

CALIFORNIA STATE UNIVERSITY, FRESNO
Fresno, California 93740

Campus Planning Committee

Minutes

April 19, 2013

Members

Present: Deborah Adishian-Astone, Amy Armstrong, Robert Boyd, John Bushoven, Mike Coles, Rick Finden, Paul Halajian, Lisa Kao, Kathleen Moffitt, Dennis Nef, Jan Parten, Joseph Taviano, Cynthia Teniente-Matson, Mike Tillman, Richard Vaillancour and Gary Wilson

Absent: Saeed Attar, Charles Boyer, Hongwei Dong, Yolanda Doub, Brad Hyatt, John Kriebs, Fred Nelson, Patrick Newell, Meaghan Smith (C.O.), Genelle Taylor, Bernie Vinovrski and William Wright

Guests: Susan Christensen, John Hung and Lori Pardi

Meeting called to order at 9:04 a.m.

1. Approval of the April 19, 2013, agenda. It was MSC to approve the April 19, 2013, agenda.
2. Approval of the February 15, 2013, minutes. It was MSC to approve the minutes of February 15, 2013.
3. Bike Repair Program (*Informational*) – John Hung

Mr. Hung presented information regarding the Bike Repair Program, a partnership with the Bulldog Cycling Team, scheduled to begin in fall 2013. This project offers an alternative to the Red Bike Program which ended in May 2012 due to cost and lack of resources. This partnership provides an opportunity to refocus and invest resources on infrastructure and initiatives that are sustainable and will further encourage bike ridership on campus.

The Bike Repair Program will consist of the following:

- Bike registration
- Limited tune-up services (e.g. adjustment of seats, chains, wheels, repairs, etc.)
- Education: How to keep bike riding costs effective by working with the Bulldog Cycling Team

These services will be available on the first and third Tuesday of each month beginning in September and will be adjusted/increased depending on demand after a two-month trial period.

Dr. Moffitt and Ms. Parten shared a concern regarding pedestrian safety and expressed the hazards posed by skateboarders and bicyclists riding in congested areas at high speeds. Dr. Moffitt stated that accidents have occurred and there is a need for an informational campaign on bicycle safety, as well as the need to clearly identify the no bicycle/skateboarding zones.

Mr. Hung agreed and stated that this type of information could be added to the Campus Bike Program website.

Ms. Parten suggested that with the support of the tune-up service the campus could potentially create a safety program that incorporates the following:

- Training on bicycle safety: Achieved by connecting the bike registration process to obtainability of services and requiring (if possible) on-line safety training.
- Placement of bike racks (e.g. away from congested areas).

- Enforcement of rules, specifically speeding and zone restriction violations.

Mr. Taviano asked if Campus Police currently ticket reckless bicyclists. Ms. Armstrong clarified that Campus Police only enforce bike laws on the perimeter of the campus. Regulation regarding the interior of campus falls under the Buildings and Grounds Policy. The preference is to take an educational approach in addressing the issue and partnering with Campus Police and the Bulldog Cycling Team to promote bicycle safety.

Mr. Tillman asked how a cyclist is supposed to ride a bike through a roundabout. Chair Matson stated that Tom Gaffery is currently leading a study on the design of the roundabouts in regards to safety and will address this issue.

Ms. Parten further suggested creating a work group to address bicycle safety and develop creative ideas that might help change bicycle behavior on campus. Chair Matson asked Ms. Armstrong to take the lead on Ms. Parten's suggestion and perhaps incorporate a wellness and student component. The workgroup should include Ms. Lisa Kao; Mr. Rick Finden; representatives from Associated Students Inc.; and invite Dr. Sharon Benes, a faculty member in the Plant Science Department, who has expressed great interest on this topic.

Discussion continued with additional comments and suggestions for Ms. Armstrong's consideration as this idea develops.

In closing, Ms. Armstrong provided an update on the Bike Barn project which is scheduled for completion on April 25, 2013.

4. Business Continuity Plan (*Update*) – Susan Christensen

Ms. Christensen provided an update on Quali-Ready, a web based business continuity tool that the campus adopted in January 2013. This tool provides university leadership central access to critical information in case of an event that disrupts normal campus operations.

Approximately 180 faculty and staff members have received training through 22 scheduled classes which are being offered through May 13, 2013. The training course assists in the understanding of Quali and the basics of continuity planning. Amongst other elements, the plan will include and help identify items such as:

- First point of contact for each area should a disruption of services occur;
- What items are most critical to each department; and
- An updated evacuation plan

It also covers an information technology component which Technology Services liaisons will assist in completing for each department.

In addition, Environmental Health and Safety is currently requesting updated contact information for Department Safety Coordinators and conducting a sweep of all buildings to determine if emergency evacuation procedures are properly posted and up to date. Once the Safety Coordinator list is completely updated, Ms. Kao will provide additional training on evacuation procedures and other safety matters.

Chair Matson suggested including Mr. Tom Gaffery on this project since campus signage is one of his responsibilities; and he may be able to provide some suggestions.

Departments have been instructed to have their Business Continuity Plans completed by June 30, 2013.

5. Woodrow Stop Sign (*Action*) – Amy Armstrong

Ms. Armstrong stated that the campus has contracted with Omni Means, a traffic consultant, to review the traffic flow on Barstow Avenue, particularly at the roundabout on Barstow/Chestnut, to help develop ideas that will help alleviate traffic congestion on Barstow Avenue. Some of the suggestions under consideration were the following:

- Relocating the one-day parking permit on Barstow dispenser further away from the street so that vehicles pulling up to the dispenser do not obstruct traffic.
- Removing the east/west bound stop signs on Barstow/Woodrow Avenues.

Based on discussion with Omni Means, input from Traffic Operations who monitor the area during peak times, Public Safety and Facilities Management it was suggested that removing the stop sign would be a first step in developing a solution for traffic congestion in this area.

The recommendation is to remove the stop signs during the summer in conjunction with all the other signage changes that will occur as part of the Wayfinding Signage Program and provide the general campus community an opportunity to become accustomed to the change. Communication with the students would be addressed in the welcome back message that goes out to students at the beginning of the fall semester.

Ms. Astone suggested posting an alert sign for those traveling northbound on Woodrow Avenue so as to inform drivers that traffic does not stop from either direction at Barstow Avenue.

Dr. Bushoven cautioned the need for adequate speed limit signs in the area given this change.

Ms. Astone moved to approve the removal of the east/west bound stop signs on Barstow/Woodrow Avenues to be implemented in the summer of 2013, Dr. Moffitt seconded. Motion carried without opposition or abstentions.

The campus will continue to work with Omni Means to address the additional pieces that will help alleviate the traffic flow at the roundabout.

6. Closure of Matoian Way (*Action*) – Amy Armstrong

Ms. Armstrong brought before the committee a proposal to gate/close Matoian Way (Matoian) at Chestnut Avenue. There is great concern regarding the vehicular/pedestrian conflict on Matoian due to the speed and the increase of vehicular traffic coming onto campus via Matoian.

This road was not intended to be a thoroughfare for the campus. It was designed as an interior road to provide access to the Save Mart Center (SMC), its parking lots and the Student Recreation Center. Installing a gate at Matoian, as proposed, would force traffic to use Bulldog Lane which is the main artery to campus from Chestnut Avenue/Campus Pointe.

Many improvements have been made to Bulldog Lane which include the widening of the pedestrian path and road to allow sufficient room for pedestrians and cyclist. In addition, Bulldog Lane provides a direct connection from the east to the west end of campus as outlined in the campus master plan.

Ms. Astone reiterated that access to the SMC lots will not be restricted. It is just a matter of how vehicles will get to the lots and improving the safety of pedestrians using this path.

There was considerable discussion regarding the proposed closure/gating of Matoian. Amongst the concerns voiced by committee members were:

- Congestion caused by further limiting access via Chestnut and/or Woodrow Avenues;

- Increased traffic from Campus Pointe when construction is complete;
- Creating a bottleneck at Chestnut/Bulldog Lane; and
- Potential protest by the campus community.

There was also the suggestion of installing speed bumps. This was considered early in the project but was not deemed a feasible alternative by multiple parties.

Chair Matson asked the project group to consider all the feedback provided by this group. There are several issues that need to be further considered and reviewed before action is proposed on this item.

On a side note, Dr. Moffitt expressed a concern with crossing to the Peters Building from Backer Avenue. Vehicles have a tendency to speed in this area. Ms. Armstrong will further review the issue. The item will be placed on a future CPC agenda.

7. Motorcycle Parking

Ms. Armstrong and Mr. Boyd were approached by Mr. Neil O'Brien, ASI Senator At-Large for Parking and Safety, regarding the lack of motorcycle parking in lot E. Motorcycle parking has been expanded in other areas of campus; however there is a need for improved and increased motorcycle parking on the south side of campus.

Working with Mr. Rodney Gleghorn from Facilities Planning, Ms. Armstrong identified an area that could be easily converted into a motorcycle parking space. The area does not contain any bushes or trees and is located south of the Henry Madden Library. It would accommodate approximately 20 motorcycles which would significantly address the need on this part of campus.

This item was listed as informational with no concerns or additional information requests. Therefore, by general consensus, the committee agreed to approve the addition of the proposed motorcycle parking and move forward with its construction in summer of 2013.

8. New Newspaper Stands on Campus (*Informational*) – Joseph Taviano

Mr. Taviano stated that Associated Students, Inc, (ASI) partnered with ADcamp, an advertising agency that specializes in partnerships with college campuses, to replace newspaper stands throughout the campus. The new stands vary in design similar to a kiosk and include a recycling bin. The new stands also provide an opportunity for ASI to generate money from the sales of advertisements.

Committee members made the following comments and suggestions:

- Ensuring that the design used in the new stands/kiosks are consistent with the new campus signage. Chair Matson suggested contacting Mr. Gaffery.
- Consideration regarding ADA compliance and access to information (specifically the top shelf). Ms. Parten suggested contacting Mr. Wilson who handles Title II compliance for the campus.
- Determining whether the addition of the receptacles will pose an issue/concern for the campus. Ms. Armstrong will follow up with Public Safety.

Mr. Taviano will return the item to the committee for action.

9. Other Business – None

Meeting Adjourned at 10:25 a.m.