

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate
Ext. 8-2743

January 25, 2012

Members Present: J. Constable, D. Nef, P. Newell, P. Amaral, J. Parks, A. Parham,
R. Sanchez

Members Absent:

Visitors: Anne Burkholder

The meeting was called to order by Chair Constable at 3:33 p.m. in Thomas 117.

1. Minutes. MSC to approve the Minutes of January 18, 2012.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements
None presented to the Committee.
4. New Business
None presented to the Committee.
5. Presentation and discussion of the Schedule of Classes (SOC) worksheet by Ms. Anne Burkholder.

As part of the effort to re-examine the budget model in light of the altered funding of the University the UBC invited Ms. Anne Burkholder to discuss the Schedule of Classes (SOC). The SOC worksheet was developed at CSU Northridge with the goal to quantify the “variable” costs of instruction especially as it related to part-time instructors. The SOC permits a Dean or a Chair to determine the “cost per course.” The SOC incorporates real-time data, FTES and faculty workload as loaded directly from people soft. The SOC is sufficiently flexible to permit the user to add sections or new courses and compare a variety of “what if” scenarios to assess relative costs. Currently the SOC is used by the College of Social Sciences and the Departments of Linguistics and Mass Communication.

6. Discussion on the letter to the administration occupied the balance of the meeting. During the discussion it became clear that it was necessary to clarify the position of the UBC within the structure of the University and the Academic Senate.

The meeting was adjourned at 5:00 pm.

Agenda for Wednesday 8 February 2012

1. Approval of minutes of 25 January 2012.
2. Approval of agenda for 8 February 2012.
3. Communications and Announcements.
4. New Business.
5. Discussion of the position of the UBC within the structure of the University and the Academic Senate and the letter to the Administration.