

<p>Responsible Official (Title): AVP Facilities Management Responsible Office: Facilities Management Responsible Division: Administrative Services</p>

Use of the Playfield

1. Policy Statement

- 1.1. This use policy has been developed to define the priority use of this space, how to schedule use of this space, the process used when there are wet or rainy conditions, and general use guidelines.
- 1.2. The Playfield is located between the South Gym and the Spalding G. Wathen Tennis Center. This space is designated as the primary grass space for teaching Kinesiology classes. In addition, this grass space is the primary grass space used by the Intramural Program University High School P.E. classes, Fresno State club sports, ROTC conditioning classes, and open use by students, student organizations, and the general public.
- 1.3. Because of the heavy use of this grass space, the grass becomes worn out and damaged. In an effort to improve the overall quality of the grass space for all users, a fence has been installed around the entire grass space area. The fence will restrict unauthorized vehicular traffic, provide safety for pedestrians on sidewalks from getting hit by errant balls, restrict pedestrian traffic from crossing playing fields while games/activities are occurring, and has numerous gates that can be locked during wet/rainy conditions, if the field is not safe for use, or if maintenance work is being done.

2. Authority

Policy on the Use of University Buildings and Grounds (D-08)

3. Scope/Applicability

This policy applies to all faculty, staff, students, units, visitors, organizations, and members of the community wishing to use the Playfield.

4. Exclusions – N/A

5. Supersedes – N/A

6. Definitions – N/A

7. Policy Procedures

7.1. Priority Use of the Space During the Academic Year (August-May)

- 7.1.1 The space is available for open use anytime it is not being used by the following priority use entities:
 - a. Kinesiology classes – Monday-Thursday; 8 a.m.-2 p.m.
 - b. Intramural program – Monday-Friday; 2:30 p.m.- 10 p.m.

- c. Club Sports program – Scheduled weekend use for competitions (no practices or scrimmages)
- d. Recognized Student Organizations as available
- e. ROTC conditioning class – Monday-Thursday; 5-7:30 a.m.
- f. University High School P.E classes--as available
- g. Summer camps in coordination with University Housing – as outlined in section III.3

7.2. Scheduling of the Playfield

- 7.2.1. The Student Involvement Office will be responsible for scheduling the Playfield.
- 7.2.2. The Student Involvement Office will keep an updated schedule of all hours the field space is scheduled for use, including all reservations.
- 7.2.3. The field will be available for reservation by recognized student organizations or for open use pending availability, staffing and current field conditions. Recognized student organizations are not permitted to reserve the space for general public use.
- 7.2.4. Reservations must be made at least two (2) weeks in advance and will be considered after the start of the semester.
- 7.2.5. Depending on the activity scheduled, more than one activity could be scheduled at the same time and/or space could be available for open use. No more than two games per day of major competition will be allowed on the field
- 7.2.6. Groups, to include, individual club sport teams, recognized student organizations, University High School, and University departments making a reservation will be required to sign a reservation agreement and attend an event review committee meeting.

7.3. Wet Field or Rainy Conditions

- 7.3.1. The field will be locked and not available for any scheduled use or free use during wet/rainy conditions, if the field is not safe for use, or if maintenance work is being done. The University Grounds Manager will be consulted and will make the final determination if the conditions warrant the closure of the field space. If a reservation has been made for Saturday or Sunday, the Grounds Manager will make a final determination by Friday at 3 p.m. if the field will be open or closed for the weekend. Anyone with a Playfield reservation that cannot be honored due to field conditions will be contacted by the Student Involvement Office. Those with reservations for Intramural Sports, will be contacted by the Student Recreation Center. A hotline number will be available to verify the space is open for use and will be updated as necessary by the Student Involvement Office.

7.4. General Use Guidelines

7.4.1. The University Policy on Use of Buildings and Grounds will govern all activity use of this field space. The policy can be found at:

<http://www.fresnostate.edu/mapp/III/D/D-08.pdf>.

7.4.2. The operation of the Playfield shall continue to be conducted by the University through, and in conjunction with, the Student Involvement Office, Student Recreation Center, and the University Grounds Department.

7.5. Closure of Field During Winter Break, Spring Break and Summer

7.5.1. The field will not be available for use during the winter break (mid-December – mid-January), spring break, or holidays observed by the University. The field will generally not be available during the summer months (late May to mid-August) except for summer camps using University Housing. Reservations will be approved based on availability due to summer maintenance schedule of operations. A fee of \$100 per day will be charged for summer camps using the field.

8. Related Policies, Procedures, Information, Forms

Policy on the Use of University Buildings and Grounds (D-08)

9. Contact Information

If you have any questions related to this policy, please contact AVP for Facilities Management at 559.278.2373.

10. Key Search Words – Kinesiology, Playfield, South Gym Field, and Recreation Field

11. History/Revision Dates:

Approved:	December 11, 2011
Revised:	February 2012
Reaffirmed:	September 3, 2015
Revised:	July 16, 2018

12. Next Evaluation Date: June 1, 2022