

CALIFORNIA STATE UNIVERSITY, FRESNO  
Fresno, California 93740

**Campus Planning Committee**

Minutes

November 21, 2014

**Members**

Present: Saeed Attar, Robert Boyd, John Bushoven, Yolanda Doub, Rick Finden, Tom Gaffery, Paul Halajian, Brad Hyatt, Garo Kalfayan, Lisa Kao, Dennis Nef, Patrick Newell, Jan Parten, Mike Tillman, Richard Vaillancour, Bernie Vinovrski, Gary Wilson and William Wright

Absent: Deborah Adishian-Astone, Charles Boyer, Eric Chan (C.O.), Mike Coles, Hongwei Dong, John Kriebs, Jeff Macon, Gage Marchini, Fred Nelson and Cynthia Teniente-Matson

Guests: Amy Armstrong, Kirsten Corey, Devon Fullner, Alan Mok and Lori Pardi

Meeting called to order at 8:07 a.m.

1. Approval of the November 21, 2014, agenda. It was MSC to approve the agenda.
2. Approval of the September 26, 2014, minutes. The word “approximately” was added in front of the year 2017-18 on item four, third paragraph. It was MSC to approve the minutes as amended.
3. Pavement condition assessment (*Informational*) – Alan Mok

Mr. Alan Mok, civil engineer and consultant for the university, provided an assessment on the pavement condition throughout the campus. The presentation included basics about pavements, conditions and elements that contribute to pavement damage (e.g., poor drainage/slope and sub base condition), the different types of pavement conditions considered in this assessment, and estimated costs of renovation, replacement and maintenance. The following three levels were described in his report:

1. Perfect condition: A pavement without cracks or minimal cracks and in great condition (e.g., Parking lots P5 and P6). A seal coat is required every seven years to keep the pavement in top condition.
2. Longitude cracks: A pavement with cracks that go in one or two directions. This would be considered the second phase in terms of needing repair. These areas require filling the cracks and then doing an overlay to extend the life of the pavement.
3. Alligator cracks: At this point the pavement needs to be replaced and calls for a complete reconstruction of the lot.

A pavement is expected to last 10-15 years; however, with proper maintenance, the life of the pavement can increase to 20-25 years. The university has 113 acres of pavement in varying degrees of stress. The subbase condition is not good, increasing the need for regular maintenance of these lots.

The total cost to repair and/or replace all pavement areas and bring them up to par would be approximately \$10 million. This figure does not take into consideration costs associated with maintenance of the lots once the repair/reconstruction is complete.

Fresno State budgets approximately \$500,000 per year from parking operations for maintenance and restoration of the parking lots each year. This year, Lot P4-B is slated for a complete restoration and Lot P30 needs a seal coat. Parking and Transportation will continue the strategy of balancing annual costs by identifying a lot that requires a full restoration and one that only requires maintenance work.

All new construction and reconstruction of the lots is vetted through the Division of the State Architect (DSA). A restoration (e.g., seal coat) project does not require their review.

Mr. Mok is also the civil engineer on the Electrical Infrastructure project so there there will be coordination and review of how the two projects affect each other and how they will be handled.

#### 4. Key and Access Control – Lean Initiative (*Update*) – Kathleen Scott

This items was presented at the December 13, 2013, Campus Planning meeting. Ms. Kathleen Scott, team facilitator for the Key Access and Control Lean Project, provided an update on the goals and recommendations that were presented and discussed at that meeting.

She presentation included an overview of the review process, findings, current state, building access systems that are currently used, and an update on the project objectives.

The campus-wide key inventory was completed via a self-report system with a 70 percent response rate. Key Control did an amazing job of recording the information and reconciling the records. Key issuance/access information is now automated. This provides the ability to identify and answer questions regarding access to specific areas and generate reports.

The approval process was paper driven and it took approximately 10 to 15 days to complete. The university is adopting an online process to request keys and to approve the issuance of keys. The plan is to introduce the new system after the start of the semester. This process will be done through the My Fresno State portal and online tutorials will be available.

The approval requirements will be standardized so as to ensure the appropriate individuals are aware of access that pertains to their areas even when the employee does not report to that department. Approval requirements will depend on level of access. In cases where significant access is being requested, several layers of approval will be required before a key is issued (i.e., the supervisor, associate vice president or dean, and if necessary the appropriate vice president).

A copy of the draft policy was distributed to committee members. The policy covers operational considerations; definitions; the approval structure; issuance, usage and return procedures for the various employee types and volunteers; responsibilities; and costs associated with key replacement. Committee members were encouraged to send their comments to Mr. Gaffery.

There is a plan to systematically convert all exterior doors to card swipe. Interior doors that require restricted access to many users and call for frequent issuance of keys are also good candidates for the card swipe system and will be evaluated as the university moves forward with this project.

There was additional discussion regarding magnetic door holders, costs associated with key issuance and replacement, and the need to change the university culture as it pertains to safety awareness with regard to building access.

5. Bold Ideas Challenge (*Informational*) – Robert Boyd

A comment was submitted via the Bold Ideas challenge suggesting the university use a bright or bold exterior color pallet when painting the buildings so as to convey a more vibrant image. The university uses the early California color pallet that is easier to maintain and consistent with the university theme. Mr. Halajian added that the beige works well for the campus because of the landscape pallet. Bright colors do not do well in Fresno's climate, become faded and are not a good alternative for the campus.

A number of submissions for the Bold Ideas Challenge were on the topic of sustainability. Mr. Boyd and Ms. Scott shared that the President's cabinet selected the Sustainability Institute idea as one of its honorable mentions. The current vision is to develop this group to review sustainability initiatives and report to Campus Planning as it did in the past. Mr. Boyd asked committee members to send him or Ms. Kao an email if they are interested in participating in this project.

6. Armenian Genocide Memorial Location Change (*Action*) – Paul Halajian

Mr. Halajian stated that this item is returning to the committee for consideration due to unanticipated challenges with bridging the new foundation over existing utility duct banks at the proposed location. A high voltage duct bank is typically 48 inches below grade and this duct bank is 17 inches below grade; therefore, it is not possible to bridge the foundation over it. The plan is to place the monument on the north end of the proposed site, about 90 degrees from the current location. The overall design of the monument did not change.

The proposed site would require the relocation of four trees that are part of the Submarine Memorial. Mr. Halajian and Dr. Bushoven met with Chair Matson to discuss some potential solutions. The tree species selected for the Submarine Memorial is somewhat problematic and the amount of maintenance required for that entire length of trees has been a challenge. The hope is that in consultation with the Submariners, Mr. Vaillancour and Dr. Bushoven, Facilities Management can develop a plan that better addresses concerns with the trees, maintenance, and improves the memorial.

There was additional discussion about the donor wall and ensuring that individuals who are visually impaired can maneuver easily in that area. Mr. Gaffery moved to approve the new proposed location for the monument; the motion was seconded by Dr. Newell. There was no additional discussion. The new location was approved as presented without opposition or abstention.

Mr. Boyd shared that the university received a letter from the Association of Turkish Americans of Southern California expressing their concern over this monument at a university campus. Dr. Matson responded with a letter that conveyed the university's mission to provide an environment of learning, scholarship and engagement. It also shared its mission to raise a culture of diversity, internationalization and inclusion, and that freedom of expression is at the core of these objectives.

7. Arboretum Committee (*Update*) – John Bushoven

Dr. Bushoven reported that the Arboretum Committee will begin its review and update of the Memorial Tree Program. The program will be consolidated with the Memorial Bench Program and will outline the various levels, considerations and parameters for these types of memorials.

Another project currently under way is the Arboretum tree mapping via GIS software. Dr. Bushoven is working to obtain support from the Earth and Environmental Sciences Department to make this a student based project.

Consultation is also taking place with Ms. Dawn Truelsen from University Communications to add this feature to Fresno State's Google Maps website. It will allow individuals the ability to easily identify certain types of trees via the online Google map.

Thanks to Mr. Vaillancour, the Arboretum committee is also reviewing and revisiting Dr. Onley's tree species wish list as it evaluates tree replacements in an effort to further develop and expand the Arboretum. The list assists in enhancing the learning landscape with species that are a little more climate appropriate mirroring with the sustainability efforts.

Mr. Boyd added that tree work is scheduled during the month of December and will take place after finals so as to minimize disruption.

8. Electrical Infrastructure Upgrade (*Update*) – Devon Fullner

The Electrical Infrastructure Upgrade project went to bid, there were seven pre-approved vendors, five submitted a bid and two came in under the estimate. Those bids are in the process of validation. The project is on schedule to start at the beginning of 2015. Updates will be provided to Campus Planning as necessary. Please contact Mr. Fullner if there are any questions or concerns.

9. E-phones (Update) - Tom Gaffery

The renovation of emergency phones has begun. These will be painted bright blue (aka safety blue) and will be labeled with the word "assistance." None of the phones will be removed at this point. Changes and recommendations for removal, if needed, will return to this committee for discussion.

10. Parking and Transportation (*Update*) – Tom Gaffery

Mr. Gaffery provided an update on the Chestnut Avenue crossing. Parking and Transportation met with the City of Fresno and began discussions in regards to this roadway. The City is treating it differently because of the unique type of activity that takes place at the cross section.

There has been a significant number of queries about why students cannot park in yellow parking lots/stalls after 5 p.m. or some later time in the evening. The last time this topic was discussed was in 2003. The committee agreed revisiting the idea was worthwhile, but expressed some potential concerns with ensuring that sufficient parking is available for employees who work in the evenings.

Mr. Gaffery will pursue this idea by first engaging the university's traffic engineer to provide a recommendation taking into account class schedules, head count/population, parking inventory, etc.

11. Other Business – None

Meeting Adjourned at 9:30 a.m.