<https://www.calstate.edu/eo/EO-1096-rev-10-5-16.html>

FERPA	
Course Name:	EDU: FERPA & Protecting Education
Length	45 Minutes
Audience	All employees with access to student records and data
Requirement	Mandatory
Frequency	Prior to access and updated regularly as campus determines
Policy	ICSUAM 8035.0
Contact Name/ Number	Rafael Villegas: 278-3923

Information/ Data Security	
Course Name:	Data Security & Privacy
Length	45 Minutes
Audience	All employees with access to protected data and information assets
Requirement	Mandatory
Frequency	Upon hire and updated regularly as campus determines
Policy	ICSUAM 8035.0
Contact Name/ Number	Rafael Villegas: 278-3923

Defensive Driving	
Course Name:	Defensive Driving
Length	45 Minutes
Audience	All Operators of State vehicles
Requirement	Mandatory
Frequency	Every 4 years if driving at least once a month
Policy	Use of University & private Vehicle Guidelines (July 2012)
Contact Name/ Number	Lisa Kao: 278-7422

Conflict of Interest	
Course Name:	CSU Conflicts of Interest
Length	45 Minutes
Audience	COI Designated Positions and Principal Investigators
Requirement	Mandatory
Frequency	Within six months of assuming the position, then, every two years
Policy	HR 2004-15
Contact Name/ Number	Linda Brase: 278-5011

Injury and Illness Prevention	
Course Name:	CSU - Injury and Illness Prevention Program
Length	45 Minutes
Audience	All Employees
Requirement	Mandatory; All Employees Supervisor Tailgates
Frequency	Upon hire
Policy	Title 8, CA Code of Regs, §3203
Contact Name/ Number	Lisa Kao: 278-7422