

# TRANSFER OF OPERATING EXPENDITURES

Date: \_\_\_\_\_ Prepared By: \_\_\_\_\_

Route to General Accounting Office M/S JA58 Extension: \_\_\_\_\_

M/S#: \_\_\_\_\_

**FROM (CREDIT):**

Department	Account	Fund	Org ID	Program	Class	Project	Amount
Total							

**TO (DEBIT):**

Department	Account	Fund	Org ID	Program	Class	Project	Amount
Total							

Description: \_\_\_\_\_  
 (This will appear in the description field on reports) (<= 30 characters)

Comments: \_\_\_\_\_

Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Approval: \_\_\_\_\_ Date: \_\_\_\_\_