Faculty/Staff and Dependent Fee Waivers
Spring 2022

Friday, December 17, 2021 Deadline

The employee Fee Waiver Program is a benefit for eligible Faculty/Staff & Managers of the CSU system. This benefit allows an employee or one eligible dependent an opportunity to enroll in CSU general-fund courses at reduced rates. Fee Waiver Application forms are available on the Human Resources website. Additional information regarding fees eligible for reduction, residency and taxation can also be found on our website.

NOTE: Courses taken through Continuing and Global Education, Open University or Extended Education are not eligible for the Fee Waiver Program. Hourly employees (intermittent, emergency hires) are not eligible for this program.

Important Due Dates

Employees and Dependents Attending Fresno State: Submit Fee Waiver Application with required documents to Human Resources via Movell no later than Friday, December 17, 2021 by 5:00 p.m. For general questions please call (559) 278-2032.

The following required documents will need to be submitted with the completed Fee Waiver Application:

- A copy of your list of courses confirming enrollment and the number of units per course

Submitting Fee Waiver Forms with Supporting Documents
All documents must be submitted using the Movell, a secure document transfer software. If you have any questions, please contact:

Fee Waiver Coordinators

Employees with the last name ending in A - L: Sarah Confer, 559.278.8237
Employees with the last name ending in M - Z: Crystal Quintero, 559.278.7173

Fee Waiver Submitted After the Deadline date

Fee Waiver Applications received after the December 17, 2021 deadline date, may receive a notification from Student Accounting that may not reflect the applied Fee Waiver benefit. Students should review their student accounts periodically to view and pay the balance due in order to avoid classes being dropped due to non-payment. The overpayment after the Fee Waiver benefit is applied will reflect as a credit and will be applied towards future charges/semesters.
**Payment Due Date and your Student Account Balance:** Employees or the dependent that is currently enrolled in course(s) for the Spring 2022 semester will need to view their student account and pay the balance due before January 05, 2022, the payment deadline date for tuition and fees. **It is the responsibility of the student to ensure the timely payment of tuition and fees that were not waived.**

**Employees and Dependents Attending Another CSU Campus:** The Fee Waiver Application must be submitted to the Fresno State Human Resources office at least **one week prior** to the deadline date set by the attending CSU campus. Human Resources will review and forward your Fee Waiver Application to the applicable CSU campus.

**Refund of the CSU Admission Application Fee:**
Reimbursement of the CSU Application Fee ($70) may be refunded one time only.

Please contact:
- Undergrad Admissions at (559) 278-2261
- Grad Admissions at (559) 278-4073

For additional information, please visit the [Accounting Services website](#).