

2018 Performance Evaluation Process Timeline

Thursday, September 27, 2018
 Monday, October 1, 2018
 Tuesday, October 2, 2018

Workshops Available:

2:00PM-3:00PM
 10:00AM-11:00AM
 8:30AM-9:30AM

USU 311
 Library 2108
 Library 2108

October 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 1, 2017 – September 30, 2018	Evaluation Period
October 1, 2018	Managers and Chairs begin reviewing performance evaluations with employees.
October 8, 2018	All Unit 4 Employees must be presented with a performance evaluation draft, per article 18.1(c).
October 15, 2018	All CSUEU Unit 2, 5, 7 and 9 Employees must be presented with a performance evaluation draft, per article 10.9.
October 29, 2018	Performance evaluations for all units must be completed and signed by the employee and the manager or chair.
November 5, 2018	Final performance evaluations for all employees must be forwarded to the appropriate administrator for review and approval.
November 16, 2018	All evaluations, including supporting documents, must be forwarded to Human Resources for processing and filing into employee's personnel file. <i>Joyal Administration Room 211 (M/S JA41)</i>