

CALIFORNIA STATE UNIVERSITY, FRESNO  
Fresno, California 93740

**Campus Planning Committee**

Minutes

October 18, 2013

**Members**

Present: Deborah Adishian-Astone, Amy Armstrong, Saeed Attar, Robert Boyd, Charles Boyer, Mike Coles, Yolanda Doub, Rick Finden, Paul Halajian, Brad Hyatt, John Kriebs, Kathleen Moffitt, Jan Parten, Mikey Sanchez, Cynthia Teniente-Matson, Mike Tillman, Gary Wilson and William Wright

Absent: John Bushoven, Hongwei Dong, Lisa Kao, Jeff Macon, Dennis Nef, Fred Nelson, Patrick Newell, Meaghan Smith (C.O.), Richard Vaillancour and Bernie Vinovrski

Guests: Tom Gaffery and Lori Pardi

Meeting called to order at 8:09 a.m.

1. Approval of the October 18, 2013, agenda. It was MSC to approve the October 18, 2013, agenda with Chair Matson's modification of tabling item three (3) Temporary CCA Art Installation.
2. Approval of the August 30, 2013, minutes. It was MSC to approve the minutes of August 30, 2013.
3. Expansion of Food Processing Laboratory (*Action*) – Deborah Astone

The proposal for expansion of the Food Processing Laboratory was first presented at the May 29, 2013, Campus Planning Committee meeting. Ms. Astone provided a quick recap of what was shared at that meeting and now returns the item seeking the committee's approval to move forward. The project site is directly behind/south of the existing Food Processing Facility which is adjacent to the Dairy Processing Facility off of Barstow Avenue. Based on the information and illustrations, the structure will not be taller than the surrounding buildings and will fit in nicely with the farm aesthetics and buildings in that area.

This project would not only expand the food processing facility and service both the dairy and food processing units, but it also provides an opportunity to eliminate three cargo containers currently housed in this vicinity. It will be funded with non-state funds with a combination of support from the Jordan College and the Ag Foundation.

Dr. Boyer added that this project meets the college's needs in having a flexible program that can do different types of things in a minimal footprint and also adds to the appearance of an area without imposing on parking or other items that may concern students, faculty and staff.

There was additional discussion regarding the Barstow corridor and the need(s) in that area, specifically in anticipation of the new developments and upgrades. Mr. Boyd shared some of challenges the university faces in developing this area due to the electrical poles and how the utility infrastructure project will help alleviate some of these challenges.

Mr. Boyd moved to approve the expansion of the Food Processing Laboratory as presented; motion was seconded by Ms. Armstrong. There was no additional discussion. Motion carried without opposition or abstention.

4. New Sewer Lift Station (*Informational*) – Gary Wilson

The university received approval to reconstruct a new sewer lift station. The station will be located just south of the current lift station and can be considered the first phase in the effort to improve out campus

infrastructure which will be followed by the improvement in the electrical infrastructure.

The project is scheduled to commence in November 2013 and will have a major impact on the Recycling Center in that the center will be closed.

The work will be performed by Lyles Mechanical Co. and will be completed in February 2014 and will require some sequencing before the old station is removed/demolished.

5. Recycling Plan (*Informational*) – Lisa Kao

Mr. Boyd provided background on the recycling program at Fresno State, shared some of the issues that have developed over the years and provided information regarding Fresno State's current efforts in the area of recycling.

Prior to May 2013, paper recycling services were coordinated by Office of EHS, Risk Management and Sustainability; beverage containers collected inside buildings were handled by Local Conservation Corp. (non-Profit) and others; and the university maintains a public Recycling Center which is unmanned and has become a dumping ground for non-recyclable material.

As of May 2013, the university signed an agreement with Industrial Waste and Salvage (IWS), a contractor that collects and sorts every piece of trash collected on the campus.

A recent waste audit confirmed that food waste/non-recyclable material accounted for less than 10% of the trash; therefore, the campus converted all stateside non-Ag trash services to 100 percent comingled recycling. The comingled recycling goes to the CARTS (Cedar Avenue Recycling and Transfer Station) Facility where the waste is mechanically & hand-sorted to remove all recyclable material. What is left goes to the landfill. The Local Conservation Corp will continue to haul away beverage containers collected inside buildings. In the same fashion, all trash bins located at Athletic-controlled tailgate areas are picked up and transported to the IWS CARTS Facility.

A closure of the Barstow Avenue public recycling facility is planned for Nov 2013.

The challenge is that even though the campus is recycling more now than ever, community concerns remain about perceived lack of recycling.

The Office of the Vice President for Administration along with EHS, Risk Management and Sustainability will be developing a communication plan to include key points listed below as well as other information:

- Thank the community and those that have properly used the center over the years.
- Make sure community members know that the center will be closing permanently.
- Provide reasons for closure: construction activities planned for Nov/Dec that will impact access to the facility; ongoing dumping of unauthorized waste (e.g. hazardous materials, non-recyclable materials); and need for site improvements to Barstow Avenue in advance of new development and projects in that area.

Dr. Wright suggested that the communication plan/signs include information on where individuals can take their recyclables. Ms. Astone suggested signage/information be placed at the Gibson Farm Market.

6. ADA Doors at North Gym (*Informational*) – Gary Wilson

Mr. Wilson provided information regarding improvements, including ADA upgrades, to areas of the North Gymnasium. The project involves addressing all the exterior entry doors around the North Gym; these were highlighted in the handout provided. This building has had several issues with security. The effort is to limit the number of entries throughout the building by converting some of the entry doors to

exit only doors.

The doors will be upgraded to include card swipes, activated during non-work hours, so as to limit access to authorized personnel. In addition to the card swipe, ADA improvements are being made where necessary (level landings, ramps, etc.).

The main lobby will be redesigned and will increase in size. This whole new store front system will match what was done in Room 118 so that all the spaces will look similar.

There was additional discussion in regards to the needs of Military Science and Leadership and other space related discussions that will be considered further as the new space becomes available due to the construction of the Faculty Office/Lab building.

7. New Newspaper Stands on Campus (*Update*) – Gary Wilson [*Action was taken on this item*]

This item was first presented on May 24, 2013, to place ADcamp kiosks/newspaper stands at various locations throughout the campus. From that presentation, Facilities Management was charged with ensuring the newspaper stands met ADA compliance. Having explored this issue and ensured compliance, the item now returns for the committee's action.

Ms. Parten expressed concern regarding the university's ability to ensure that newspapers are equally accessible to all patrons. There was considerable discussion in regards to ensuring that the information contained in the stands was accessible and how complaints would be handled should these arise. Including additional discussion on placement locations, direction, weather considerations, etc. After much deliberation the committee took the following action.

Ms. Parten moved to approve the placement of the ADcamp Newspaper Stands on campus with the following stipulations:

- Placement of an accessibility symbol or plaque on the bottom shelf;
- The bottom shelf is to be adequately stocked so as to make a best effort to ensure that newspapers are accessible. If however; the university receives a number of complaints [not to exceed three (3) complaints in a given semester], consultation would follow and require that ASI return to the Campus Planning Committee for reevaluation and consideration.
- The look and placement of ADcamp stands is consistent with the university's Wayfinding Signage Program.
- Assurance/confirmation from ADcamp that newspaper stand specifications meet ADA compliance requirements.

Facilities Management will follow up to ensure these stipulations are met prior to placement of the ADcamp newspaper stands. It is recommended that Mr. Sanchez consult with Mr. Wilson and Mr. Gaffery in regards to the Wayfinding Signage Program requirements.

The motion was seconded by Dr. Doub and carried without opposition or abstention.

8. Arboretum Task Force (*Update*) – Cynthia Matson

Chair Matson announced that Dr. Colleen Torgerson has been appointed as the Arboretum Task Force Chair. She has reconvened the group and they will continue to meet throughout the fall semester. The deadline to complete their work has been extended until the end of the calendar year. Dr. John Constable from the Department of Biology has also joined the group and replaces Dr. Jim Prince.

9. Traffic Control/Traffic Study (*Informational*) – Amy Armstrong

Traffic Operations completed a study on Barstow Avenue between Cedar and Chestnut Avenues a few

years back. There have been a lot of changes in traffic to the campus with the opening of Parking Lots A and J, development east of campus, and people getting more comfortable utilizing Chestnut Avenue as a route of travel. For these reasons, a new study is necessary to compare the data that was received a few years to what traffic is doing now. Traffic patterns have shifted in that more traffic is coming from the east versus west as illustrated in the previous study.

The study will not only look at Barstow Avenue but Chestnut and Woodrow Avenue as well. The study will be completed by Omni Means, campus traffic consultants. Once it is complete, the results will be shared with the Campus Planning Committee.

10. Bike Enclosure/Barn (*Informational*) – Amy Armstrong

Ms. Armstrong reviewed the design of the bike enclosure that was completed for University Housing. The enclosure has been working really well and there have been zero bike thefts in this area since the semester began. The next proposed location is by the Student Recreation Center. Due to the accessibility from Shaw Avenue, there have been significant bike thefts in this area. It is a remote location from the core of campus and therefore student use their bikes to get to this location. The intent is to provide them with a safe area to store their bikes.

The current capacity for bike storage in this area is 65. The design intended for this bike enclosure would mirror what was done at housing and would accommodate 109 bikes.

Ms. Armstrong has been working with Facilities Management and consulting with Ms. Astone and Mr. Derek Walters from the Student Recreation Center to ensure that the proposed plan is in line with the grounds and infrastructure in that area as well as the aesthetics of that building.

The item will return to the committee once the final drawings and exact location is determined. Chair Matson asked Mr. Sanchez to share this item with ASI and his constituents. Their feedback would be appreciated and helpful as the project develops.

11. University House (*Update*) – Tom Gaffery

Mr. Gaffery provided a quick update on the Van Ness Residence repairs and maintenance and provided details as to some of the necessary changes to the original scope and budget discussed at the June meeting. He provided a line by line item summary which included the initial scope of work totaling \$129,951; pending items that total \$14,000; and unanticipated needs and changes in scope that totaled \$83,393; bringing the final projected expenses for this project to \$227,344.

Chair Matson mentioned that methodology used in this project was to consider the downstairs portion of the house public and the upstairs space private. For this reason the university has been primarily focused on improvements to the downstairs. The university covered obligations such as carpet, paint, etc. but personal expenditures in the upstairs area are being covered by the Castros. She further encouraged committee members to voice any questions or concerns they may have on this project and share the information with their respective schools/colleges.

Mr. Gaffery added that the CSU commissioned a vendor, Canon Design, to do a facilities condition assessment of all state-owned residences and provide a report to present to the Board of Trustees so that they can start to look at how to best manage these properties.

12. Wayfinding Signage Program (*Update*) – Tom Gaffery

Mr. Gaffery along with Ms. Armstrong and Mr. Chris Vieira from the Office of the Vice President for Administration, have been working on the transitional communication plan to be implemented during construction and after construction of the Wayfinding Signage. In November, installation will begin on farm edge signage, parking permit dispensers, the pedestrian directional pole signs, the pedestrian

identification, the ADA accessible route signage, and some building identity signs.

He also shared a new rendering for the sign on Cedar and Shaw. The desire for that area was to have a sign that highlighted the university seal in a more prominent way and the full university name. This new sign is consistent with the signage family. It will include the granite base, the letters will be made of a metallic material and will be backlit at night, and it will include a die cut bronze medallion with a segment of wood panels that are consistent with the panels in the sprout structure and the other wood panels used throughout the signage family.

Chair Matson asked the committee to share any concerns or items that may seem problematic. Mr. Halajian shared that the sign might benefit with the addition of a couple of wood panels so that it frames the seal a bit better.

Signage at the Maple/Shaw and Cedar/Barstow entrances will include both the formal university name and the Fresno State.

### 13. Other Business – None

Meeting Adjourned at 9:36 a.m.