

California State University, Fresno  
Business Continuity Plan Template

Appendix: E

Emergency Supplies

**CAMPUS LEADERSHIP “GO BAG” RECOMMENDED CONTENTS**

- Campus Emergency Operations Plan
- Your copy of the campus Business Continuity Plan, and your department’s plan if applicable
- Emergency phone numbers list, and phone tree list (also program ALL these into your cell phone and into your Zimbra contacts list)
- Cell phone, mobile charger, and AC-mobile adapter (see attached)
- High-quality flashlight powered by Lithium 123A cells (10 year shelf life) (see attached)
- Small AM/FM battery/AC/crank power portable radio, with Lithium AA cells (see attached)
- Spare reading glasses, if you need them
- Three or four days worth of whatever daily medication you take (these should be rotated to ensure freshness)
- Notepad and a couple of cheap Bic pens and mechanical pencils
- Satellite Phone & charger, if you are issued one. **NOTE:** You need to **test** your satellite phone regularly and **fully discharge & recharge** it at least once every two months.
- University ProCard, if you have one
- Laptop Computer, if you have time to pick it up. Don’t forget your AC power supply/charger!

**ADVICE ON BATTERIES:** Rechargeable batteries, no matter what the technology, are normally not recommended for emergency use because if you don’t pay attention to them they will be dead when you need them. Non-rechargeable Lithium cells are best; high-quality alkalines will work too...if you inspect them every couple of months. No matter what type you use, be sure they are not close to the expiration date printed on the battery.

## .5 Amp AC to DC Converter

- Weighs only 4.8 ounces
- Converts AC to DC up to .5 Amps
- When you need to charge your mobile phone and only have the car adapter present.
- Compatible with most mobile phones
- Charger kit and car power cord not included.



Available in any number of places like Radio Shack, Best Buy, etc.

 <p>4.50 Inches</p>	<p><b>SUREFIRE E2E Executive Elite®</b></p> <p><i>Battery-powered incandescent.</i> Extremely compact (shirt-pocket size) high-intensity incandescent flashlight for self-defense and general use.</p> <p><b>Max Output:</b> 60 lumens <b>Runtime:</b> 1.25 hours <b>Power:</b> 2X 123A Lithium</p> <p>Available in any number of places online, or in town at Best Uniform (Fresno &amp; Shaw) or Above the Law (131 W. Shaw)</p>
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**FR300**  
All-in-one self-powered radio

New colors coming soon



## All-in-one self-powered radio

### eton FR300

AM/FM Radio with NOAA, TV-VHF, Flashlight and Cell-Phone Charger

This all-in-one unit offers functionality and versatility that makes it ideal for emergencies. The FR300 provides you with radio, light, and cell phone battery life when you need it most. The Hand-Crank Power Generator charges the internal rechargeable Ni-MH battery pack. With the NOAA weather channels and TV-VHF channels, you can find weather forecasts or listen to TV shows when you're away from the set. Available in: Orange, Red, Black, Blue, Silver.