

**California State University, Fresno  
Forklift Preoperational Inspection**

Forklift # \_\_\_\_\_ Make/Model \_\_\_\_\_  
Hours \_\_\_\_\_ Date \_\_\_\_\_ Inspected by \_\_\_\_\_

**Visual Inspection**

**Note Specific Problem**

- Overall condition
- Frame
- Tires and wheels
- Forks
- Mast, carriage, and backrest extension
- Lift chains (when checking tension use a board or stick to check never your fingers)
- Hydraulic hoses (use a piece of card board as pressurized fluids can penetrate the skin causing serious or possible death)
- Overhead guard
- Battery, cables and connectors, battery restraints, and electrolyte level
- Hood latch
- Capacity plate and all warning labels

**Power Train**

- Engine oil
- Brake reservoir
- Engine coolant
- Radiator
- Power train fluid
- Hydraulic fluid
- Fuel level
- Air filter
- Belts and hoses

**LP Trucks**

- Properly mounted and restrained tanks
- Pressure relief pointing up
- Hose and connections (checks for leaks with soapy solution)
- Check tank for dents, nicks, cracks
- Tank fits within profile of truck

**Operational Inspection**

- Safety belts
- Horn
- Warning devices
- Unusual noise
- Instrument panel
- Hydraulics – mast, tilt, and other functions
- Steering
- Service and parking brake

**Report any defects immediately**