

THE MINUTES OF THE EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO
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(EC-2)

September 12, 2011

Members Present: Michael Caldwell (Chair), Dawn Lewis, William Covino, Selena Farnesi (student member), Gena Gechter, Thomas Holyoke, O. Harald Schweizer, Lynn Williams

Absent: Jacinta Amaral (excused), President John Welty (excused)

Visitors: V. Baker

The meeting was called to order at 3:04 p.m. by Chair Caldwell in the Senate Conference Room, Thomas Administration 117.

1. Agenda. MSC to approve the Agenda.
2. Approval. MSC to approve the Minutes of 8/22/11.
3. Communications and Announcements.

Communication Item

- A. Miss Selena Farnesi reported that students, including 70 members of the sororities and fraternities, completed their first community cleanup this past weekend. Miss Farnesi also announced upcoming student events including the Kids for the Day event this upcoming weekend.

Action Item

- B. Memorandum, August 26, 2011, from Sean Fulop, Department of Linguistics, to the Academic Senate Executive re: Documents which define faculty workload and research responsibility. Memo has been received.

Item will be placed on the next meeting agenda of the Executive Committee.

- C. Email, September 2, 2011, from Andrew Lawson, Chair General Education Committee, to Michael Caldwell, Chair Academic Senate re: APM 204. Email has been received.

Item will be placed on the next meeting agenda of the Executive Committee. A copy of APM 204 will be included.

4. General Education Writing Requirements–General Education Committee.

T. Holyoke asked about the number of “large” lower division GE writing courses offered and the university, their enrollment size and enrollment capacity.

The discussion regarding the item included ways the university can assist faculty to assess students’ writing and provide feedback which included the use of innovative technology and software.

The committee expressed concern regarding the qualifications of “appropriately trained teaching assistants” (a term used in the memorandum from Andrew Lawson, June 20, 2011, and throughout the updated GE Writing Requirements policy) and requested clarification for selecting such assistants.

The item will return to the meeting agenda of the next Academic Senate Executive Committee for second reading. Andrew Lawson will be invited to the meeting.

5. Follow-up on APM/MAPP Policies–Office of the Vice President for Administration.

Chair Caldwell discussed the email, September 1, 2011, from Nina Palomino, re: recommendations for the APM/MAPP policies websites. 1) APM 644, 650, 655 and 660 will be found only in MAPP; 2) APM 645, 646 and 647 will remain on the APM website with a link to MAPP, and 3) APM 648 will remain as a “stand alone” policy located only in the APM.

The item will return to the meeting agenda of the next Academic Senate Executive Committee for second reading.

6. Executive Session.

MSC to move into Executive Session. (3:34 p.m. – 3:39 p.m.)

7. Returned to Open Session. (3:39 p.m.)

MSC to approve the following recommendations:

Athletics Advisory Council

Tamyra Pierce, Ph.D. (Mass Communication & Journalism), three-year term

University Student Union Board

Yishaiya Abosch, Ph.D. (Political Science), three-year term

MSC to adjourn at 3:40 p.m.

The next meeting of the Executive Committee will be announced.
An Agenda will be distributed prior to the meeting.

Submitted by:

Dawn K. Lewis
Vice Chair
Academic Senate

Approved by:

Michael Caldwell
Chair
Academic Senate